

**San Benito County
LOCAL TRANSPORTATION AUTHORITY
REGULAR MEETING**

March 15, 2012 2:00 P.M.

FINAL MINUTES

MEMBERS PRESENT:

Chair Emerson, Director Boch, Vice-Chair Botelho, Director De La Cruz, and Director Gomez

STAFF PRESENT:

Deputy County Counsel, Shirley Murphy; Executive Director, Lisa Rheinheimer; Transportation Planning Manager, Mary Gilbert; Administrative Services Specialist, Kathy Postigo; Transportation Planner, Veronica Lezama; Secretary, Monica Gomez

CALL TO ORDER:

Chair Emerson called the meeting to order at 2:32 p.m.

A. CERTIFICATE OF POSTING

Upon a motion duly made by Director Gomez, and seconded by Director Botelho, the Directors unanimously acknowledged the Certificate of Posting.

B. PUBLIC COMMENT: None

CONSENT AGENDA:

1. **Approve** LTA Transaction Report (Financial Claims) Dated February 2012 – Postigo
2. **Approve** Local Transportation Authority Draft Meeting Minutes Dated February 16, 2012 – Gomez
3. **Receive** Jovenes de Antaño Specialized Transportation Services Monthly Service Report for the Month of January 2012 – LiOwen
4. **Receive** County Express Monthly Service Report for the Month of January 2012 – LiOwen
5. **Authorize** Executive Director to Apply for and Accept Funds through the Fiscal Year 2012/2013 Federal Transit Act Section 5304 Grant Program to Complete a Short Range and Long Range Transit Plan – LiOwen

Upon a motion duly made by Director Botelho, and seconded by Director Gomez, the Directors approved Items 1-5 of the Consent Agenda.

REGULAR AGENDA:

6. **Receive** Local Transportation Authority Draft Budget – FY 2012/13 – Postigo

Ms. Postigo presented the Local Transportation Authority Draft Budget and answered questions from the Board.

Director De La Cruz inquired about the decrease of \$16,000 in Personnel.

Staff stated that the decrease was due in part to the Executive Director's leave and other attributing factors.

Director Botelho inquired if reserves from last year's budget would be placed in the current budget reserves.

Ms. Postigo stated that last year's budget included revenues for the purchase of a bus, which would not be incorporated into this year's reserves.

There was no further discussion.

Upon a motion made by Director Gomez, and seconded by Director Boch, the Directors unanimously voted to adjourn the LTA meeting.

ADJOURN TO LTA MEETING APRIL 19, 2012.