

**AGENDA
REGULAR MEETING
LOCAL TRANSPORTATION AUTHORITY**

DATE: Thursday, November 20, 2014
3:00 P.M.

LOCATION: **Board of Supervisors Chambers**
481 Fourth Street, Hollister, CA 95023

DIRECTORS: Chair Victor Gomez, Tony Boch, Anthony Botelho,
Jerry Muenzer and Ignacio Velazquez
Alternates: San Benito County: Jaime De La Cruz;
San Juan Bautista: Andy Moore

*Persons who wish to address the Board of Directors must complete a Speaker Card and give it to the Clerk prior to addressing the Board. Those who wish to address the Board on an agenda item will be heard when the Chairperson calls for comments from the audience. Following recognition, persons desiring to speak are requested to advance to the podium and state their name and address. After hearing audience comments, the Public Comment portion of the agenda item will be closed. **The opportunity to address the Board of Directors on items of interest not appearing on the agenda will be provided during Section B. Public Comment.***

3:00 P.M. CALL TO ORDER:

- A. **ACKNOWLEDGE** Certificate of Posting
- B. **PUBLIC COMMENT:** (Opportunity to address the Board on items of interest not appearing on the agenda. No action may be taken unless provided by Govt. Code Sec. 54954.2. **Speakers are limited to 3 minutes.**)

CONSENT AGENDA:

(These matters shall be considered as a whole and without discussion unless a particular item is removed from the Consent Agenda. Members of the public who wish to speak on a Consent Agenda item must submit a Speaker Card to the Clerk and wait for recognition from the Chairperson. Approval of a consent item means approval as recommended on the Staff Report.)

1. **APPROVE** Local Transportation Authority Draft Meeting Minutes Dated October 16, 2014 – Gomez
2. **RECEIVE** Operations Performance Report for the 4th Quarter of Fiscal Year 2013/2014 – LiOwen
3. **ADOPT** Resolution 14-04 Authorizing the Application for Federal Transit Act Section 5310 Elderly Individuals with Disabilities Grant Fund and Acceptance of Funds, if awarded – LiOwen

Adjourn to LTA Meeting on Thursday, December 18, 2014. Agenda deadline is December 9, 2014 at 12:00 p.m.

In compliance with the Americans with Disabilities Act (ADA), if requested, the Agenda can be made available in appropriate alternative formats to persons with a disability. If an individual wishes to request an alternative agenda format, please contact the Clerk of the Council four (4) days prior to the meeting at (831) 637-7665. The Local Transportation Authority Board of Directors meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Board's office at (831) 637-7665 at least 48 hours before the meeting to enable the Council of Governments to make reasonable arrangements to ensure accessibility.

**San Benito County
LOCAL TRANSPORTATION AUTHORITY
REGULAR MEETING
October 16, 2014 3:00 P.M.**

DRAFT MINUTES

MEMBERS PRESENT:

Chair Gomez, Director Boch, Director Botelho, Director Muenzer, and Director Velazquez

STAFF PRESENT:

Deputy County Counsel, Shirley Murphy; Interim Executive Director, Mary Gilbert; Administrative Services Specialist, Kathy Postigo; Transportation Planner, Veronica Lezama; Secretary, Monica Gomez

CALL TO ORDER:

Chair Gomez called the meeting to order at 4:04 p.m.

A. CERTIFICATE OF POSTING

Upon a motion duly made by Director Botelho, and seconded by Director Muenzer, the Directors unanimously acknowledged the Certificate of Posting.

B. PUBLIC COMMENT: None

CONSENT AGENDA:

- 1. Approve** Local Transportation Authority Draft Meeting Minutes Dated September 18, 2014 – Gomez
- 2. Adopt** Resolution 14-03 Allocating Transportation Development Act Funds for Fiscal Year 2013/2014 – Postigo

There was no discussion or public comment on the Consent Agenda.

Upon a motion duly made by Director Muenzer, and seconded by Director Botelho, the Directors approved Items 1 and 2 from the Consent Agenda. Vote:5/0 motion passes.

Upon a motion duly made by Director Muenzer, and seconded by Director Botelho, the Directors unanimously adjourned the LTA meeting at 4:04 p.m. Vote:5/0 motion passes.

ADJOURN TO LTA MEETING NOVEMBER 20, 2014.

Staff Report

To: Local Transportation Authority
 From: Betty LiOwen, Transportation Planner Telephone: (831) 637-7665
 Date: November 20, 2014
 Subject: Quarterly Operations Performance Report

Recommendation:

RECEIVE Operations Performance Report for the 4th Quarter of Fiscal Year 2013/2014.

Summary:

The Operations Performance Report analyzes all public transportation services that the Local Transportation Authority administers and operates for San Benito County. The Authority contracts with MV Transportation, Inc. for public transit operations (County Express) and Jovenes de Antaño for specialized transportation.

Financial Considerations:

The Authority provides fuel and vehicle maintenance for County Express operations and vehicle maintenance for specialized transportation operations. The table below shows operations costs and the percentage of the approved budget. Although fuel costs was over budget, the budget was mostly in line with the budget.

	Expended for 4 th Quarter	Expended Year-to-Date	% of Budget Expended to Date
Fuel	\$54,522.44	\$207,037.45	111.91%
Other Materials and Supplies	\$19,558.68	\$76,785.70	85.50%
Maintenance Labor	\$45,111.46	\$158,203.81	100.61%
Contracted Services	\$279,953.96	\$1,107,494.24	102.57%
Operators Salaries and Wages	\$52,792.41	\$163,087.96	93.86%

Background:

The Operations Performance Report typically compares a single quarter in the current and previous fiscal year. The report contains system-wide, individual service, and fiscal year-to-date information for the current and previous fiscal year.

Staff Analysis:

During the 4th Quarter of Fiscal Year 2013/2014, total operational costs increased by 1.96% for County Express. There was a slight decrease (0.36%) in overall ridership on County Express, but paid ridership increased (0.85%). Staff keeps track of paid and non-paying passengers separately. Non-paying passengers are either under the age of 5 accompanying a paying passenger or a Personal Care Attendant of riding with a Paratransit client.

During the 4th Quarter of Fiscal Year 2013/2014, total operational costs decreased by 3.86% for Specialized Transportation. Ridership increased by 6% as a result of the increase in service hours (8.52%) from the previous fiscal year.

More details on operations and performance are included in the Report (Attachment).

Executive Director Review: _____

Counsel Review: N/A

Attachment: County Express and Specialized Transportation Operations Performance Report

COUNTY EXPRESS AND SPECIALIZED TRANSPORTATION OPERATIONS PERFORMANCE REPORT

Fiscal Year 2013/2014

Fourth Quarter Report
April 2014 – June 2014

San Benito County
Local Transportation Authority
330 Tres Pinos Road, Suite C7
Hollister, CA 95023
831.637.7665
www.SanBenitoCountyExpress.org

November 2014

Transit and Specialized Transportation Operations Performance Report

Fiscal Year 2013/2014 – Fourth Quarter

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Executive Summary

County Express

During the 4th quarter of Fiscal Year 2013/2014, County Express experienced slight decreases in ridership and productivity. Operational costs totaled \$351,728.22, an increase of 1.96%.

Total ridership decreased by 0.09% for Fiscal Year 2013/2014. However, paying passengers increased 0.95%, while non-paying passengers decreased by 39.37%. Non-pay passengers are either under the age of 5 accompanying a paying passenger or a Personal Care Attendant traveling with a Partransit client.

Specialized Transportation

During the same time period, Specialized Transportation experienced increase in ridership and operational costs. Operational costs totaled \$77,167.85, a decrease of 3.86%.

Total ridership increased by 1.41% for Fiscal Year 2013/2014 due to increased demand.

Financial Impact

Table 1 shows a breakdown of the operational expenses and percent expended of the approved budget.

	Expended for 4 th Quarter	Expended Year-to-Date	% of Budget Expended to Date
Fuel	\$54,522.44	\$207,037.45	111.91%
Other Materials and Supplies	\$19,558.68	\$76,785.70	85.50%
Maintenance Labor	\$45,111.46	\$158,203.81	100.61%
Contracted Services	\$279,953.96	\$1,107,494.24	102.57%
Operators Salaries and Wages	\$52,792.41	\$163,087.96	93.86%

Table 1: Operational Costs

Notable Events of Fiscal Year 2013-2014

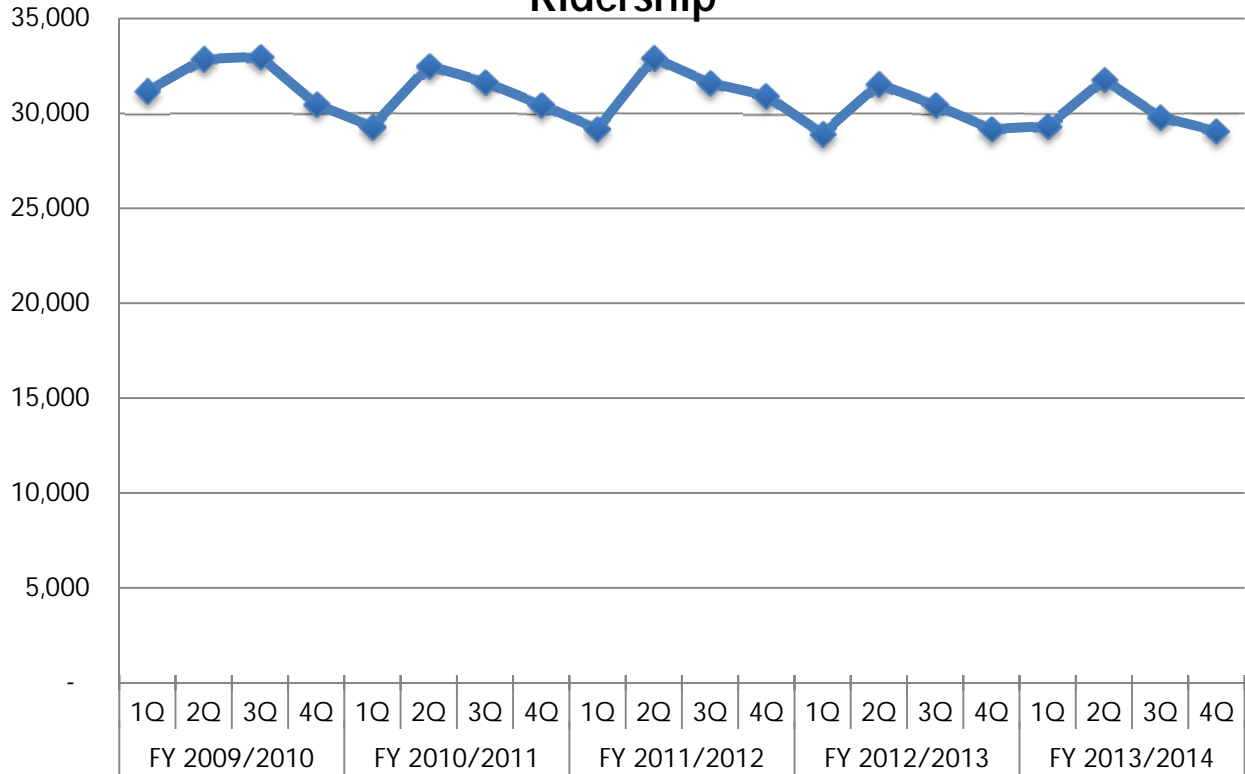
Date	Event
June 2014	California Average: \$4.09 per regular unleaded gallon according to Gasbuddy.com at the end of June
June 19, 2014	Authorized shuttle service to the San Benito County Fair on October 3 – 5, 2014
June 16 – August 15, 2014	Began operating limited Fixed Route Summer Schedule
June 14 – 15, 2014	Provided shuttle service to Hollister Air Show and Father's Day Car Show
May 2014	California Average: \$4.17 per regular unleaded gallon according to Gasbuddy.com at the end of May
May 27 – August 22, 2014	Operated Intercounty Gavilan Summer Schedule
May 26, 2014	No services in observance of Memorial Day
April 2014	California Average: \$4.13 per regular unleaded gallon according to Gasbuddy.com at the end of April
March 2014	California Average: \$3.91 per regular unleaded gallon according to Gasbuddy.com at the end of March
March 31 – April 4, 2014	Operated limited Fixed Route service during Spring Break
February 2014	California Average: \$3.33 per regular unleaded gallon according to Gasbuddy.com at the end of February
February 17 – 25, 2014	Operated limited Fixed Route schedule
February 14 – 17, 2014	Operated limited Intercounty Gavilan Schedule in observance of President's Day
February 5 – 14, 2014	Conducted onboard and online passenger survey
February 3, 2014	Caltrans Transit Transportation Planning Grants Due
January 2014	California Average: \$3.61 per regular unleaded gallon according to Gasbuddy.com at the end of January
January 27, 2014	Began operating Spring Intercounty Gavilan Schedule
January 20, 2014	Operated limited Intercounty Gavilan Schedule in observance of Martin Luther King Jr. Day

Date	Event
January 6, 2014	Resumed regular Fixed Route Service
December 2013	California Average: \$3.58 per regular unleaded gallon according to Gasbuddy.com at the end of December
December 23 – January 3, 2014	Operated limited winter service schedule for Intercounty Gavilan and Fixed Route
November 2013	California Average: \$3.58 per regular unleaded gallon according to Gasbuddy.com at the end of November
November 20 – 21, 2013	Short Range and Long Range Transit Plan Public and Board Meeting Workshops
November 12 – 29, 2013	Operated limited Thanksgiving service schedule for Fixed Route and Intercounty Gavilan
November 11, 2013	Operated limited Intercounty Gavilan Schedule in observance of Veteran's Day
October 2013	California Average: \$3.78 per regular unleaded gallon according to Gasbuddy.com at the end of October
October 7, 2013	New Fixed Route and Intercounty Schedules Kick-off Meeting for Short Range and Long Range Transit Plan Development
October 4 – 6, 2013	Provided free shuttle service to San Benito County Fair
September 2013	California Average: \$3.92 per regular unleaded gallon according to Gasbuddy.com at the end of September
August 2013	California Average: \$3.86 per regular unleaded gallon according to Gasbuddy.com at the end of August
August 26, 2013	Began operating Fall Intercounty Gavilan Schedule
August 19, 2013	Began operating regular Fixed Route Schedule
July 2013	California Average: \$3.99 per regular unleaded gallon according to Gasbuddy.com at the end of July

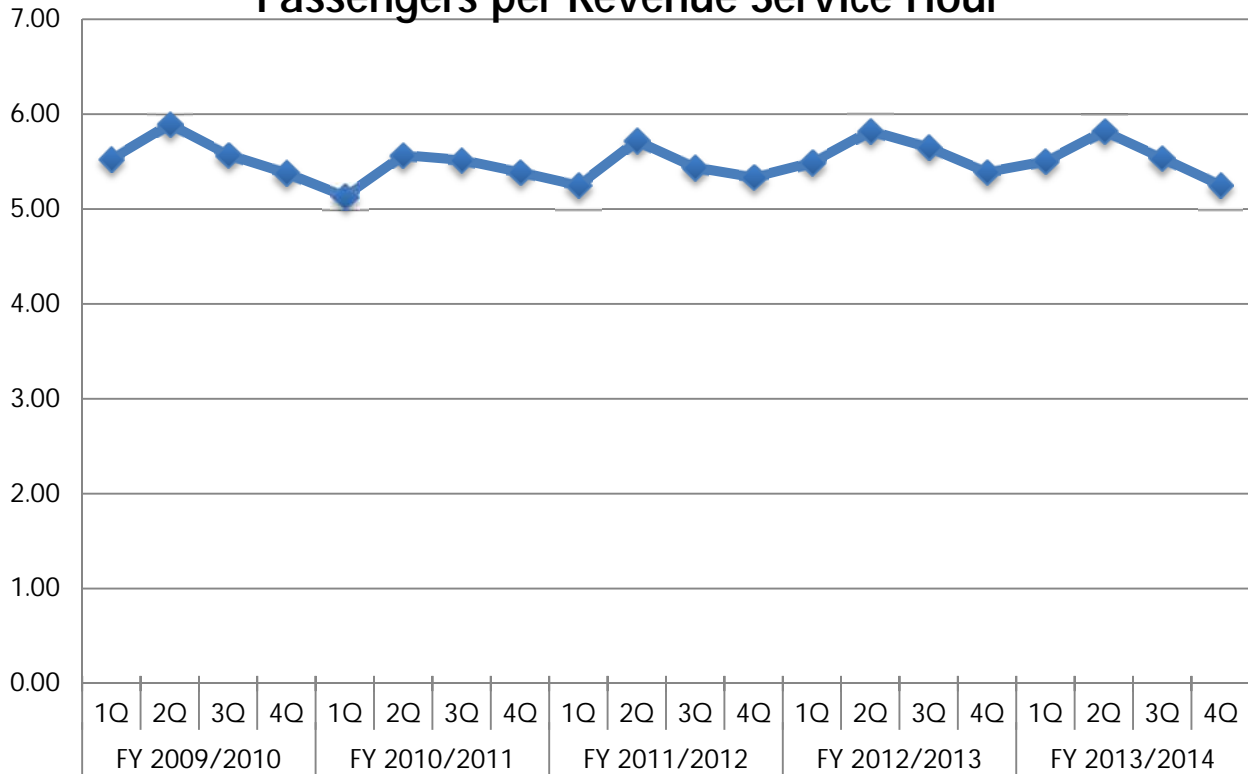
Performance Indicators

County Express		FY 12/13 4th Quarter	FY 13/14 4th Quarter	% Change
Ridership	Fixed Route	7,410	7,083	-4.41%
	Dial-A-Ride	3,834	4,053	5.71%
	Paratransit	8,825	8,410	-4.70%
	Intercounty	9,110	9,529	4.60%
	System-Wide	29,179	29,075	-0.36%
Revenue Service Hours	Fixed Route	1,350.77	1,402.40	3.82%
	Dial-A-Ride	995.33	1,031.63	3.65%
	Paratransit	1,804.64	1,798.72	-0.33%
	Intercounty	1,261.81	1,304.00	3.34%
	System-Wide	5,412.55	5,536.75	2.29%
Passengers Per Revenue Hour	Fixed Route	5.49	5.05	-7.93%
	Dial-A-Ride	3.85	3.93	1.99%
	Paratransit	4.89	4.68	-4.39%
	Intercounty	7.22	7.31	1.22%
	System-Wide	5.39	5.25	-2.59%
Cost Per Revenue Hour	Fixed Route	\$63.35	\$63.48	0.21%
	Dial-A-Ride	\$63.75	\$63.59	-0.25%
	Paratransit	\$63.62	\$63.49	-0.20%
	Intercounty	\$64.50	\$63.58	-1.43%
	System-Wide	\$63.73	\$63.53	-0.31%
Cost Per Passenger	Fixed Route	\$11.55	\$12.57	8.83%
	Dial-A-Ride	\$16.55	\$16.18	-2.24%
	Paratransit	\$13.01	\$13.58	4.38%
	Intercounty	\$8.93	\$8.70	-2.58%
	System-Wide	\$11.82	\$12.10	2.37%
Operations Costs	Fuel	\$49,828.97	\$54,552.44	9.48%
	Other Materials and Supplies	\$20,169.38	\$16,751.59	-16.95%
	Maintenance	\$34,691.39	\$16,551.44	-52.29%
	Purchased Transportation	\$211,268.03	\$224,308.44	6.17%
	Operators Salaries and Wages	\$28,999.41	\$39,594.31	36.53%

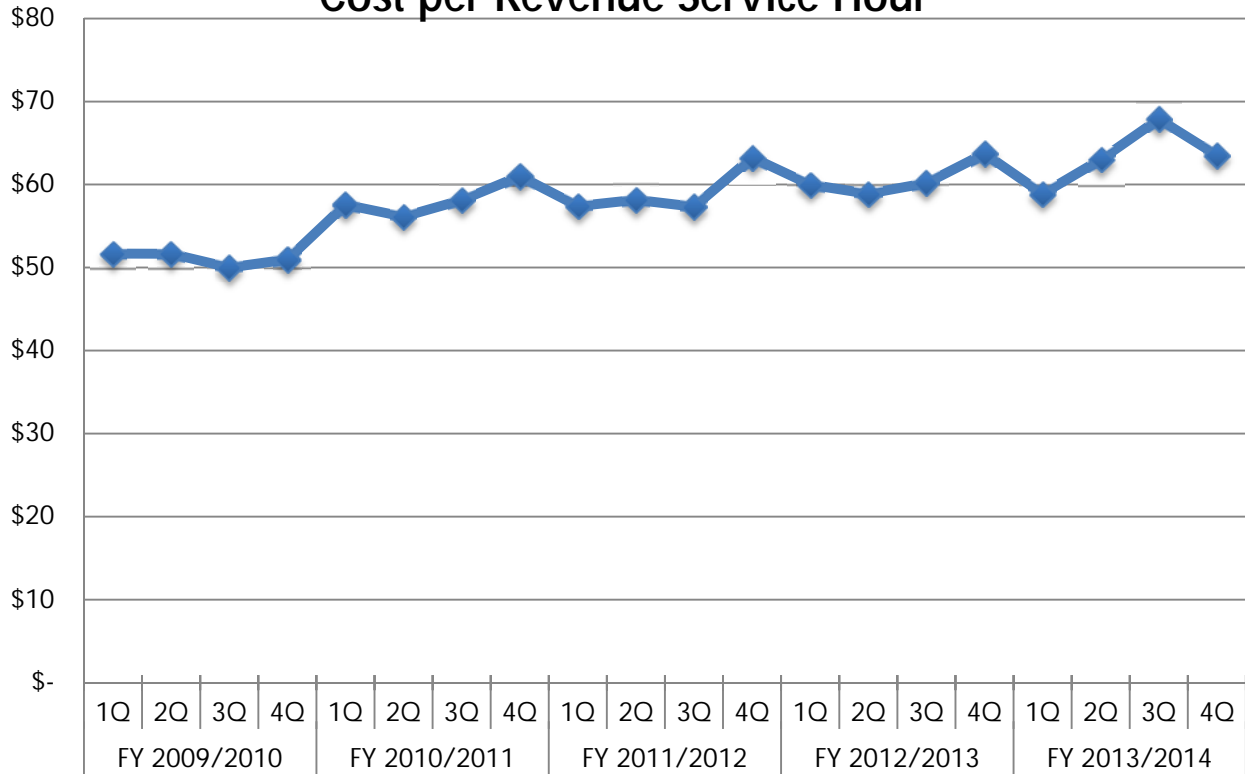
Ridership



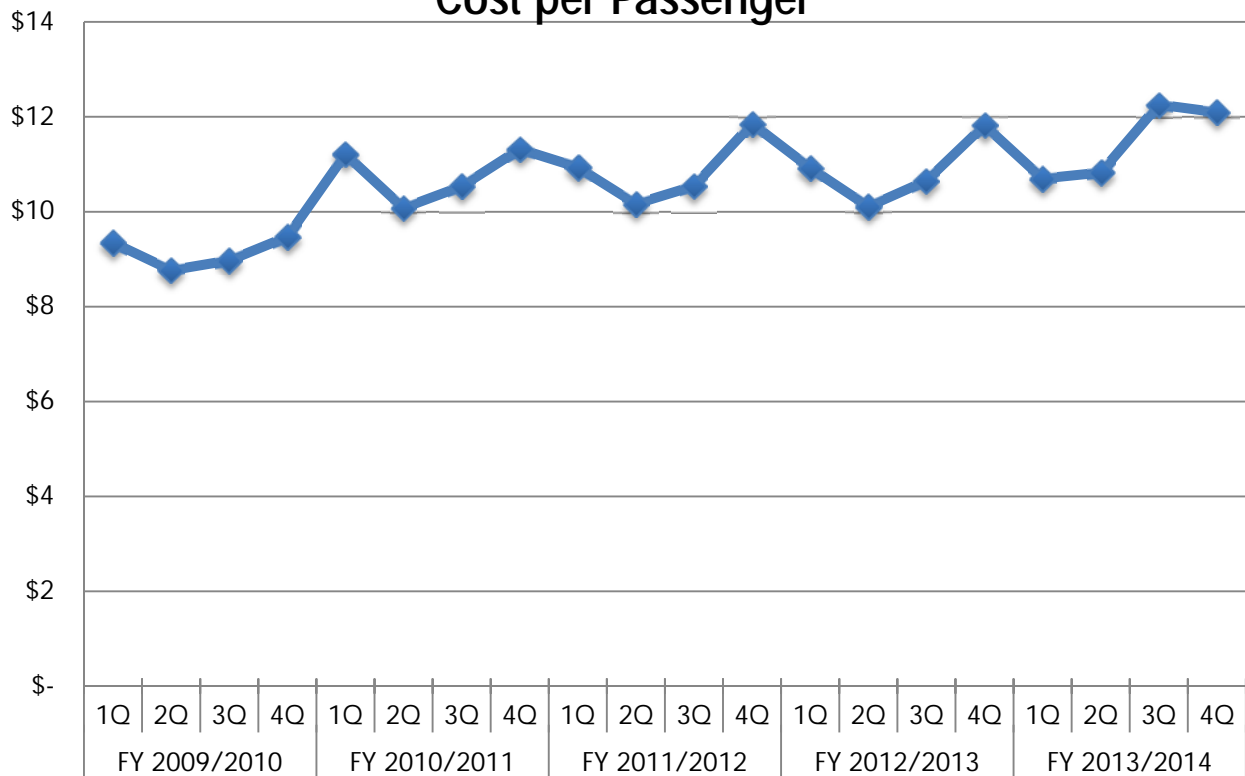
Passengers per Revenue Service Hour



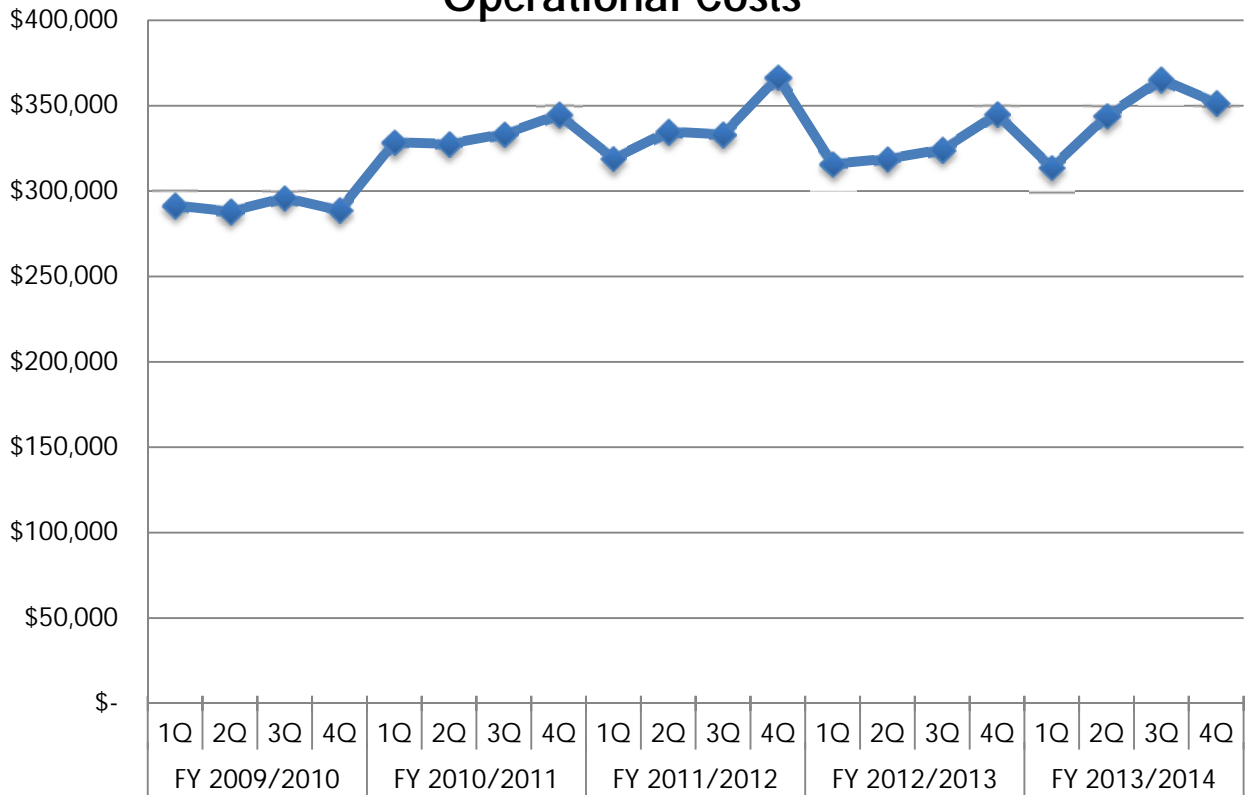
Cost per Revenue Service Hour



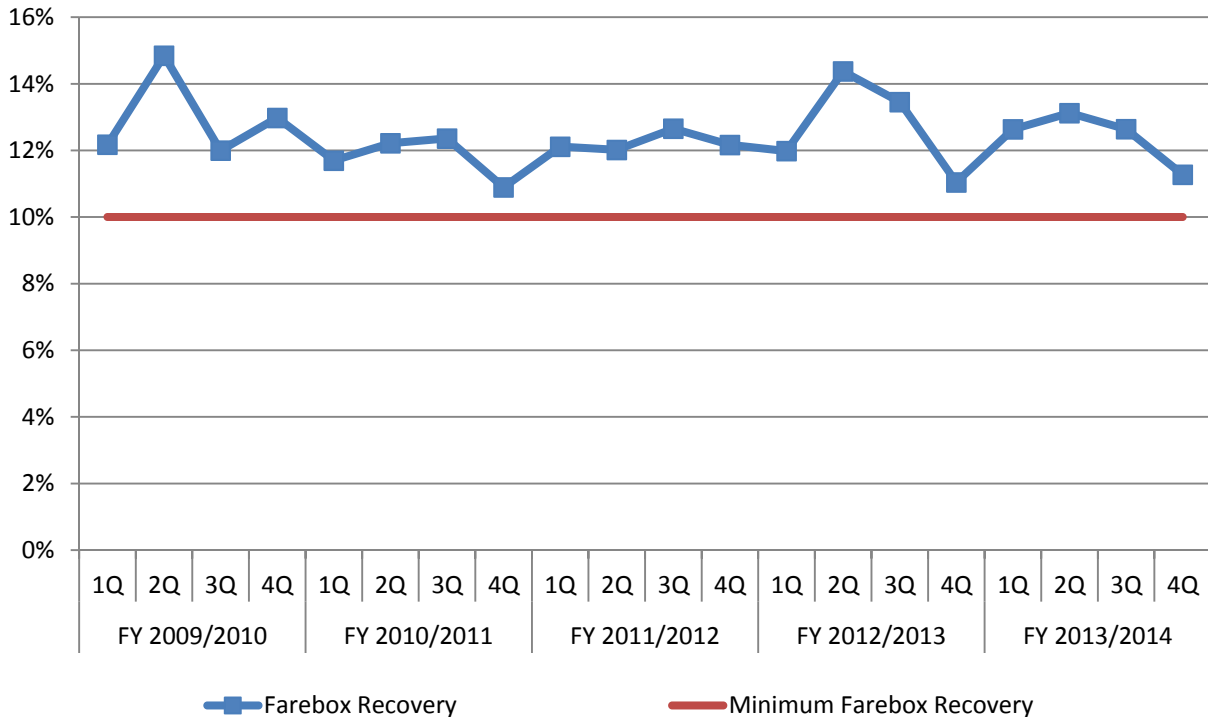
Cost per Passenger



Operational Costs

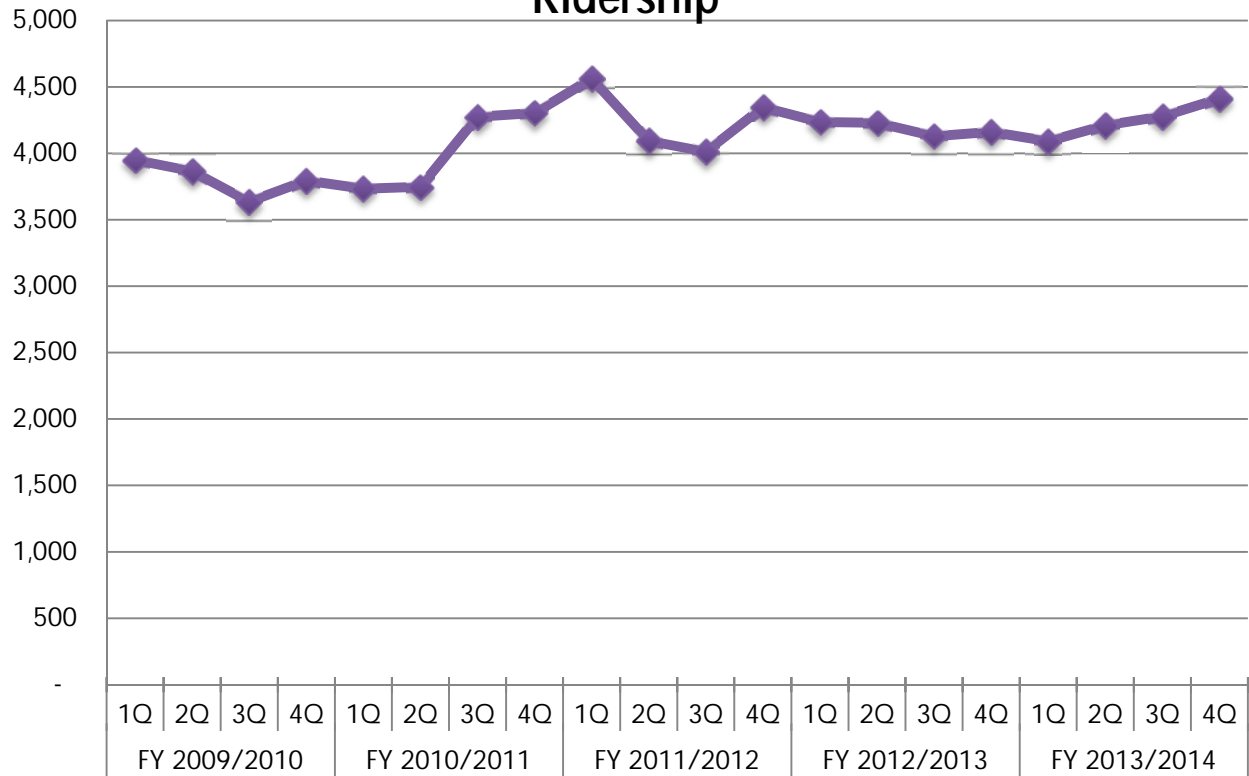


Farebox Recovery

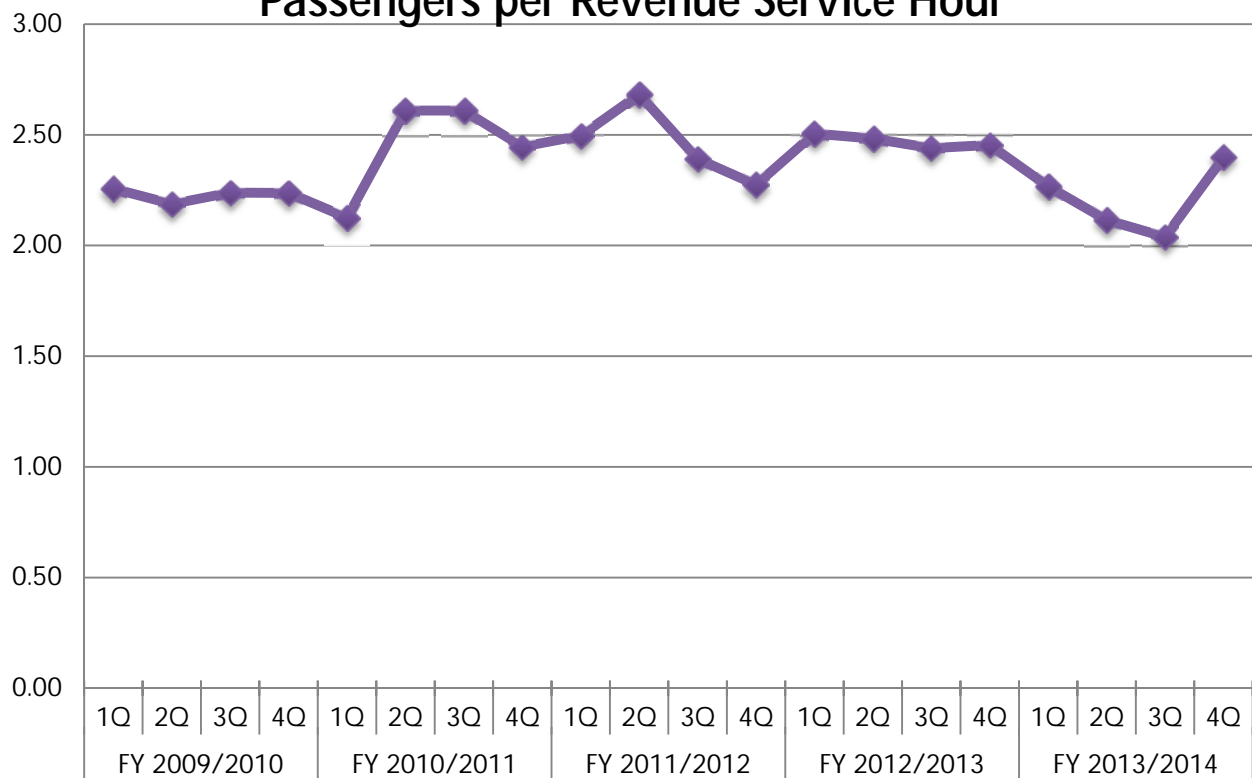


Specialized Transportation		FY 12/13 4th Quarter	FY 13/14 4th Quarter	% Change
Ridership	OOCMT	1,862	1,878	0.86%
	Senior Lunch	2,082	2,293	10.13%
	MSAP	217	241	11.06%
	System-Wide	4,161	4,412	6.03%
Revenue Service Hours	OOCMT	1,033.75	1,130.75	9.38%
	Senior Lunch	355.40	365.90	2.95%
	MSAP	306.25	343.25	12.08%
	System-Wide	1,695.40	1,839.90	8.52%
Passengers Per Revenue Hour	OOCMT	1.80	1.66	-7.79%
	Senior Lunch	5.86	6.27	6.97%
	MSAP	0.71	0.70	-0.91%
	System-Wide	2.45	2.40	-2.30%
Cost Per Revenue Hour	OOCMT	\$47.04	\$42.99	-8.61%
	Senior Lunch	\$47.07	\$42.60	-9.50%
	MSAP	\$48.69	\$37.79	-22.39%
	System-Wide	\$45.60	\$43.65	-4.28%
Cost Per Passenger	OOCMT	\$26.11	\$25.88	-0.88%
	Senior Lunch	\$8.04	\$6.80	-15.42%
	MSAP	\$68.72	\$53.83	-21.67%
	System-Wide	\$19.29	\$17.49	-9.33%
Operations Costs	Other Materials and Supplies	\$80,263.80	\$77,167.85	-3.86%
	Maintenance Labor	\$11,724.83	\$5,517.15	-52.94%
	Contracted Services	\$55,558.26	\$55,645.52	0.16%
	Operator Salaries and Wages	\$9,666.47	\$13,198.10	36.53%

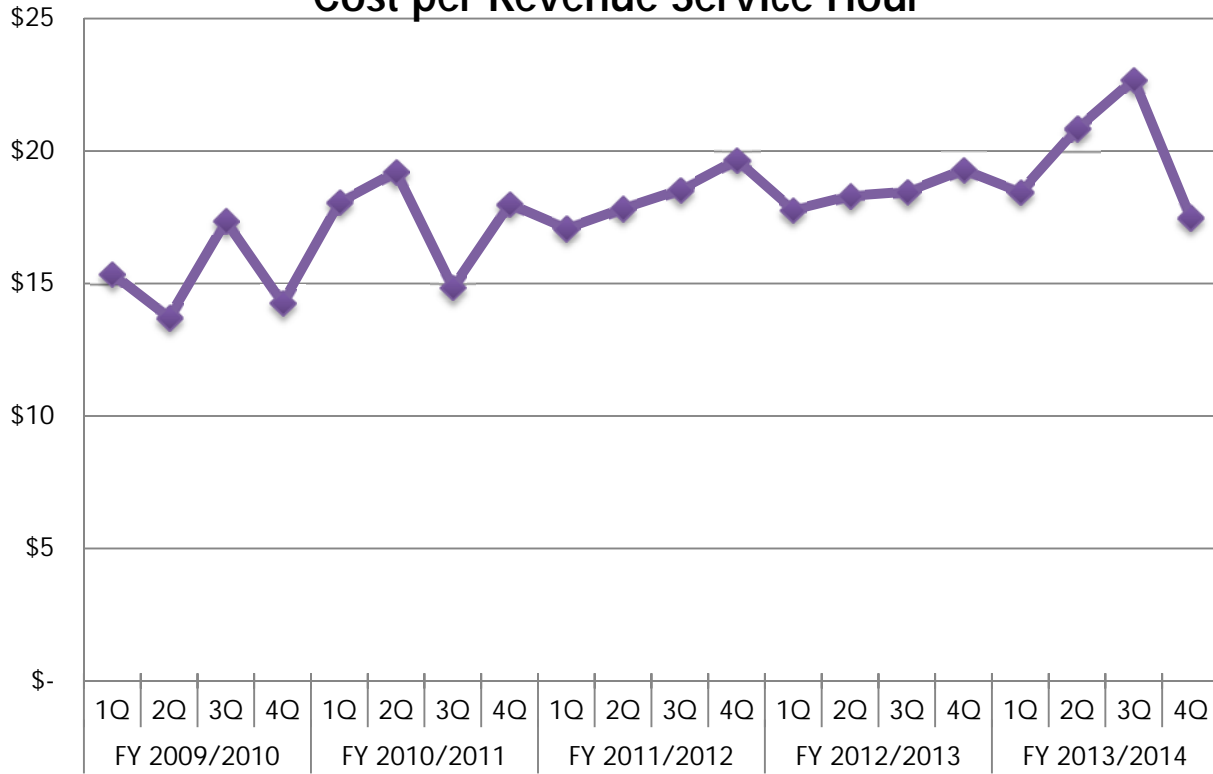
Ridership



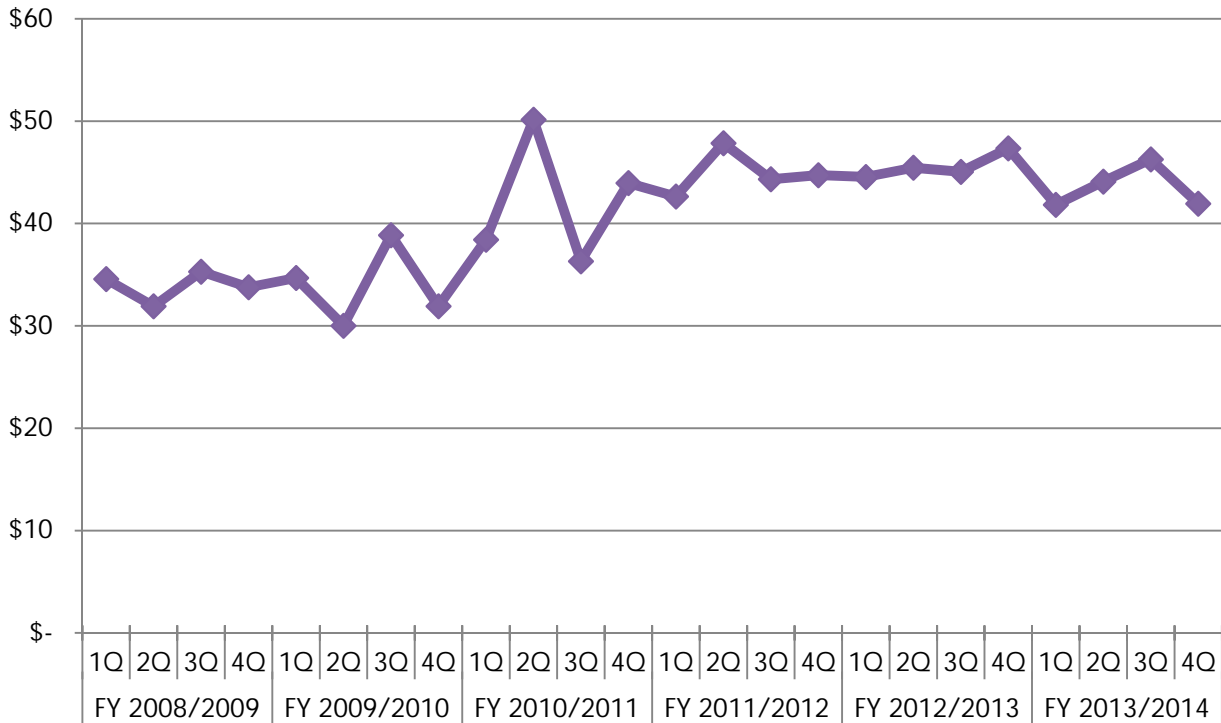
Passengers per Revenue Service Hour



Cost per Revenue Service Hour



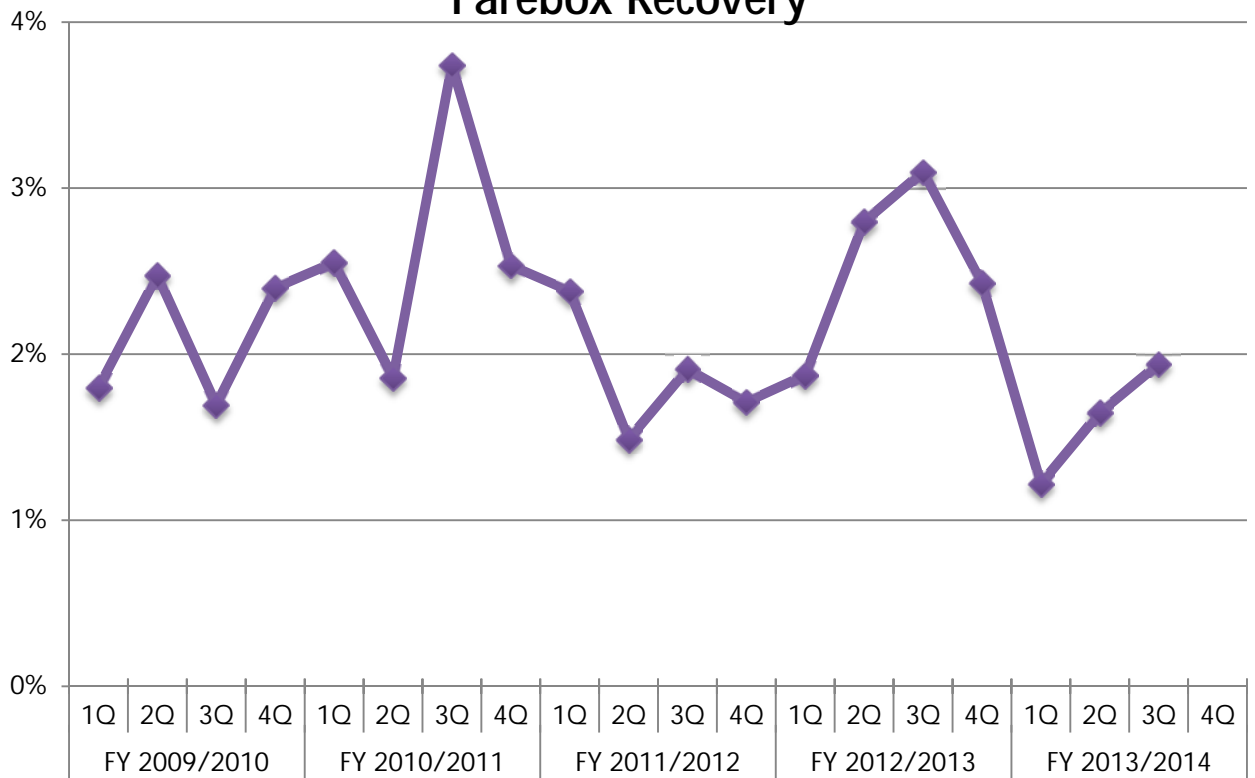
Cost per Revenue Service Hour



Operational Costs



Farebox Recovery



Report Cards

County Express	4 th Quarter	Grade	A – Standard
Passengers per Hour			
Fixed Route	5.05	F	11.8 and above
Dial-A-Ride	3.93	C	4.6 and above
Paratransit	4.68	A	4.6 and above
Gavilan	8.65	C	10.0 and above
Caltrain	6.21	B	6.3 and above
Greyhound	5.09	A	4.6 and above
Dial-A-Ride / Paratransit			
No-Show	2.32%	D	0.0 % to 0.6 %
Service Refusal	0%	A	0.0 % to 0.2 %
Customer Service			
Fixed Route	0	A	Less than 2
Dial-A-Ride and Paratransit	0	A	Less than 2
Intercounty	0	A	Less than 2
Maintenance			
Daily Vehicle Inspections	100 %	A	99.1 % and above
Road Calls	0	A	40,000 miles between road calls
Vehicle Cleanliness	100 %	A	99.1 % and above
Facilities Cleanliness	100 %	A	99.1 % and above
Safety			
Preventable Vehicle Accidents	0	A	80,000 miles between accidents
Preventable Incidents with Injury	0	A	80,000 miles between accidents
Employees			
Retention	100 %	A	95 % and above
Grade Point Average			
	3.33	B	3.5 and above

Specialized Transportation	4 th Quarter	Grade	A – Standard
Passengers per Hour			
OOCMT	1.66	A	1.35 and above
Senior Lunch	6.27	B	6.3 and above
MSAP	0.70	F	1.35 and above
Customer Service			
OOCMT	0	A	Less than 2
Senior Lunch	0	A	Less than 2
MSAP	0	A	Less than 2
No-Show	0	A	Less than 2
Service Refusal	0	A	Less than 2
Maintenance			
Daily Vehicle Inspections	98.5%	A	99.1 % and above
Road Calls	0	A	40,000 miles between road calls
Vehicle Cleanliness	100 %	A	99.1 % and above
Facilities Cleanliness	100 %	A	99.1 % and above
Safety			
Preventable Vehicle Accidents	0	A	80,000 miles between accidents
Preventable Incidents with Injury	0	A	80,000 miles between accidents
Employees			
Retention	100 %	A	95 % and above
Grade Point Average			
	3.67	A	3.5 and above

Glossary

Term	Definition
Contracted Services	County Express and Specialized Transportation dispatch, drivers, and management are currently contracted out to MV Transportation, Inc. and Jovenes de Antaño. Contracts with both organizations are set to expire December 31, 2015.
Cost Per Revenue Service Hour	<p>Measures the cost effectiveness of the service or route by the corresponding operational costs. Operations costs include fuel, maintenance, and contract services.</p> $\frac{\text{Fuel} + \text{Other Materials \& Supplies} + \text{Maintenance} + \text{Contracted Services} + \text{Operator Salaries \& Wages}}{\text{Total Revenue Service Hours}} = \text{Cost Per Revenue Service Hour}$
Cost Per Passenger	<p>Measures the cost effectiveness of the service or route by the corresponding passengers. Operations costs include fuel, other materials and supplies, maintenance, contract services and operator salaries and wages.</p> $\frac{\text{Fuel} + \text{Other Materials \& Supplies} + \text{Maintenance} + \text{Contracted Services} + \text{Operator Salaries \& Wages}}{\text{Total Passengers}} = \text{Cost Per Passenger}$
Farebox Recovery	<p>Effectiveness measure capturing the percentage of system operating expenses recovered by fare revenue. The equation for calculating the farebox recovery ratio is:</p> $\frac{\text{Passenger Cash Fares} + \text{Token Sales} + \text{Monthly Pass Sales} + \text{Advertising Revenue}}{\text{Fuel} + \text{Other Materials \& Supplies} + \text{Maintenance} + \text{Contracted Services} + \text{Operator Salaries \& Wages}} = \text{Farebox Recovery}$
Maintenance Labor	Operational cost of in-house maintenance staff
MSAP	Medical Shopping Assistance Program is for San Benito County seniors and persons with disabilities that need escort and/or translation services at the grocery store, bank, and at doctor's appointments. The fare is \$1.25 one-way.
No-Show	A customer who did not call ahead to cancel a scheduled trip on Dial-A-Ride and Paratransit service. Vehicle arrives on site and customer is not there for pickup.
OOCMT	Out-of-County Non-Emergency Medical Transportation for San Benito County seniors and persons with disabilities who need medical treatment not available in the County. Service area ranges from Salinas to Palo Alto.
On-Time Performance	Evaluates timeliness of services. Takes into account early, late, and missed departures on all services. The fare is a zone-based fare that ranges from \$2.00 to \$5.00 one-way.
Operational Cost	<p>County Express total costs include fuel, maintenance, the payments made to MV Transportation, Inc., for operations management services, and the project administration cost by the Local Transportation Authority.</p> <p>Specialized Transportation total costs include maintenance, payments made to Jovenes de Antaño, for operations management services, and the project administration cost by the Local Transportation Authority</p>

Term	Definition
Operators Salaries and Wages	Operational cost that includes project administration. Cost of dispatchers, drivers, and management are not included in this category as they are currently contracted through MV Transportation, Inc. and Jovenes de Antaño (see Contracted Services).
Other Materials and Supplies	Operational cost that includes vehicle parts, outside labor, insurance, maintenance and office supplies, cell phone service, legal fees, and etc.
Passengers per Revenue Service Hour	Measures productivity of service or route by the number of passengers served per hour per vehicle. The passengers per revenue service hour is calculated as: $\frac{\text{Total Passengers}}{\text{Total Revenue Service Hours}} = \text{Passengers per Revenue Service Hour}$
Productivity	Measured by passengers per revenue service hour to gauge service efficiency. The passengers per revenue service hour is calculated as: $\frac{\text{Total Passengers}}{\text{Total Revenue Service Hours}} = \text{Passengers per Revenue Service Hour}$
Preventable Incidents with Injury	An avoidable incident (i.e. poor mobility device securement).
Preventable Vehicle Accidents	An avoidable accident (i.e. driver error).
Ridership	Number of one-way passenger trips
Revenue Service Hour	Fixed Route and Intercounty: Time between first printed stop to last printed stop on schedule. Dial-A-Ride and Paratransit: Time between pick-up and drop-off of clients. Does not include idle time or travel time with empty vehicle.
Senior Lunch	Transportation to and from the Senior Lunch Program at the community center in the City of Hollister. There is no fare for this service.
Service Refusal	Service availability cannot be negotiated because of service overload and customer request (i.e. Ride not available because client calls for a ride within 30 minutes).
Total Cost	See Operational Cost

Staff Report

To: Local Transportation Authority
From: Betty LiOwen, Transportation Planner Telephone: (831) 637-7665
Date: November 20, 2014
Subject: Federal Transit Act Section 5310 Grant Opportunity

Recommendation:

ADOPT Resolution 14-04 Authorizing the Application for Federal Transit Act Section 5310 Elderly Individuals with Disabilities Grant Fund and Acceptance of Funds, if awarded.

Summary:

The California Department of Transportation (Caltrans) announced their call for projects for Federal Transit Act Section 5310 Grant Funds. The purpose of the Section 5310 program is to provide funding for transit capital and mobility management types of projects to improve mobility for seniors and persons with disabilities by removing barriers to transportation services and expanding the transportation mobility options available.

Financial Considerations:

Staff is anticipating applying for \$300,000 for replacement vehicles and funding County Express' Paratransit operations.

Background:

With the signing of Moving Ahead for Progress in the 21st Century (MAP-21), President Obama consolidated various sections of the Federal Transit Acts. Under MAP-21, the funding for Federal Transit Action Section 5317 grant program was combined with Section 5310 grant program. The consolidation of the grant programs increased the types of eligible projects. Such eligible projects include replacement vehicles, computers, mobility management and ongoing operational costs.

There is approximately \$13 million available under the new Section 5310 grant program. Of this amount, 55% has been earmarked for the traditional capital projects and 45% for the expanded operational types of projects. Caltrans is continuing to allow grant applicants to utilize toll credits for its 11.47% local match. With the use of toll credits, all awarded projects will be 100% funded by the Section 5310 grant program.

Staff Analysis:

Staff reviewed its County Express and Specialized Transportation fleet needs. There are nine vehicles that would be eligible for replacement the grant program. However, only three vehicles would have the potential to score high enough for an award. The table below shows the three County Express vehicles staff proposes to replace under the Section 5310 grant program.

Vehicle Number	Last 5 VIN	Odometer	Potential Vehicle Score
49	52879	193,871	15
50	52877	197,217	15
51	52880	217,732	20

In addition to the replacement vehicle request, staff is proposing to apply for operational funding for County Express' Paratransit service. Its Paratransit program currently exceeds the minimum requirements of Americans with Disabilities Act Requirements for public transit, making it eligible for the funding.

Minimum Required by ADA	County Express Operations
Service area: Trips beginning <u>and</u> ending within ¾ mi. radius from Fixed Route	Service area: Trips beginning <u>or</u> ending within ¾ mi. radius of Fixed Route
Next day service reservations	Same day service available with convenience fee
Pickup window: 30 minutes	Pickup window: 15 minutes

Applications are due to the Council of San Benito County Governments on December 1, 2014. After reviewing and scoring the applications, the COG will forward the scores and applications to Caltrans for another round of scoring by February 2, 2015.

As a part of the grant application, a resolution must be adopted by Local Transportation Authority's Board of Directors. Resolution 14-04 authorizes staff to apply for the grant and execute any documents necessary for acceptance of grant funds.

Executive Director Review: _____

Counsel Review: Yes

Attachment: Resolution No. 14-04

San Benito County LOCAL
TRANSPORTATION
AUTHORITY

COUNTY EXPRESS

Resolution of the San Benito County Local Transportation Authority Authorizing the Application for Federal Transit Act Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities Grant Funds)

Resolution No. 14-04

WHEREAS, the San Benito County Local Transportation Authority (LTA) provides public transit services in San Benito County; and

WHEREAS, the Council of San Benito County Governments (COG) is the Regional Transportation Planning Agency for San Benito County; and

WHEREAS, the COG has designated the LTA as the Consolidated Transportation Service Agency for San Benito County; and

WHEREAS, the LTA desires to apply for Federal Transit Act Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities grant funds for eligible traditional and/or expanded projects in accordance with the terms and conditions of the grant agreement with the California Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED that the San Benito County Local Transportation Authority hereby authorizes the Interim Executive Director to apply for Federal Transit Act Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities grant funds for and on behalf of the Local Transportation Authority; and

BE IT FURTHER RESOLVED THAT the San Benito County Local Transportation Authority hereby authorizes the Interim Executive Director to accept such grant funds, if awarded, for and on behalf of the Local Transportation Authority; and

BE IT FURTHER RESOLVED THAT the San Benito County Local Transportation Authority hereby authorizes the Interim Executive Director to execute all documents necessary to make such applications and accept such grant funds, if awarded, including but not limited to the execution of the grant agreement and any amendments of the grant agreement.

PASSED AND ADOPTED BY THE SAN BENITO COUNTY LOCAL TRANSPORTATION AUTHORITY on this 20th day of November 2014, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:
Mary Gilbert, Interim Executive Director

By: _____

Date: _____

Victor Gomez, Chair

APPROVED AS TO LEGAL FORM:
San Benito County Counsel's Office

By: Shirley L. Murphy
Shirley L. Murphy, Deputy County Counsel

Date: Nov. 13, 2014