

**San Benito County
LOCAL TRANSPORTATION AUTHORITY
REGULAR MEETING
March 20, 2014 3:00 P.M.**

FINAL MINUTES

MEMBERS PRESENT:

Chair Gomez, Director Boch, Director Botelho, Director De La Cruz, and Director Scattini

STAFF PRESENT:

Deputy County Counsel, Shirley Murphy; Executive Director, Lisa Rheinheimer; Administrative Services Specialist, Kathy Postigo; Transportation Planner, Betty LiOwen, Transportation Intern, Regina Valentine; Secretary, Monica Gomez

CALL TO ORDER:

Director Gomez called the meeting to order at 4:56 p.m.

A. CERTIFICATE OF POSTING

Upon a motion duly made by Director De La Cruz, and seconded by Director Scattini, the Directors unanimously acknowledged the Certificate of Posting.

B. PUBLIC COMMENT: None

CONSENT AGENDA:

1. **Approve** LTA Transaction Report (Financial Claims) dated February 2014 – Postigo
2. **Approve** Local Transportation Authority Draft Meeting Minutes Dated February 20, 2014 – Gomez
3. **Receive** Operation Performance Report for the 1st and 2nd Quarters of Fiscal Year 2013/2014 – LiOwen
4. **Receive** Operation Performance Report for the 3rd Quarter of Fiscal Year 2013/2014 – LiOwen
5. **Invitation for Bids for Vehicles** – Lezama
 - a) **Approve** LTA Budget Adjustments/Transfer Totaling an Amount not to Exceed \$55,000 for the Purchase of a 4x4 Utility Ford Truck; and
 - b) **Declare** all Bids Received in Response to Invitation for Bids #2013-01 as Non-Responsive; and
 - c) **Release** Invitation for Bids #2014-01 for a Shop Truck and Passenger Van; and
 - d) **Authorize** Executive Director to Enter Into Purchase Agreements for Shop Truck with the Lowest Responsive and Responsible Bidder per the LTA's Purchasing Policies

There was no public comment on the Consent Agenda.

Upon a motion duly made by Director De La Cruz, and seconded by Director Scattini, the Directors unanimously approved Items 1-5 of the Consent Agenda. Vote: 5/0 motion passes

REGULAR AGENDA:

6. **Authorize** County Express Shuttle Service to the Hollister Air Show – LiOwen

Betty LiOwen reported that the Hollister Airshow will be held June 14 and 15, 2014 and staff was proposing to offer a free shuttle service to attendees. She stated that the service would mimic the free shuttle offered at the County Fair last year.

Ms. LiOwen mentioned that the routes would be slightly different from the County Fair, and would include a route to San Juan Bautista.

Mike Chambless with the City of Hollister stated that the shuttle service would be great for the Airshow and thanked the Board for the consideration. He also mentioned that they will be advertising the Airshow on a couple of the bus shelters.

Ms. Rheinheimer stated that staff will work with Mr. Chambless on figuring out which bus stop locations and service hours will be most efficient. She also encouraged the Board to advise staff of any bus stop locations they may want to add or change.

The Board was pleased with staff's recommendation to provide the shuttle service. Director Scattini suggested having a bus stop at the Windmill Market in San Juan Bautista for the residents there.

Upon a motion duly made by Director De La Cruz, and seconded by Director Scattini, the Directors approved Item 6. Vote:5/0 motion passes

Upon a motion duly made by Director De La Cruz, and seconded by Director Scattini, the Directors unanimously adjourned the LTA meeting at 5:01 p.m.

ADJOURN TO LTA MEETING APRIL 17, 2014.