San Benito County
LOCAL TRANSPORTATION AUTHORITY
REGULAR MEETING
May 17, 2012    2:00 P.M.

FINAL MINUTES

MEMBERS PRESENT:
Chair Emerson, Vice-Chair Botelho, Director De La Cruz, Director Gomez, and Alternate Director Moore

STAFF PRESENT:
Deputy County Counsel, Shirley Murphy; Executive Director, Lisa Rheinheimer; Transportation Planning Manager, Mary Gilbert; Transportation Planner, Veronica Lezama; Secretary, Monica Gomez

CALL TO ORDER:
Chair Emerson called the meeting to order at 3:27 p.m.

A. CERTIFICATE OF POSTING
Upon a motion duly made by Director De La Cruz, and seconded by Director Gomez, the Directors unanimously acknowledged the Certificate of Posting.

B. PUBLIC COMMENT: None

Executive Director Lisa Rheinheimer requested that an Urgency Item 8 be added to the agenda, as the issue came up after the agenda had been posted and must be acted upon before the next regularly scheduled meeting.

Item 8. TERMINATE Invitation for Bids #2012-01 for Bus Stop Shelters and Amenities and DIRECT Staff to Provide Notice to potential Bidders.

Upon a motion duly made by Director De La Cruz, and seconded by Director Gomez, the Directors unanimously approved Adding Item 8 to the Agenda as an urgency Item.

CONSENT AGENDA:
1. Approve LTA Transaction Report (Financial Claims) Dated April 2012 – Postigo
2. Approve Local Transportation Authority Draft Meeting Minutes Dated April 19, 2012 – Gomez
3. Receive Jovenes de Antaño Specialized Transportation Services Monthly Service Report for the Month of March 2012 – LiOwen
4. Receive County Express Monthly Service Report for the Month of March 2012 – LiOwen
5. Authorize the Application and Acceptance of $50,000 for Assembly Bill 2766 Vehicle Emissions Reduction Program Grant to Fund Intercounty Gavilan and Sunday Greyhound Service – LiOwen
6. Receive 3rd Quarter County Express and Specialized Transportation Performance Indicators for Fiscal Year 2011/2012 – LiOwen
7. Receive Local Transportation Authority FY 2011/12 Third Quarter Budget Report – Postigo
Upon a motion duly made by Director Gomez, and seconded by Director De La Cruz, the Directors approved Items 1-7 of the Consent Agenda.

Item 8. TERMINATE Invitation for Bids #2012-01 for Bus Stop Shelters and Amenities and DIRECT Staff to Provide Notice to potential Bidders.

Ms. Rheinheimer stated that the reason staff was requesting to terminate the Invitation for Bids was because Caltrans required two additional federal clauses, the Davis Bacon and Copeland Anti-Kick Back Acts, and the No Government Obligation to Third Party that were inadvertently left out of the Invitations for Bids for the bus stop shelters and amenities. Since the deadline for Bid submission would be May 18, 2012, staff did not have time to post an addendum to the IFB and recommended that the Board terminate the IFB. In order for the project to remain on schedule, staff is coordinating with the California Association of Coordinated Transportation on a statewide contract for those bus stop shelters. This option would delay the project by approximately one week.

Upon a motion duly made by Director De La Cruz, and seconded by Director Botelho, the Directors unanimously approved Item 8.

Upon a motion made by Director De La Cruz, and seconded by Director Botelho, the Directors unanimously voted to adjourn the LTA meeting.

ADJOURN TO LTA MEETING JUNE 21, 2012.