

**SAN BENITO COUNTY
COUNCIL OF GOVERNMENTS, LOCAL TRANSPORTATION AUTHORITY,
SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS
Special Joint Meeting**

May 20, 2010 1:30 P.M.

MINUTES

MEMBERS PRESENT:

Chair Gomez, Director Bilich, Director Botelho, Director De La Cruz, Alternate Valdivia

STAFF PRESENT:

Executive Director, Lisa Rheinheimer; Administrative Services Specialist, Kathy Postigo; Transportation Planning Manager, Mary Dinkuhn; Transportation Planner, Veronica Lezama; Transportation Planner, Betty LiOwen;

CALL TO ORDER:

Chair Gomez called the meeting to order at 1:33 P.M.

A. PLEDGE OF ALLEGIANCE

B. CERTIFICATE OF POSTING

Upon a motion duly made by Director De La Cruz, and seconded by Director Botelho, the Director's unanimously approved the Certificate of Posting.

SPECIAL AGENDA:

ADMINISTRATIVE ITEMS:

Fiscal Year 2010/2011 Draft Budgets – Rheinheimer/Postigo

1. **RECEIVE** FY 2010/11 Council of Governments, Local Transportation Authority, and Service Authority for Freeways and Expressways Draft Budgets **APPROVE** Council of Governments Transaction Report (Financial Claims) Dated February 2010
2. **HOLD** Public Hearing on FY 2010/11 Draft Budgets

Administrative Services Specialist, Kathy Postigo provided a Power-Point presentation of the Fiscal Year 2010/2011 Draft Budget and answered questions from the Board.

Director Botelho asked staff to elaborate on the Operating Transfers in terms of where the funds are being transferred to and from.

Ms. Postigo stated that the Revenue Operating Transfers are transferred into COG Administration, from TDA funds and Planning State Subvention funds.

Director Botelho inquired about the \$46,712 in Capital funds in the Local Transportation Authority Budget.

Ms. Postigo stated that the \$46, 712 in Capital is for the Transit security fencing and cameras.

Director Botelho asked if the \$44,000 Transit Design Manual update is an updated version to the Short Range Transit Plan that was completed a few years ago.

Ms. Rheinheimer explained that the Plans are slightly different. The Short Range Transit Plan looks at the operating needs of the transit system, however, the transit design guidelines provides more of a uniform guide when looking at new internal or external projects.

Director Botelho inquired where the funds for the Transit Design Manual will come from.

Ms. Rheinheimer stated that the Transit Design Manual is funded with Federal Transit Administration Grant Section 5304 funds.

Director De La Cruz inquired about the savings in Personnel in the Local Transportation Authority's Budget.

Ms. Postigo stated that part of the savings in Personnel for LTA is due to one employee being on maternity leave combined with furlough days for all staff.

Director De La Cruz inquired about the increase of funds in Personnel for Fiscal Year 2010/2011.

Ms. Postigo explained that Personnel expenditure increases include regular staff salaries, executive director services and temporary help. Also included in staffing cost are the Guaranteed Ride Home Program and a Transit Technical Planning Assistance Grant.

Director De La Cruz inquired if staff budgeted full cost salaries for next year, with the assumption that the Board of Supervisors will not approve furloughs for 2011.

Ms. Postigo stated that staff prepared the Budget using actual figures and did not include any furlough assumptions as there have not been any contract changes.

Chair Gomez inquired if the Governor's "May Revise" caused any changes to the Transportation fund.

Ms. Rheinheimer stated that staff is not aware of any new changes. Staff is assuming \$150,000 in State Transit Assistance Funds in the current Fiscal Year and 2010/2011 Budget because of the Gas Tax swap.

With regards to the Service Authority for Freeways and Expressways Budget, Ms. Postigo noted that there was a decrease in insurance rates, which was beneficial for the Budget.

Chair Gomez inquired about the lease on COG's office space and whether there had been any renegotiations.

Ms. Rheinheimer stated that COG has a five year lease agreement which started in 2007.

Director Botelho commended Ms. Postigo for preparing the Budget. Director Botelho stated that he appreciated the way the Budget was put together and it was easy to understand and follow.

Director De La Cruz stated that Joe Paul Gonzalez prepared a presentation on restricted fund balance for the County Budget and inquired if COG was doing the same.

Ms. Rheinheimer stated that staff would meet with Joe Paul Gonzalez to determine if the restricted fund balance presentation he prepared may be applied to COG's Budget as well.

Chair Gomez opened the Public Hearing at 1:56 P.M.

PUBLIC COMMENT:

**Joe Thompson
Tres Pinos, CA**

Mr. Thompson stated that San Benito County ranks fourth worst in the United States of America. Mr. Thompson asked the Board to “resign and terminate this plague upon this County.”

Chair Gomez closed the public hearing at 2:00 p.m.

Upon a motion made by Director De La Cruz, and seconded by Director Botelho, the Director’s voted to adjourn the Special COG meeting.

ADJOURN TO COG MEETING MAY 20, 2010. AGENDA DEADLINE IS MAY 11, 2010 AT 12:00 P.M.