

**San Benito County  
LOCAL TRANSPORTATION AUTHORITY  
REGULAR MEETING**

**May 17, 2012 2:00 P.M.**

**FINAL MINUTES**

**MEMBERS PRESENT:**

Chair Emerson, Vice-Chair Botelho, Director De La Cruz, Director Gomez, and Alternate Director Moore

**STAFF PRESENT:**

Deputy County Counsel, Shirley Murphy; Executive Director, Lisa Rheinheimer; Transportation Planning Manager, Mary Gilbert; Transportation Planner, Veronica Lezama; Secretary, Monica Gomez

**CALL TO ORDER:**

Chair Emerson called the meeting to order at 3:27 p.m.

**A. CERTIFICATE OF POSTING**

*Upon a motion duly made by Director De La Cruz, and seconded by Director Gomez, the Directors unanimously acknowledged the Certificate of Posting.*

**B. PUBLIC COMMENT: None**

Executive Director Lisa Rheinheimer requested that an Urgency Item 8 be added to the agenda, as the issue came up after the agenda had been posted and must be acted upon before the next regularly scheduled meeting.

**Item 8. TERMINATE** Invitation for Bids #2012-01 for Bus Stop Shelters and Amenities and **DIRECT** Staff to Provide Notice to potential Bidders.

*Upon a motion duly made by Director De La Cruz, and seconded by Director Gomez, the Directors unanimously approved Adding Item 8 to the Agenda as an urgency Item.*

**CONSENT AGENDA:**

- 1. Approve** LTA Transaction Report (Financial Claims) Dated April 2012 – Postigo
- 2. Approve** Local Transportation Authority Draft Meeting Minutes Dated April 19, 2012 – Gomez
- 3. Receive** Jovenes de Antaño Specialized Transportation Services Monthly Service Report for the Month of March 2012 – LiOwen
- 4. Receive** County Express Monthly Service Report for the Month of March 2012 – LiOwen
- 5. Authorize** the Application and Acceptance of \$50,000 for Assembly Bill 2766 Vehicle Emissions Reduction Program Grant to Fund Intercounty Gavilan and Sunday Greyhound Service – LiOwen
- 6. Receive** 3<sup>rd</sup> Quarter County Express and Specialized Transportation Performance Indicators for Fiscal Year 2011/2012 – LiOwen
- 7. Receive** Local Transportation Authority FY 2011/12 Third Quarter Budget Report – Postigo

*Upon a motion duly made by Director Gomez, and seconded by Director De La Cruz, the Directors approved Items 1-7 of the Consent Agenda.*

**Item 8. TERMINATE** Invitation for Bids #2012-01 for Bus Stop Shelters and Amenities and **DIRECT** Staff to Provide Notice to potential Bidders.

Ms. Rheinheimer stated that the reason staff was requesting to terminate the Invitation for Bids was because Caltrans required two additional federal clauses, the Davis Bacon and Copeland Anti-Kick Back Acts, and the No Government Obligation to Third Party that were inadvertently left out of the Invitations for Bids for the bus stop shelters and amenities. Since the deadline for Bid submission would be May 18, 2012, staff did not have time to post an addendum to the IFB and recommended that the Board terminate the IFB. In order for the project to remain on schedule, staff is coordinating with the California Association of Coordinated Transportation on a statewide contract for those bus stop shelters. This option would delay the project by approximately one week.

*Upon a motion duly made by Director De La Cruz, and seconded by Director Botelho, the Directors unanimously approved Item 8.*

*Upon a motion made by Director De La Cruz, and seconded by Director Botelho, the Directors unanimously voted to adjourn the LTA meeting.*

**ADJOURN TO LTA MEETING JUNE 21, 2012.**