

**San Benito County  
AIRPORT LAND USE COMMISSION  
REGULAR MEETING**

**September 19, 2013 3:00 P.M.**

**FINAL MINUTES**

**MEMBERS PRESENT:**

Chair Botelho, Director Boch, Director De La Cruz, and Director Gomez

**MEMBERS ABSENT:**

Director Scattini

**STAFF PRESENT:**

Deputy County Counsel, Shirley Murphy; Executive Director, Lisa Rheinheimer; Transportation Planning Manager, Mary Gilbert; Transportation Planner, Veronica Lezama ; Secretary, Monica Gomez

**CALL TO ORDER:**

Vice Chair Gomez called the meeting to order at 5:07 P.M.

**A. Acknowledge Certificate of Posting**

*Upon a motion duly made by Director De La Cruz, and seconded by Director Gomez, the Directors approved the Certificate of Posting.*

**B. Public Comment: None**

**CONSENT AGENDA:**

**1. Approve Airport Land Use Commission Draft Meeting Minutes dated August 15, 2013 – Gomez**

There was no public comment on the Consent Agenda.

*Upon a motion duly made by Director De La Cruz, and seconded by Director Boch, the Directors approved Item 1 from the Consent Agenda. Vote 4/0 Motion Passes.*

**REGULAR AGENDA:**

**2. Airport Land Use Commission (ALUC) Fee Schedule – Lezama**

- A) HOLD** Public Hearing on Proposed ALUC Fee Schedule; and
- B) ADOPT** Notice of Exemption pursuant to the California Environmental Quality Act (“CEQA”) California Public Resources Code Sections 21065 and 21080 (b)(8) and CEQA Guidelines, California Code of Regulations, Title 14, Sections 15061 (b)(1) and 15273(a); and
- C) ADOPT** Resolution No. 13-01 Adopting a Fee Schedule which Levies a New Fee on Project Proponents for the Cost of Project Reviews Conducted by ALUC.

Ms. Lezama reported that the Airport Land Use Commission directed staff to proceed with preparing the necessary documents for establishing a fee schedule adopting a fee for the purpose of recovering costs for

conducting ALUC project reviews. The proposed fee does not exceed the estimated reasonable cost of providing the service.

Ms. Lezama noted that the hourly rates that were included in the staff report were off by a few dollars. The amount that staff is asking the Commission to adopt is correct in the Resolution.

Chair Botelho opened the Public Hearing at 5:03 p.m. There were no members from the public present for the hearing. Chair Botelho closed the Public Hearing at 5:03 p.m.

Deputy County Counsel, Shirley Murphy made a point of clarification with regard to the action on the Resolution, it would be to adopt the Resolution.

*Upon a motion duly made by Director Boch, and seconded by Director De La Cruz, the Directors adopted Item 2 (1),(2), with corrections as noted above. Vote 4/0 Motion Passed.*

*Upon a motion duly made by Director Gomez, and seconded by Director De La Cruz, the Directors voted to adjourn the ALUC Meeting.*

**ADJOURN TO ALUC MEETING THURSDAY, OCTOBER 17, 2013.**