

**SAN BENITO COUNTY
COUNCIL OF GOVERNMENTS
REGULAR MEETING**

March 17, 2011 2:00 P.M.

FINAL MINUTES

MEMBERS PRESENT:

Chair De La Cruz, Director Boch, Director Botelho, Director Gomez and Vice Chair Emerson

STAFF PRESENT:

Deputy County Counsel, Shirley Murphy; Transportation Planning Manager, Mary Gilbert; Administrative Services Specialist, Kathy Postigo; Transportation Planner, Veronica Lezama; Secretary, Monica Gomez

OTHERS PRESENT:

Brandy Rider, Mark McCumsey, Caltrans District 5

CALL TO ORDER:

Chair De La Cruz called the meeting to order at 2:02 P.M.

A. PLEDGE OF ALLEGIANCE

B. CERTIFICATE OF POSTING

Upon a motion duly made by Director Gomez, and seconded by Director Botelho, the Director's unanimously approved the Certificate of Posting.

C. PUBLIC COMMENT: None

Chair De La Cruz stated for the record that the COG Board received Joe Thompson's public comment correspondence dated February 9, 2011 through February 15, 2011. The correspondence was entered into the public record.

D. EXECUTIVE DIRECTOR'S REPORT:

Ms. Gilbert reported on behalf of Ms. Rheinheimer.

Ms. Gilbert stated that staff held a successful Truck Route meeting February 28, 2011. Trucking industry representatives along with the Highway Patrol, and County staff were present to discuss current issues on the proposed new truck routes. Staff will meet to review comments and discuss further.

Staff included a copy of the Public Notice from Caltrans on the Availability of the Draft Supplemental Environmental Impact Report for the San Benito 156 Improvement Project and Announcement of Open Forum Public Hearing which will be held on Wednesday, April 6, 2011 from 4:30 p.m. to 7:30 p.m. at the San Juan Elementary School in San Juan Bautista.

Staff received comments from AMBAG in response to the Board's Blueprint comment letter. A copy of

AMBAG's comment letter was included in the Board's agenda packet.

Ms. Gilbert reminded Board members about the Special COG Meeting scheduled on March 29, 2011 at 10:30 a.m. at the Board of Supervisor's Chambers to receive the Draft Traffic Impact Fee Program.

Staff has scheduled a meeting with the California Transportation Commission staff to discuss the State Route Highway 25 transfer on April 6, 2011. Staff will report back to the Board at the April 21st COG meeting.

In response to Director Gomez' comments regarding illegal u-turns at San Felipe Road, staff contacted the City and they will be putting in signage to address the issue.

Director Botelho inquired if the Board of Supervisor's will have an opportunity to comment on Draft Supplemental Environmental Impact Report (EIR) for the San Benito 156 Improvement Project.

Ms. Gilbert stated that COG staff will provide a report on the Draft Supplemental EIR at the April 21st COG meeting, however she was unaware if the Board of Supervisor's will have a report on their Agenda.

E. BOARD OF DIRECTOR'S REPORTS: NONE

F. Appoint Replacement Member to the State Route 152 Mobility Partnership

Director Botelho requested to withdraw his position as member to the State Route 152 Mobility Partnership due to a conflict of interest.

Director Botelho recommended Alternate COG Director and Alternate Robert Rivas as his replacement on the State Route 152 Mobility Partnership.

Chair De La Cruz appointed COG Alternate Robert Rivas as the Member to the State Route 152 Mobility Partnership.

CONSENT AGENDA:

1. **APPROVE** Council of Governments Draft Meeting Minutes Dated February 17, 2011 – Gomez
2. **APPROVE** Council of Governments Transaction Report (Financial Claims) Dated February 2011 – Postigo
3. **RECEIVE** Construction Projects Report – Caltrans District 5
4. **RECEIVE** the Draft 2011 Update to the Monterey Bay Area Public Participation Plan – Gilbert
5. **APPROVE** Contract Between the Council of Governments and URS Corporation for Project Closeout Services for the Highway 25 Safety and Operational Enhancements Project for an Amount Not to Exceed \$103,324 – Gilbert
6. **APPROVE** Amendment NO. 3 to Contract with Kathy Wood & Associates for an Additional Amount Not to Exceed \$5,000 for Title Research Services for the San Juan Highway Bike Lanes Project – Gilbert

Director Boch noted a correction to Item 1. He was not present at the February 17, 2011 COG meeting.

Upon a motion duly made by Director Gomez, and seconded by Director Emerson, the Director's unanimously approved Items 1-6 from the Consent agenda with the above noted correction to Item 1.

REGULAR AGENDA

TRANSPORTATION ITEMS:

7. **Unmet Transit Needs Hearing** – Lezama
 - a. **RECEIVE** Report on Unmet Transit Needs Hearing.

- b. **OPEN** Public Hearing.
- c. **CLOSE** Public Hearing.
- d. **DIRECT** Staff to Return to the Council of Governments with Recommendation

Ms. Lezama provided a presentation on the Unmet Transit Needs.

Chair De La Cruz opened the Public Hearing at 2:10 p.m.

Guadalupe Quiroz
Hollister, CA

Mr. Guadalupe Quiroz stated that the County Express bus stop signs located on Richardson Drive and Olive Street are difficult to read due to graffiti and small font size. He mentioned that the bus stop schedules are dirty and are wrinkled from the rain – making them difficult to read. Furthermore, he stated that notices placed inside the buses are also difficult to read due to the font size and light color.

Mr. Quiroz expressed dissatisfaction with the County Express dispatch answering system. There have been occasions when the phone rings 15 times before it is answered.

Last year, Mr. Quiroz called for a ride to the County Fair and had to wait one hour before the bus picked him up.

Director De La Cruz closed the Public Hearing at 2:14 p.m.

Director Boch mentioned that the general concern from the public at the March 3rd Unmet Needs Hearing was having to reserve a ride on Dial-a-Ride at least one day before their trip.

Ms Lezama stated that staff will gather all public input and forward to the Social Services Advisory Committee (SSTAC) for review and recommendation to the Board. Staff will provide a presentation to the Board listing all public comment received and recommendations from SSTAC and staff.

Ms. Gilbert stated that some of the requests received are operational requests that may be addressed and implemented at a staff level.

ADMINISTRATIVE AGENDA:

- 8. **RECEIVE** Council of Governments FY 09/10 Budget Report and **APPROVE** Budget Adjustment/Transfer #10-11-02 – Postigo

Ms. Gilbert noted a correction to Agenda Item 8 which should read **FY 2010/2011** Budget Report.

Ms. Postigo provided a presentation on the FY 09/10 Budget Report.

Director Botelho inquired about the transfer of Vanpool funds over to the COG Administration.

Ms. Postigo stated that Vanpool funds were transferred to COG Administration to cover changes made to the County Cost Plan.

Director Botelho inquired if there are reserves in Vanpool funds in case there is a need to purchase another van.

Ms. Postigo stated that there is \$60,000 available in Vanpool funds in the event of an accident or any needed repairs to a van.

Director Botelho commented that he would like to put more funds towards the maintenance of local streets and roads whenever possible.

PUBLIC COMMENT:

Guadalupe Quiroz

Mr. Quiroz asked why City workers made pot-hole repairs to Richardson Drive about one week prior to the road being completely repaved.

Chair De La Cruz asked Mr. Quiroz to submit his comments in writing to staff, as the matter was not pertinent to the agenda item.

Chair De La Cruz inquired about the Vanpool Revenue.

Ms. Postigo stated that Vanpool funds come from the revenue that is received from the Vanpool passengers.

Upon a motion duly made by Director Botelho, and seconded by Director Emerson, the Director's approved Item 8 with the noted correction FY 2010/2011 Budget Report, with Director Gomez voting No. 4/1 Motion passes

9. Fiscal Year 2011/2012 Draft Overall Work Program – Gilbert

- a. **RECEIVE** and **COMMENT** on the Fiscal Year 2011/2012 Draft Overall Work Program, Which Includes Planning Activities to be Performed by the Council of Governments; and
- b. **AUTHORIZE** Submittal of Fiscal Year 2011/2012 Draft Overall Work Program to the California Department of Transportation for Comment.

Ms. Gilbert reported on the Fiscal Year 2011/2012 Draft Overall Work Program. Following Board authorization, staff will submit the Draft OWP to Caltrans for comment. Ms. Gilbert noted that the Draft will also be available on the COG website should members of the public wish to submit comment. Staff will consider all comments received and make necessary revisions before bringing the Final Overall Work Program to the Board for adoption at the June meeting.

Director Emerson commented on AMBAG's projected population data of 66,000 and how it may be worth changing the data to what the current Census report projected, a bit over 55,000.

Director Botelho inquired about the possibility of amending the Program if needed because they may not see things that are forecasted.

Ms. Gilbert stated that the OWP Program can be amended to reflect any grant funds that are received, or changes to any activities that staff has stopped undertaking.

Upon a motion duly made by Director Gomez, and seconded by Director Emerson, the Director's unanimously approved Item 9b.

Upon a motion made by Director Gomez, and seconded by Director Emerson, the Director's voted to adjourn the COG meeting.

ADJOURN TO COG MEETING APRIL 21, 2011.