

**AGENDA
REGULAR MEETING
LOCAL TRANSPORTATION AUTHORITY**

DATE: Thursday, September 17, 2015
3:00 P.M.

LOCATION: **Board of Supervisors Chambers**
481 Fourth Street, Hollister, CA 95023

DIRECTORS: Chair Jerry Muenzer, Vice Chair Tony Boch,
Anthony Botelho, Victor Gomez, and Ignacio Velazquez
Alternates: San Benito County: Jaime De La Cruz;
City of Hollister: Mickie Luna; San Juan Bautista: Jim West

*Persons who wish to address the Board of Directors must complete a Speaker Card and give it to the Clerk prior to addressing the Board. Those who wish to address the Board on an agenda item will be heard when the Chairperson calls for comments from the audience. Following recognition, persons desiring to speak are requested to advance to the podium and state their name and address. After hearing audience comments, the Public Comment portion of the agenda item will be closed. **The opportunity to address the Board of Directors on items of interest not appearing on the agenda will be provided during Section B. Public Comment.***

3:00 P.M. CALL TO ORDER:

- A. **ACKNOWLEDGE** Certificate of Posting
- B. **PUBLIC COMMENT:** (Opportunity to address the Board on items of interest not appearing on the agenda. No action may be taken unless provided by Govt. Code Sec. 54954.2. **Speakers are limited to 3 minutes.**)

CONSENT AGENDA:

(These matters shall be considered as a whole and without discussion unless a particular item is removed from the Consent Agenda. Members of the public who wish to speak on a Consent Agenda item must submit a Speaker Card to the Clerk and wait for recognition from the Chairperson. Approval of a consent item means approval as recommended on the Staff Report.)

1. **APPROVE** Local Transportation Authority Draft Meeting Minutes Dated August 20, 2015 – Gomez (Page 3)
2. **RECEIVE** County Express/MV Transportation Operations Report for August 2015 and Specialized Transportation/Jovenes de Antaño Operations Report for July 2015 (Pages 4-8)

CLOSED SESSION

Matters discussed during Closed Session include existing and pending litigation, personnel matters and real property negotiations. Reportable actions taken by the Board during Closed Session will be announced during open session. (Gov. Code Section 54957.1(a) & (b), Ralph M. Brown Act.)

3. **Conference with Legal Counsel-Anticipated Litigation**
Significant Exposure to Litigation Pursuant to Subdivision (d) of Section 54956.9:
Closed Session is Authorized by Section 54956.9(d) (2), (e) (1) (Page 9)

Adjourn to LTA Meeting on Thursday, October 15, 2015. Agenda deadline is October 6, 2015 at 12:00 p.m.

In compliance with the Americans with Disabilities Act (ADA), if requested, the Agenda can be made available in appropriate alternative formats to persons with a disability. If an individual wishes to request an alternative agenda format, please contact the Clerk of the Council four (4) days prior to the meeting at (831) 637-7665. The Local Transportation Authority Board of Directors meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Board's office at (831) 637-7665 at least 48 hours before the meeting to enable the Council of Governments to make reasonable arrangements to ensure accessibility.

**San Benito County
LOCAL TRANSPORTATION AUTHORITY
REGULAR MEETING**

August 20, 2015 3:00 P.M.

DRAFT MINUTES

MEMBERS PRESENT:

Chair Muenzer, Vice-Chair Boch, Director Botelho, Director Gomez, and Director Velazquez

STAFF PRESENT:

Deputy County Counsel, Shirley Murphy; Interim Executive Director, Mary Gilbert; Transportation Planner, Veronica Lezama; Secretary, Monica Gomez

CALL TO ORDER:

Chair Muenzer called the meeting to order at 4:00 p.m.

A. CERTIFICATE OF POSTING

Upon a motion duly made by Director Boch, and seconded by Director Botelho, the Directors unanimously acknowledged the Certificate of Posting. Vote: 5/0 motion passes.

B. PUBLIC COMMENT: None

CONSENT AGENDA:

- 1. Approve** Local Transportation Authority Draft Meeting Minutes Dated July 16, 2015 – Postigo
- 2. Receive** County Express/MV Transportation Operation for June and July 2015
- 3. Receive** Operations Performance Report for the 4th Quarter of Fiscal Year 2014/2015 – Vienna

There was no discussion or public comment on the Consent Agenda.

Upon a motion duly made by Director Botelho and seconded by Director Boch, the Directors approved Items 1-3 from the Consent Agenda. Director Velazquez abstained from Item 1. Vote: 4/0/1 motion passes.

The COG Board convened to Closed session at 4:01 p.m.

CLOSED SESSION:

4. Conference with Legal Counsel-Anticipated Litigation

Significant Exposure to Litigation Pursuant to Subdivision (d) of Section 54956.9:

Closed Session is Authorized by Section 54956.9 (d) (2), (e) (1)

The LTA Board reconvened from Closed session at 4:08 p.m.

Deputy County Counsel, Shirley Murphy stated that there was no reportable action taken under Item 4.

Upon a motion duly made by Director Boch, and seconded by Director Velazquez, the Directors unanimously adjourned the LTA meeting at 4:09 p.m. Vote: 5/0 motion passes.

ADJOURN TO LTA MEETING SEPTEMBER 17, 2015.

August 2015 **San Benito County Express Monthly Operations Report** Operated by MV transportation

Year to Year comparison

	2015	2014
Passengers Per Hour		
Dial a Ride/Paratransit	4.68	4.45
Fixed Route Service	4.66	3.77
Gavilan Service	6.53	9.29
Caltrain Service	6.39	6.22
Greyhound Service	4.55	5.11
Total Passengers	8,621	8,836
Total Revenue Hours	1,712.18	1,769.39
Passengers per Hour	5.03	4.99
Lift Trips	218	230
No Shows	86	79
Cancellations	271	367

FIXED ROUTE PASSENGER CT

	Business	Clockwise	Counter	Sunnyslope	Southside	Fixed Subtotal
1-Aug						
2-Aug						
3-Aug	30	38	0	0	0	68
4-Aug	18	24	0	0	0	42
5-Aug	17	30	0	0	0	47
6-Aug	24	19	0	0	0	43
7-Aug	19	32	0	0	0	51
8-Aug						
9-Aug						
10-Aug	23	14	0	0	0	37
11-Aug	20	34	0	0	0	54
12-Aug	15	33	0	0	0	48
13-Aug	14	46	0	0	0	60
14-Aug	32	24	0	0	0	56
15-Aug						
16-Aug						
17-Aug	16	40	45	7	6	114
18-Aug	30	66	40	5	7	148
19-Aug	39	61	63	6	9	178
20-Aug	21	46	40	5	14	126
21-Aug	25	49	55	5	13	147
22-Aug						
23-Aug						
24-Aug	15	38	45	6	6	110
25-Aug	19	51	45	6	7	128
26-Aug	35	52	58	6	13	164
27-Aug	25	51	35	8	6	125
28-Aug	15	51	45	7	9	127
29-Aug						
30-Aug						
31-Aug	20	46	51	7	7	131
TOTALS	472	845	522	68	97	2004
DAILY						
AVERAGE	22	40	25	3	5	95

WEEKDAYS August 2015

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Dial-A-Ride	1,117	72	283.67	3,822	\$ 758.79	\$ 52.30	\$ 181.25	21	\$ 11,890.31
Paratransit	2,686	29	557.69	8,437	\$ 2,276.40	\$ 2,049.20	\$ 543.75	21	\$ 23,376.13
Fixed Route	1,933	71	429.97	4,794	\$ 1,132.49	\$ 196.10	\$ -	21	\$ 18,022.62
Gavilan	1,185	15	183.58	4,060	\$ 1,296.22	\$ 530.40	\$ -	21	\$ 7,694.94
Caltrain	1,060	0	165.85	4,320	\$ 1,712.60	\$ 132.00	\$ -	22	\$ 6,951.77
Total	7,981	187	1,620.76	25,433	\$ 7,176.50	\$ 2,960.00	\$ 725.00	106	\$ 65,515.98

SATURDAY

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Dial-A-Ride	55	0	11.75	200	\$ 52.55	\$ 18.70	\$ -	5	\$ 492.51
Greyhound	154	0	34.72	956	\$ 255.98	\$ 7.20	\$ -	5	\$ 1,455.32
Total	209	0	46.47	1,156	\$ 308.53	\$ 25.90	\$ -	10	\$ 1,947.84

SUNDAY

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	\$ -	Service Days	Invoiced
Dial-A-Ride	87	0	11.40	197	\$ 90.30	\$ 34.10	\$ -	5	\$ 477.84
Greyhound	157	0	33.55	959	\$ 263.67	\$ 2.40	\$ -	5	\$ 1,406.28
Total	244	0	44.95	1,156	\$ 353.97	\$ 36.50	\$ -	10	\$ 1,884.12

MONTH

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Dial-A-Ride	1,259	72	306.82	4,219	\$ 901.64	\$ 105.10	\$ 181.25	31	\$ 12,860.67
Paratransit	2,686	29	557.69	8,437	\$ 2,276.40	\$ 2,049.20	\$ 543.75	21	\$ 23,376.13
Fixed Route	1,933	71	429.97	4,794	\$ 1,132.49	\$ 196.10	\$ -	21	\$ 18,022.62
Gavilan	1,185	15	183.58	4,060	\$ 1,296.22	\$ 530.40	\$ -	21	\$ 7,694.94
Caltrain	1,060	0	165.85	4,320	\$ 1,712.60	\$ 132.00	\$ -	22	\$ 6,951.77
Greyhound	311	0	68.27	1,915	\$ 519.65	\$ 9.60	\$ -	10	\$ 2,861.61
Total	8,434	187	1,712.18	27,745	\$ 7,839.00	\$ 3,022.40	\$ 725.00		\$ 71,767.74

FISCAL YEAR TO DATE

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Dial-A-Ride	2,499	98	638.24	8,644	\$ 1,744.35	\$ 588.05	\$ 377.25	60	\$ 26,752.47
Paratransit	4,924	56	1,115.58	16,520	\$ 4,541.43	\$ 3,392.55	\$ 794.75	43	\$ 46,760.65
Fixed Route	3,082	106	801.44	9,127	\$ 1,819.22	\$ 343.20	\$ -	43	\$ 33,593.16
Gavilan	2,226	34	375.39	8,294	\$ 2,567.86	\$ 845.50	\$ -	43	\$ 15,734.85
Caltrain	2,079	0	344.59	8,916	\$ 3,318.47	\$ 216.30	\$ -	44	\$ 14,443.83
Greyhound	535	0	116.83	3,247	\$ 878.95	\$ 12.80	\$ -	17	\$ 4,897.05
Total	15,345	294	3,392.07	54,748	\$ 14,870.28	\$ 5,398.40	\$ 1,172.00	0	\$ 142,182.01

ADDITIONAL INFORMATION

	Current Month	Year To Date
Lift Assisted Trips	218	218
Turn Downs	0	0
No Shows	86	86
Cancellations	271	271
Employee Hours	2,330	2,330
Vehicles - Midday	7	
Vehicles - Peak	8	

NOTES

Greyhound Bikes = Gavilan Bikes = 32 Caltrain Bikes = 32
Fixed Route = 3



Jovenes de Antaño

Specialized Transportation Services

Monthly Service Report - July 2012 *2015* *San*

WEEKDAYS

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	422	285.33	3,462	\$ 130.00	22
Senior Lunch	681	122.25	1,155	\$ -	22
Medical/Shopping Assistance	78	98.00	932	\$ 98.75	17
Total	1,181	505.58	5,549	\$ 228.75	

WEEKENDS

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	0	0.00	0	\$ -	0
Total	0	0.00	0	\$ -	

MONTH

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	422	285.33	3,462	\$ 130.00	22
Senior Lunch	681	122.25	1,155	\$ -	22
Medical/Shopping Assistance	78	98.00	932	\$ 98.75	17
Total	1,181	505.58	5,549	\$ 228.75	

FISCAL YEAR TO DATE

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	422	285.33	3,462	\$ 130.00	0
Senior Lunch	681	122.25	1,155	\$ -	22
Medical/Shopping Assistance	78	98.00	932	\$ 98.75	17
Total	1,181	505.58	5,549	\$ 228.75	

VEHICLE MILEAGE INFORMATION

Vehicle Number	Ending Odometer
733	
734	
735	87046
736	75445
737	56348
738	37577

ADDITIONAL INFORMATION

Service	Current Month	Year To Date
Lift Assisted Trips	132	132
Unduplicated Passengers	64	64
Turn Downs		0
No Shows		0
Cancellations		0
Employee Hours		0.00
Vehicles - Midday		
Vehicles - Peak		

NOTES



Jovenes de Antaño

Specialized Transportation Services

Monthly Service Report - July-2012

2015

OUT OF COUNTY

ONE WAY PASSENGERS

Week of	M	T	W	TH	F	S	Total
7/1-4/15	16	22	14	21	18	0	91
7/6-11/15	22	22	20	22	19	0	105
7/13-18/15	22	22	18	23	17	0	102
7/20-25/15	16	17	20	16	18	0	87
7/27-31/15	76	83	92	99	72	0	422
Total							

DONATIONS

	M	T	W	TH	F	S	Total
					0	0	0
						0	0
						0	0
					130	0	130
	0	0	0	0	130	0	260

REVENUE HOURS

	M	T	W	TH	F	S	Total
	11	15	8	9	12.1	0	55.08
	14.5	15.5	16	13.5	12.8	0	72.25
	13.5	13.3	12	18.8	13.3	0	70.75
	13.5	12.5	15	15.8	7.75	0	64.5
	52.5	56.3	65	65.8	45.8	0	285.33

REVENUE MILES

	M	T	W	TH	F	S	Total
	287	205	57	137	148	0	834
	175	147	230	180	110	0	842
	168	165	140	257	122	0	852
	58	59	212	220	194	0	743
	688	576	767	857	574	0	3462

SENIOR LUNCH

ONE WAY PASSENGERS

Week of	M	T	W	TH	F	Total
7/1-4/15	20	28	35	32	32	147
7/6-11/15	27	21	30	35	35	148
7/13-18/15	23	28	29	34	34	148
7/20-25/15	32	30	34	37	32	165
7/27-31/15	102	107	165	174	133	681
Total						

DONATIONS

	M	T	W	TH	F	Total
			0		0	0
						0
						0
						0
	0	0	0	0	0	0

REVENUE HOURS

	M	T	W	TH	F	Total
	4.5	5.5	5.5	5.5	5.5	26.5
	5.5	5.5	5.5	5.5	5.5	27.5
	5.5	6	5.75	5.5	5.5	28.25
	5.5	6	5.5	5.5	5.5	28
	21	23	28.3	28	22	122.25

REVENUE MILES

	M	T	W	TH	F	Total
	34	62	53	54	53	256
	38	45	57	63	51	254
	44	56	49	51	50	250
	50	60	51	55	52	268
	166	223	278	282	206	1155

MEDICAL/SHOPPING ASSISTANCE

ONE WAY PASSENGERS

Week of	M	T	W	TH	F	Total
7/1-4/15	0	4	0	8	0	12
7/6-11/15	4	4	10	6	7	31
7/13-18/15	6	4	4	4	0	18
7/20-25/15	0	2	6	2	2	12
7/27-31/15	10	14	24	21	9	78
Total						

FARES

	M	T	W	TH	F	Total
	0	5	0	10	0	15
	5	5	12.5	7.5	8.75	38.75
	7.5	5	5	5	0	22.5
	0	2.5	7.5	2.5	2.5	15
	12.5	17.5	30	27.5	11.3	98.75

REVENUE HOURS

	M	T	W	TH	F	Total
	6	7	0	6	0	19
	5	6	7.5	6	6	30.5
	5	5.5	5	5.5	0	21
	0	3	7	3.5	5	18.5
	16	21.5	24.5	25	11	98

REVENUE MILES

	M	T	W	TH	F	Total
	0	72	0	67	0	139
	25	76	62	42	45	250
	72	40	89	50	0	251
	0	16	95	23	46	180
	97	204	327	213	91	932

Closed Session

Conference with Legal Counsel-Anticipated Litigation

Significant Exposure to Litigation Pursuant to Subdivision (d) of Section 54956.9:

Closed Session is Authorized by Section 54956.9(d) (2), (e) (1)