

**SAN BENITO COUNTY
COUNCIL OF GOVERNMENTS
LOCAL TRANSPORTATION AUTHORITY
MEASURE A AUTHORITY
SERVICE FOR FREEWAYS AND EXPRESWAYS**

SPECIAL JOINT MEETING

April 21, 2011 3:00 P.M.

FINAL MINUTES

MEMBERS PRESENT:

Chair De La Cruz, Director Boch, Director Botelho, Vice Chair Emerson, and Director Gomez

STAFF PRESENT:

Deputy County Counsel, Shirley Murphy; Executive Director, Lisa Rheinheimer; Transportation Planning Manager, Mary Gilbert; Administrative Services Specialist, Kathy Postigo

OTHERS PRESENT:

Scott Dwyer, Majic Consulting

CALL TO ORDER:

Chair De La Cruz called the meeting to order at 3:20 P.M.

A. PLEDGE OF ALLEGIANCE

B. CERTIFICATE OF POSTING

Upon a motion duly made by Director Emerson, and seconded by Director Gomez, the Director's unanimously approved the Certificate of Posting.

ADMINISTRATIVE ITEMS:

- 1. RECEIVE** FY 2011/2012 Council of Governments, Local Transportation Authority, Measure A Authority, and Service Authority for Freeways and Expressways Draft Budgets – Lezama
- 2. HOLD** Public Hearing on FY 2011/2012 Draft Budgets

Kathy Postigo provided a Power-Point presentation on the COG Draft Budget.

Director Botelho inquired if all COG programs, such as the Rideshare Program are “state mandated.”

Ms. Postigo stated that the Rideshare Program is not state mandated, however COG does receive funding for it. Some of the funds are used to pay staff salaries.

Ms. Rheinheimer mentioned that staff agreed at a previous meeting to come back to the Board with ideas about the future of the Rideshare Program. Staff was planning to bring the item back at the May or June meeting.

Director Botelho recommended putting the Rideshare Program on the agenda prior to final approval of the budget.

Chair De La Cruz directed staff to place the Rideshare Program on the May agenda.

Director Botelho inquired about the Operating Transfer request of \$224,226 for FY11/12 being significantly lower than last year.

Ms. Postigo stated that the majority of the increase last year was due to the Cost Plan, which has gone down to \$23,000 this year leaving funds available for other programs.

Chair De La Cruz recommended that staff use larger font for handouts at the next meeting.

Ms. Rheinheimer noted that COG did not receive State Transit Assistance funds last year. This year COG received \$248,868 in State Transit Assistance funds and it's the reason why COG did not have to dip into its reserve funds.

Director Botelho inquired if the elimination of the Rideshare Program would affect the COG Administration budget.

Ms. Rheinheimer stated that it could affect on Administration because you have to allocate for the \$41,556 of the Rideshare Programs personnel to the COG administration, or Transit, or consider layoffs.

Director Botelho inquired about the increase in Services & Supplies being due to increase in rent.

Ms. Rheinheimer stated that the contract with the landlord for COG's office rental has an annual increase.

Chair De La Cruz asked staff to renegotiate the contract with the landlord.

With regard to the Highway 25 Safety Draft Budget, the Board directed staff to bring back a full report on STIP funding availability at the next meeting.

Chair De La Cruz opened the Public Hearing at 3:40 p.m.

PUBLIC COMMENT: None

Chair De La Cruz continued the hearing for continuation of budget presentations.

Ms. Postigo provided a Power-Point presentation on the LTA Draft Budget.

Director Botelho inquired about the funding request for Capital for the new year.

Ms. Postigo stated that LTA received funding to purchase another bus.

PUBLIC COMMENT: None

Ms. Postigo provided a Power-Point presentation on the Service Authority for Freeways and Expressways Draft Budget.

Director Gomez asked why staff time was re-allocated.

Ms. Postigo stated that she allocated some of the Executive Director's time into the program because originally all of the Director's staff time was allocated under Administration.

PUBLIC COMMENT: None

Ms. Postigo provided a Power-Point presentation on the Measure A Authority Draft Budget.

Ms. Postigo stated that the Measure A Authority's total requested Draft Budget for FY 2011/2012 is \$50,000, which reflects contracts for attorney fees.

Board members commented on how this budget cannot end until the litigation ends.

PUBLIC COMMENT: None

Chair De La Cruz closed the public hearing.

Upon a motion made by Director Gomez, and seconded by Director Emerson, the Director's voted to adjourn the Special Joint meeting.

ADJOURN TO COG MEETING APRIL 21, 2011.