

**AGENDA  
REGULAR MEETING  
LOCAL TRANSPORTATION AUTHORITY**

**DATE:** Thursday, September 17, 2015  
3:00 P.M.

**LOCATION:** **Board of Supervisors Chambers**  
481 Fourth Street, Hollister, CA 95023

**DIRECTORS:** Chair Jerry Muenzer, Vice Chair Tony Boch,  
Anthony Botelho, Victor Gomez, and Ignacio Velazquez  
Alternates: San Benito County: Jaime De La Cruz;  
City of Hollister: Mickie Luna; San Juan Bautista: Jim West

*Persons who wish to address the Board of Directors must complete a Speaker Card and give it to the Clerk prior to addressing the Board. Those who wish to address the Board on an agenda item will be heard when the Chairperson calls for comments from the audience. Following recognition, persons desiring to speak are requested to advance to the podium and state their name and address. After hearing audience comments, the Public Comment portion of the agenda item will be closed. **The opportunity to address the Board of Directors on items of interest not appearing on the agenda will be provided during Section B. Public Comment.***

**3:00 P.M. CALL TO ORDER:**

- A. **ACKNOWLEDGE** Certificate of Posting
- B. **PUBLIC COMMENT:** (Opportunity to address the Board on items of interest not appearing on the agenda. No action may be taken unless provided by Govt. Code Sec. 54954.2. **Speakers are limited to 3 minutes.**)

**CONSENT AGENDA:**

*(These matters shall be considered as a whole and without discussion unless a particular item is removed from the Consent Agenda. Members of the public who wish to speak on a Consent Agenda item must submit a Speaker Card to the Clerk and wait for recognition from the Chairperson. Approval of a consent item means approval as recommended on the Staff Report.)*

1. **APPROVE** Local Transportation Authority Draft Meeting Minutes Dated August 20, 2015 – Gomez (Page 3)
2. **RECEIVE** County Express/MV Transportation Operations Report for August 2015 and Specialized Transportation/Jovenes de Antaño Operations Report for July 2015 (Pages 4-8)

**CLOSED SESSION**

*Matters discussed during Closed Session include existing and pending litigation, personnel matters and real property negotiations. Reportable actions taken by the Board during Closed Session will be announced during open session. (Gov. Code Section 54957.1(a) & (b), Ralph M. Brown Act.)*

3. **Conference with Legal Counsel-Anticipated Litigation**  
Significant Exposure to Litigation Pursuant to Subdivision (d) of Section 54956.9:  
Closed Session is Authorized by Section 54956.9(d) (2), (e) (1) (Page 9)

**Adjourn to LTA Meeting on Thursday, October 15, 2015. Agenda deadline is October 6, 2015 at 12:00 p.m.**

*In compliance with the Americans with Disabilities Act (ADA), if requested, the Agenda can be made available in appropriate alternative formats to persons with a disability. If an individual wishes to request an alternative agenda format, please contact the Clerk of the Council four (4) days prior to the meeting at (831) 637-7665. The Local Transportation Authority Board of Directors meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Board's office at (831) 637-7665 at least 48 hours before the meeting to enable the Council of Governments to make reasonable arrangements to ensure accessibility.*

**San Benito County  
LOCAL TRANSPORTATION AUTHORITY  
REGULAR MEETING  
August 20, 2015 3:00 P.M.**

**DRAFT MINUTES**

**MEMBERS PRESENT:**

Chair Muenzer, Vice-Chair Boch, Director Botelho, Director Gomez, and Director Velazquez

**STAFF PRESENT:**

Deputy County Counsel, Shirley Murphy; Interim Executive Director, Mary Gilbert; Transportation Planner, Veronica Lezama; Secretary, Monica Gomez

**CALL TO ORDER:**

Chair Muenzer called the meeting to order at 4:00 p.m.

**A. CERTIFICATE OF POSTING**

*Upon a motion duly made by Director Boch, and seconded by Director Botelho, the Directors unanimously acknowledged the Certificate of Posting. Vote: 5/0 motion passes.*

**B. PUBLIC COMMENT:** None

**CONSENT AGENDA:**

- 1. Approve** Local Transportation Authority Draft Meeting Minutes Dated July 16, 2015 – Postigo
- 2. Receive** County Express/MV Transportation Operation for June and July 2015
- 3. Receive** Operations Performance Report for the 4<sup>th</sup> Quarter of Fiscal Year 2014/2015 – Vienna

There was no discussion or public comment on the Consent Agenda.

*Upon a motion duly made by Director Botelho and seconded by Director Boch, the Directors approved Items 1-3 from the Consent Agenda. Director Velazquez abstained from Item 1. Vote: 4/0/1 motion passes.*

The COG Board convened to Closed session at 4:01 p.m.

**CLOSED SESSION:**

**4. Conference with Legal Counsel-Anticipated Litigation**

Significant Exposure to Litigation Pursuant to Subdivision (d) of Section 54956.9:  
Closed Session is Authorized by Section 54956.9 (d) (2), (e) (1)

The LTA Board reconvened from Closed session at 4:08 p.m.

Deputy County Counsel, Shirley Murphy stated that there was no reportable action taken under Item 4.

*Upon a motion duly made by Director Boch, and seconded by Director Velazquez, the Directors unanimously adjourned the LTA meeting at 4:09 p.m. Vote: 5/0 motion passes.*

**ADJOURN TO LTA MEETING SEPTEMBER 17, 2015.**

**August 2015**  
**San Benito County Express Monthly Operations Report**  
 Operated by MV transportation

**Year to Year comparison**

	<b>2015</b>	<b>2014</b>
<b>Passengers Per Hour</b>		
Dial a Ride/Paratransit	4.68	4.45
Fixed Route Service	4.66	3.77
Gavilan Service	6.53	9.29
Caltrain Service	6.39	6.22
Greyhound Service	4.55	5.11
<b>Total Passengers</b>	<b>8,621</b>	<b>8,836</b>
<b>Total Revenue Hours</b>	<b>1,712.18</b>	<b>1,769.39</b>
<b>Passengers per Hour</b>	<b>5.03</b>	<b>4.99</b>
<b>Lift Trips</b>	<b>218</b>	<b>230</b>
<b>No Shows</b>	<b>86</b>	<b>79</b>
<b>Cancellations</b>	<b>271</b>	<b>367</b>

**FIXED ROUTE PASSENGER CT**

	Business	Clockwise	Counter	Sunnyslope	Southside	Fixed Subtotal
1-Aug						
2-Aug						
3-Aug	30	38	0	0	0	68
4-Aug	18	24	0	0	0	42
5-Aug	17	30	0	0	0	47
6-Aug	24	19	0	0	0	43
7-Aug	19	32	0	0	0	51
8-Aug						
9-Aug						
10-Aug	23	14	0	0	0	37
11-Aug	20	34	0	0	0	54
12-Aug	15	33	0	0	0	48
13-Aug	14	46	0	0	0	60
14-Aug	32	24	0	0	0	56
15-Aug						
16-Aug						
17-Aug	16	40	45	7	6	114
18-Aug	30	66	40	5	7	148
19-Aug	39	61	63	6	9	178
20-Aug	21	46	40	5	14	126
21-Aug	25	49	55	5	13	147
22-Aug						
23-Aug						
24-Aug	15	38	45	6	6	110
25-Aug	19	51	45	6	7	128
26-Aug	35	52	58	6	13	164
27-Aug	25	51	35	8	6	125
28-Aug	15	51	45	7	9	127
29-Aug						
30-Aug						
31-Aug	20	46	51	7	7	131
<b>TOTALS</b>	<b>472</b>	<b>845</b>	<b>522</b>	<b>68</b>	<b>97</b>	<b>2004</b>
<b>DAILY</b>						
<b>AVERAGE</b>	<b>22</b>	<b>40</b>	<b>25</b>	<b>3</b>	<b>5</b>	<b>95</b>

**WEEKDAYS August 2015**

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Dial-A-Ride	1,117	72	283.67	3,822	\$ 758.79	\$ 52.30	\$ 181.25	21	\$ 11,890.31
Paratransit	2,686	29	557.69	8,437	\$ 2,276.40	\$ 2,049.20	\$ 543.75	21	\$ 23,376.13
Fixed Route	1,933	71	429.97	4,794	\$ 1,132.49	\$ 196.10	\$ -	21	\$ 18,022.62
Gavilan	1,185	15	183.58	4,060	\$ 1,296.22	\$ 530.40	\$ -	21	\$ 7,694.94
Caltrain	1,060	0	165.85	4,320	\$ 1,712.60	\$ 132.00	\$ -	22	\$ 6,951.77
<b>Total</b>	<b>7,981</b>	<b>187</b>	<b>1,620.76</b>	<b>25,433</b>	<b>\$ 7,176.50</b>	<b>\$ 2,960.00</b>	<b>\$ 725.00</b>	<b>106</b>	<b>\$ 65,515.98</b>

**SATURDAY**

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Dial-A-Ride	55	0	11.75	200	\$ 52.55	\$ 18.70	\$ -	5	\$ 492.51
Greyhound	154	0	34.72	956	\$ 255.98	\$ 7.20	\$ -	5	\$ 1,455.32
<b>Total</b>	<b>209</b>	<b>0</b>	<b>46.47</b>	<b>1,156</b>	<b>\$ 308.53</b>	<b>\$ 25.90</b>	<b>\$ -</b>	<b>10</b>	<b>\$ 1,947.84</b>

**SUNDAY**

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	\$ -	Service Days	Invoiced
Dial-A-Ride	87	0	11.40	197	\$ 90.30	\$ 34.10	\$ -	5	\$ 477.84
Greyhound	157	0	33.55	959	\$ 263.67	\$ 2.40	\$ -	5	\$ 1,406.28
<b>Total</b>	<b>244</b>	<b>0</b>	<b>44.95</b>	<b>1,156</b>	<b>\$ 353.97</b>	<b>\$ 36.50</b>	<b>\$ -</b>	<b>10</b>	<b>\$ 1,884.12</b>

**MONTH**

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Dial-A-Ride	1,259	72	306.82	4,219	\$ 901.64	\$ 105.10	\$ 181.25	31	\$ 12,860.67
Paratransit	2,686	29	557.69	8,437	\$ 2,276.40	\$ 2,049.20	\$ 543.75	21	\$ 23,376.13
Fixed Route	1,933	71	429.97	4,794	\$ 1,132.49	\$ 196.10	\$ -	21	\$ 18,022.62
Gavilan	1,185	15	183.58	4,060	\$ 1,296.22	\$ 530.40	\$ -	21	\$ 7,694.94
Caltrain	1,060	0	165.85	4,320	\$ 1,712.60	\$ 132.00	\$ -	22	\$ 6,951.77
Greyhound	311	0	68.27	1,915	\$ 519.65	\$ 9.60	\$ -	10	\$ 2,861.61
<b>Total</b>	<b>8,434</b>	<b>187</b>	<b>1,712.18</b>	<b>27,745</b>	<b>\$ 7,839.00</b>	<b>\$ 3,022.40</b>	<b>\$ 725.00</b>		<b>\$ 71,767.74</b>

**FISCAL YEAR TO DATE**

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Dial-A-Ride	2,499	98	638.24	8,644	\$ 1,744.35	\$ 588.05	\$ 377.25	60	\$ 26,752.47
Paratransit	4,924	56	1,115.58	16,520	\$ 4,541.43	\$ 3,392.55	\$ 794.75	43	\$ 46,760.65
Fixed Route	3,082	106	801.44	9,127	\$ 1,819.22	\$ 343.20	\$ -	43	\$ 33,593.16
Gavilan	2,226	34	375.39	8,294	\$ 2,567.86	\$ 845.50	\$ -	43	\$ 15,734.85
Caltrain	2,079	0	344.59	8,916	\$ 3,318.47	\$ 216.30	\$ -	44	\$ 14,443.83
Greyhound	535	0	116.83	3,247	\$ 878.95	\$ 12.80	\$ -	17	\$ 4,897.05
<b>Total</b>	<b>15,345</b>	<b>294</b>	<b>3,392.07</b>	<b>54,748</b>	<b>\$ 14,870.28</b>	<b>\$ 5,398.40</b>	<b>\$ 1,172.00</b>	<b>0</b>	<b>\$ 142,182.01</b>

**ADDITIONAL INFORMATION**

	Current Month	Year To Date
Lift Assisted Trips	218	218
Turn Downs	0	0
No Shows	86	86
Cancellations	271	271
Employee Hours	2,330	2,330
Vehicles - Midday	7	
Vehicles - Peak	8	

**NOTES**

Greyhound Bikes = Gavilan Bikes = 32 Caltrain Bikes = 32  
Fixed Route = 3



# Jovenes de Antaño

## Specialized Transportation Services

### Monthly Service Report - July 2012 <sup>2015</sup> <sub>SAV</sub>

#### WEEKDAYS

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	422	285.33	3,462	\$ 130.00	22
Senior Lunch	681	122.25	1,155	\$ -	22
Medical/Shopping Assistance	78	98.00	932	\$ 98.75	17
<b>Total</b>	<b>1,181</b>	<b>505.58</b>	<b>5,549</b>	<b>\$ 228.75</b>	

#### WEEKENDS

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	0	0.00	0	\$ -	0
<b>Total</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>\$ -</b>	

#### MONTH

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	422	285.33	3,462	\$ 130.00	22
Senior Lunch	681	122.25	1,155	\$ -	22
Medical/Shopping Assistance	78	98.00	932	\$ 98.75	17
<b>Total</b>	<b>1,181</b>	<b>505.58</b>	<b>5,549</b>	<b>\$ 228.75</b>	

#### FISCAL YEAR TO DATE

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	422	285.33	3,462	\$ 130.00	0
Senior Lunch	681	122.25	1,155	\$ -	22
Medical/Shopping Assistance	78	98.00	932	\$ 98.75	17
<b>Total</b>	<b>1,181</b>	<b>505.58</b>	<b>5,549</b>	<b>\$ 228.75</b>	

#### VEHICLE MILEAGE INFORMATION

Vehicle Number	Ending Odometer
733	
734	
735	87046
736	75445
737	56348
738	37577

#### ADDITIONAL INFORMATION

Service	Current Month	Year To Date
Lift Assisted Trips	132	132
Unduplicated Passengers	64	64
Turn Downs		0
No Shows		0
Cancellations		0
Employee Hours		0.00
Vehicles - Midday		
Vehicles - Peak		

#### NOTES



# Jovenes de Antaño

## Specialized Transportation Services

### Monthly Service Report - July-2012 2015

#### OUT OF COUNTY

##### ONE WAY PASSENGERS

Week of	M	T	W	TH	F	S	Total
7/1-4/15	16	22	14	21	0	0	37
7/6-11/15	22	22	20	22	19	0	105
7/13-18/15	22	22	18	23	17	0	102
7/20-25/15	16	17	20	16	18	0	87
7/27-31/15	76	83	92	99	72	0	422
Total							

#### SENIOR LUNCH

##### ONE WAY PASSENGERS

Week of	M	T	W	TH	F	Total
7/1-4/15	20	28	35	32	32	147
7/6-11/15	27	21	30	35	35	148
7/13-18/15	23	28	29	34	34	148
7/20-25/15	32	30	34	37	32	165
7/27-31/15	102	107	165	174	133	681
Total						

#### MEDICAL/SHOPPING ASSISTANCE

##### ONE WAY PASSENGERS

Week of	M	T	W	TH	F	Total
7/1-4/15	0	4	0	8	0	12
7/6-11/15	4	4	10	6	7	31
7/13-18/15	6	4	4	4	0	18
7/20-25/15	0	2	6	2	2	12
7/27-31/15	10	14	24	21	9	78
Total						

##### DONATIONS

Week of	M	T	W	TH	F	S	Total
7/1-4/15	0	0	0	0	0	0	0
7/6-11/15	14.5	15.5	16	13.5	12.8	0	72.25
7/13-18/15	13.5	13.3	12	18.8	13.3	0	70.75
7/20-25/15	13.5	12.5	15	15.8	7.75	0	64.5
7/27-31/15	52.5	56.3	65	65.8	45.8	0	285.33
Total							

##### REVENUE HOURS

Week of	M	T	W	TH	F	S	Total
7/1-4/15	11	15	8	9	12.1	0	55.08
7/6-11/15	14.5	15.5	16	13.5	12.8	0	72.25
7/13-18/15	13.5	13.3	12	18.8	13.3	0	70.75
7/20-25/15	13.5	12.5	15	15.8	7.75	0	64.5
7/27-31/15	52.5	56.3	65	65.8	45.8	0	285.33
Total							

##### REVENUE MILES

Week of	M	T	W	TH	F	S	Total
7/1-4/15	287	205	57	137	148	0	834
7/6-11/15	175	147	230	180	110	0	842
7/13-18/15	168	165	140	257	122	0	852
7/20-25/15	58	59	212	220	194	0	743
7/27-31/15	688	576	767	857	574	0	3462
Total							

##### DONATIONS

Week of	M	T	W	TH	F	Total
7/1-4/15	0	0	0	0	0	0
7/6-11/15	4.5	5.5	5.5	5.5	5.5	26.5
7/13-18/15	5.5	5.5	5.5	5.5	5.5	27.5
7/20-25/15	5.5	6	5.75	5.5	5.5	28.25
7/27-31/15	5.5	6	5.5	5.5	5.5	28
Total						

##### REVENUE HOURS

Week of	M	T	W	TH	F	Total
7/1-4/15	6	6	6	6	0	12
7/6-11/15	4.5	5.5	5.5	5.5	5.5	26.5
7/13-18/15	5.5	5.5	5.5	5.5	5.5	27.5
7/20-25/15	5.5	6	5.75	5.5	5.5	28.25
7/27-31/15	5.5	6	5.5	5.5	5.5	28
Total						

##### REVENUE MILES

Week of	M	T	W	TH	F	Total
7/1-4/15	34	62	53	54	53	256
7/6-11/15	38	45	57	63	51	254
7/13-18/15	44	56	49	51	50	250
7/20-25/15	50	60	51	55	52	268
7/27-31/15	166	223	278	282	206	1155
Total						

##### FARES

Week of	M	T	W	TH	F	Total
7/1-4/15	0	5	0	10	0	15
7/6-11/15	5	5	12.5	7.5	8.75	38.75
7/13-18/15	7.5	5	5	5	0	22.5
7/20-25/15	0	2.5	7.5	2.5	2.5	15
7/27-31/15	12.5	17.5	30	27.5	11.3	98.75
Total						

##### REVENUE HOURS

Week of	M	T	W	TH	F	Total
7/1-4/15	6	7	0	6	0	19
7/6-11/15	5	6	7.5	6	6	30.5
7/13-18/15	5	5.5	5	5.5	0	21
7/20-25/15	0	3	7	3.5	5	18.5
7/27-31/15	16	21.5	24.5	25	11	98
Total						

##### REVENUE MILES

Week of	M	T	W	TH	F	Total
7/1-4/15	0	72	0	67	0	139
7/6-11/15	25	76	62	42	45	250
7/13-18/15	72	40	89	50	0	251
7/20-25/15	0	16	95	23	46	180
7/27-31/15	97	204	327	213	91	932
Total						



## Closed Session

### **Conference with Legal Counsel-Anticipated Litigation**

Significant Exposure to Litigation Pursuant to Subdivision (d) of Section 54956.9:

Closed Session is Authorized by Section 54956.9(d) (2), (e) (1)