

**AGENDA  
REGULAR MEETING  
LOCAL TRANSPORTATION AUTHORITY**

**DATE:** Thursday, January 21, 2016  
3:00 P.M.

**LOCATION:** **Board of Supervisors Chambers**  
481 Fourth Street, Hollister, CA 95023

**DIRECTORS:** Chair Jerry Muenzer, Vice Chair Tony Boch,  
Anthony Botelho, Victor Gomez, and Ignacio Velazquez  
Alternates: San Benito County: Jaime De La Cruz;  
City of Hollister: Mickie Luna; San Juan Bautista: Jim West

*Persons who wish to address the Board of Directors must complete a Speaker Card and give it to the Clerk prior to addressing the Board. Those who wish to address the Board on an agenda item will be heard when the Chairperson calls for comments from the audience. Following recognition, persons desiring to speak are requested to advance to the podium and state their name and address. After hearing audience comments, the Public Comment portion of the agenda item will be closed. **The opportunity to address the Board of Directors on items of interest not appearing on the agenda will be provided during Section D. Public Comment.***

**3:00 P.M. CALL TO ORDER:**

- A. **ACKNOWLEDGE** Certificate of Posting
- B. **ELECT** LTA Chairperson for 2016
- C. **ELECT** LTA Vice Chairperson for 2016
- D. **PUBLIC COMMENT:** (Opportunity to address the Board on items of interest not appearing on the agenda. No action may be taken unless provided by Govt. Code Sec. 54954.2. **Speakers are limited to 3 minutes.**)

**CONSENT AGENDA:**

*(These matters shall be considered as a whole and without discussion unless a particular item is removed from the Consent Agenda. Members of the public who wish to speak on a Consent Agenda item must submit a Speaker Card to the Clerk and wait for recognition from the Chairperson. Approval of a consent item means approval as recommended on the Staff Report.)*

1. **APPROVE** Local Transportation Authority Draft Meeting Minutes Dated December 17, 2015 – Gomez
2. **ADOPT** Resolution 2016-01 to be Eligible to Receive Low Carbon Transit Operations Program (LCTOP) Funds – Vienna

**Adjourn to LTA Meeting on Thursday, February 18, 2016. Agenda deadline is February 9, 2016 at 12:00 p.m.**

*In compliance with the Americans with Disabilities Act (ADA), if requested, the Agenda can be made available in appropriate alternative formats to persons with a disability. If an individual wishes to request an alternative agenda format, please contact the Clerk of the Council four (4) days prior to the meeting at (831) 637-7665. The Local Transportation Authority Board of Directors meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Board's office at (831) 637-7665 at least 48 hours before the meeting to enable the Council of Governments to make reasonable arrangements to ensure accessibility.*

**San Benito County  
LOCAL TRANSPORTATION AUTHORITY  
REGULAR MEETING  
December 17, 2015 3:00 P.M.**

**DRAFT MINUTES**

**MEMBERS PRESENT:**

Chair Muenzer, Vice-Chair Boch, Director Botelho, Director Gomez, and Director Velazquez

**STAFF PRESENT:**

Deputy County Counsel, Shirley Murphy; Executive Director, Mary Gilbert; Transportation Planner, Veronica Lezama; Secretary, Monica Gomez

**CALL TO ORDER:**

Chair Muenzer called the meeting to order at 4:48 p.m.

**A. CERTIFICATE OF POSTING**

*Upon a motion duly made by Director Boch, and seconded by Director Gomez, the Directors unanimously acknowledged the Certificate of Posting. Vote: 5/0 motion passes.*

**B. PUBLIC COMMENT:** None

**CONSENT AGENDA:**

1. **Approve** Local Transportation Authority Draft Meeting Minutes Dated November 19, 2015 – Gomez
2. **Receive** Specialized Transportation/Jovenes de Antaño November 2015 Monthly Service Report
3. **Approve** Contract Amendment #3 for the Contract Between LTA and Jovenes de Antaño (JDA) dated December 16, 2010 – Vienna

There was no discussion or public comment on the Consent Agenda.

*Upon a motion duly made by Director Gomez, and seconded by Director Boch, the Directors unanimously approved Items 1 - 3 from the Consent Agenda. Vote: 5/0 motion passes.*

*Upon a motion duly made by Director Gomez, and seconded by Director Boch, the Directors unanimously adjourned the LTA meeting at 4:49 p.m. Vote: 5/0 motion passes.*

**ADJOURN TO LTA MEETING JANUARY 21, 2016.**

## Staff Report

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To: Local Transportation Authority  
From: Sean Reilly Vienna, Transportation Planner Telephone: (831) 637-7665  
Date: January 21, 2016  
Subject: Low Carbon Transit Operations Program

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### Recommendation:

**ADOPT** Resolution 2016-01 to be eligible to receive Low Carbon Transit Operations Program (LCTOP) funds

### Summary:

The Low Carbon Transit Operations Program provides funding for transit services that reduce greenhouse gas emissions. The LTA is proposing to use the funds to add additional transit services to the County Express system.

### Financial Considerations:

\$56,513 is earmarked for San Benito County LTA

### Background:

The Low Carbon Transit Operations Program (LCTOP) is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862 (SB 862). The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities. Approved projects in LCTOP will support new or expanded bus or rail services, expand intermodal transit facilities, and may include equipment acquisition, fueling, maintenance and other costs to operate those services or facilities, with each project required to reduce greenhouse gas emissions.

### Staff Analysis:

The State is requiring local agencies adopt a new resolution in order to be eligible to receive funds for LCTOP Projects. LTA Staff is pursuing funding for an "Intercounty Service Expansion" project. This project will provide more transportation options for people traveling between San Benito and Santa Clara Counties.

Executive Director Review: \_\_\_\_\_

Counsel Review: Yes

Attachment: Resolution 2016-01

Resolution of the San Benito County Local )  
Transportation Authority Authorizing the )  
Execution of the Low Carbon Transit )  
Operations Program (LCTOP) Project: )  
Expanded Intercounty Services (\$56,513) )

Resolution No. 16-01

**WHEREAS**, the San Benito County Local Transportation Authority (LTA) is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) now or sometime in the future for transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

**WHEREAS**, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

**WHEREAS**, the LTA wishes to implement the LCTOP project listed above,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the LTA that the LTA agrees to comply with all conditions and requirements set forth in the applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

**NOW THEREFORE, BE IT FURTHER RESOLVED** by the Board of Directors of the Local Transportation Authority that it hereby authorizes the submittal of the following project nomination and allocation request to the Department in FY 2015-2016 LCTOP funds:

- *Project Name: Expanded Intercounty Services*
- *Amount of LCTOP funds requested: \$56,513*
- *Short Description of project: The San Benito County LTA will increase the frequency of buses traveling from San Benito County to Gilroy (CalEPA identified Disadvantaged Community). This increase in transportation options may facilitate a decrease in single occupant vehicles from San Benito County in Gilroy.*

PASSED AND ADOPTED BY THE SAN BENITO COUNTY LOCAL TRANSPORTATION AUTHORITY  
on this 21<sup>st</sup> day of January 2016, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Tony Boch, Chair

ATTEST:  
Mary Gilbert, Executive Director

APPROVED AS TO LEGAL FORM:  
San Benito County Counsel's Office

By: \_\_\_\_\_

By: Shirley L. Murphy  
Shirley L. Murphy, Deputy County Counsel

Date: \_\_\_\_\_

Date: Jan. 14, 2016