

**San Benito County
LOCAL TRANSPORTATION AUTHORITY
REGULAR MEETING**

December 19, 2013 3:00 P.M.

FINAL MINUTES

MEMBERS PRESENT:

Chair Botelho, Director Boch, Director De La Cruz, Director Gomez and Director Scattini

STAFF PRESENT:

Deputy County Counsel, Shirley Murphy; Executive Director, Lisa Rheinheimer; Transportation Planning Manager, Mary Gilbert; Administrative Services Specialist, Kathy Postigo

CALL TO ORDER:

Chair Botelho called the meeting to order at 4:02 p.m.

A. CERTIFICATE OF POSTING

Upon a motion duly made by Director De La Cruz, and seconded by Director Gomez, the Directors unanimously acknowledged the Certificate of Posting.

B. PUBLIC COMMENT: None

CONSENT AGENDA:

- 1. Approve** Local Transportation Authority Draft Meeting Minutes Dated November 21, 2013 – Gomez
- 2. Approve** Local Transportation Authority Draft Special Meeting Minutes Dated November 21, 2013 – Gomez
- 3. Approve** LTA Transaction Report (Financial Claims) dated November 2013 – Postigo
- 4. Receive** Jovenes de Antaño Specialized Transportation Services Monthly Service Report for the Month of October 2013 – Jovenes de Antaño
- 5. Receive** County Express Monthly Service Report for the Month of October 2013 – MV Transportation, Inc.
- 6. Approve and Adopt** Resolution 13-05 Modifying the Local Transportation Authority's Rules and Regulations – LiOwen
- 7. Approve** Contract Amendment 2 with Jovenes de Antaño Modifying Payment Terms – LiOwen
- 8. Receive** Local Transportation Authority FY 2013-14 First Quarter Budget Report – Postigo

There was no public comment on the Consent Agenda.

Upon a motion duly made by Director De La Cruz, and seconded by Director Gomez, the Directors approved Items 1-8 of the Consent Agenda. Vote: 5/0 motion passes

9. Bus Stop Shelters Project – Gilbert

- a. WAIVE** Minor and/or Inadvertent Defects in Responses to Invitation for Bids No. 2013-03, Bus Stop Shelters Installation Project submitted by Hough Construction and John R. Hodges
- b. ACCEPT** All Bids Submitted in Response to Invitation for Bids No. 2013-03
- c. AWARD** Contract to John R. Hodges for an Amount Not to Exceed \$8,860.88
- d. APPROVE** Contract with John R. Hodges and **AUTHORIZE** Chair to Sign

Mary Gilbert provided a brief update on this item. She answered questions from the Local Transportation Authority about the bids that were submitted.

Director De La Cruz acknowledged LTA staff for their work on this project.

There was no public comment on this item.

Upon a motion duly made by Director De La Cruz, and seconded by Director Scattini, the Directors approved Item 9a., b, c, and d. as noted above. Vote: 5/0 motion passes

Upon a motion made by Director Gomez, and seconded by Director Scattini, the Directors unanimously voted to adjourn the LTA meeting.

ADJOURN TO LTA MEETING JANUARY 16, 2014.