



AGENDA REGULAR MEETING LOCAL TRANSPORTATION AUTHORITY

- DATE: Thursday, July 21, 2016 3:00 P.M.
- LOCATION: Board of Supervisors Chambers 481 Fourth Street, Hollister, CA 95023
- DIRECTORS: Chair Tony Boch, Vice Chair Ignacio Velazquez, Anthony Botelho, Victor Gomez, and Jerry Muenzer Alternates: San Benito County: Jaime De La Cruz; City of Hollister: Mickie Luna; San Juan Bautista: Jim West

Persons who wish to address the Board of Directors must complete a Speaker Card and give it to the Clerk prior to addressing the Board. Those who wish to address the Board on an agenda item will be heard when the Chairperson calls for comments from the audience. Following recognition, persons desiring to speak are requested to advance to the podium and state their name and address. After hearing audience comments, the Public Comment portion of the agenda item will be closed. The opportunity to address the Board of Directors on items of interest not appearing on the agenda will be provided during Section B. <u>Public Comment.</u>

3:00 P.M. CALL TO ORDER:

- A. ACKNOWLEDGE Certificate of Posting
- B. <u>PUBLIC COMMENT</u>: (Opportunity to address the Board on items of interest not appearing on the agenda. No action may be taken unless provided by Govt. Code Sec. 54954.2. <u>Speakers are limited</u> to 3 minutes.)

CONSENT AGENDA:

(These matters shall be considered as a whole and without discussion unless a particular item is removed from the Consent Agenda. <u>Members of the public who wish to speak on a Consent Agenda item must submit a Speaker Card to the Clerk and wait for recognition from the Chairperson.</u> Approval of a consent item means approval as recommended on the Staff Report.)

- 1. APPROVE Local Transportation Authority Draft Meeting Minutes Dated June 16, 2016 Gomez
- 2. **RECEIVE** Specialized Transportation/Jovenes de Antaño May and June 2016 Monthly Service Report
- 3. RECEIVE County Express/MV Transportation Operations Report for May 2016

CLOSED SESSION

Matters discussed during Closed Session include existing and pending litigation, personnel matters and real property negotiations. Reportable actions taken by the Board during Closed Session will be announced during open session. (Gov. Code Section 54957.1(a) & (b), Ralph M. Brown Act.)

4. Conference with Legal Counsel-Existing Litigation

Pursuant to Subdivision (a) & (d) (1) of Section 54956.9: Name of Case: Luis Rodriguez, et al. v. MV Transportation, Inc., et al. Superior Court of California, County of San Benito, Case No. CU-15-00159

Adjourn to LTA Meeting on Thursday, August 18, 2016. Agenda deadline is August 9, 2016 at 12:00 p.m.

In compliance with the Americans with Disabilities Act (ADA), if requested, the Agenda can be made available in appropriate alternative formats to persons with a disability. If an individual wishes to request an alternative agenda format, please contact the Clerk of the Council four (4) days prior to the meeting at (831) 637-7665. The Local Transportation Authority Board of Directors meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Board's office at (831) 637-7665 at least 48 hours before the meeting to enable the Council of Governments to make reasonable arrangements to ensure accessibility.

Agenda Item :_____

San Benito County LOCAL TRANSPORTATION AUTHORITY REGULAR MEETING June 16, 2016 3:00 P.M.

DRAFT MINUTES

MEMBERS PRESENT:

Chair Boch, Director Botelho, Director Gomez, and Director Velazquez

STAFF PRESENT:

Deputy County Counsel, Shirley Murphy; Executive Director, Mary Gilbert; Transportation Planner, Veronica Lezama; Administrative Services Specialist, Kathy Postigo; Secretary, Monica Gomez

OTHERS PRESENT:

TJKM Consultants

CALL TO ORDER:

Chair Boch called the meeting to order at 4:32p.m.

A. CERTIFICATE OF POSTING

Upon a motion duly made by Director Botelho, and seconded by Director Velazquez, the Directors unanimously acknowledged the Certificate of Posting. Vote: 4/0 motion passes.

B. **<u>PUBLIC COMMENT:</u>** None

CONSENT AGENDA:

- 1. Approve Local Transportation Authority Draft Meeting Minutes Dated May 19, 2016 Gomez
- 2. Receive Specialized Transportation /Jovenes de Antaño April 2016 Monthly Service Report
- 3. Receive Local Transportation Authority FY 2015-16 Third Quarter Budget Report Postigo

There was no discussion or public comment on the Consent Agenda.

Upon a motion duly made by Director Velazquez, and seconded by Director Botelho, the Directors unanimously approved Items 1-3 from the Consent Agenda. Vote: 4/0 motion passes.

REGULAR AGENDA:

4. Approve FY 2016/17 Local Transportation Authority Final Budget – Postigo

Kathy Postigo provided an overview of the FY 2016/17 Local Transportation Authority Final Budget.

There was no discussion or public comment.

Upon a motion duly made by Director Botelho, and seconded by Director Velazquez, the Directors unanimously approved Item 4. Vote: 4/0 motion passes.

5. Receive Presentation on the San Benito County Local Transportation Authority's Bus Stop Improvement Plan (BSIP) and Accept the Final Report – Gilbert

Mary Gilbert introduced TJKM Consultants. The consultants provided a presentation on the findings and recommendations included in the Bus Stop Improvement Program and answered questions from the Board.

The Board thanked the consultants for a very thorough report. They commented on how it would be best to incrementally work on the busiest bus stops. They asked if they could get the following additional information so that they are able to prioritize improvements more efficiently:

- average number of passengers per bus stop
- average ADA passengers per bus stop

Ms. Gilbert stated that the top priority will be improving and installing new bus stop signage throughout the system. Other improvements will be considered based on funding availability.

PUBLIC COMMENT:

Valerie Egland

Ms. Egland thanked the consultants for a "very well done" report. She stated that bus stops create meeting places for people. The more buses there are between areas allow people to feel connected. She also stated that bike paths, buses, and bus stops, need to be appealing for people to want to use them.

There was no further discussion.

Upon a motion duly made by Director Gomez, and seconded by Director Botelho, the Directors unanimously accepted the Final report. Vote: 4/0 motion passes.

Deputy County Counsel, Shirley Murphy pulled Item 6 from the agenda, stating that there was nothing to report at this meeting.

CLOSED SESSION:

6. Conference with Legal Counsel-Existing Litigation

Pursuant to Subdivision (a) & (d) (1) of Section 54956.9: Name of Case: Luis Rodriguez, et al. v. MV Transportation, Inc., et al. Superior Court of California, County of San Benito, Case No. CU-15-00159

Upon a motion duly made by Director Botelho, and seconded by Director Velazquez, the Directors unanimously adjourned the LTA meeting at 5:04 p.m. Vote:4/0 motion passes.

ADJOURN TO LTA MEETING JULY 21, 2016.



Specialized Transportation Services Monthly Service Report - May 2016

WEEKDAYS

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	ations/Fares Collected	Service Days
Out-of-County	360	266.50	3,848	\$ 263.00	21
Senior Lunch	961	121.50	1,137	\$ -	21
Medical/Shopping Assistance	100	107.25	796	\$ 125.00	18
Total	1,421	495.25	5,781	\$ 388.00	The second second

WEEKENDS

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	47	28.00	224	\$ -	4
Total	47	28.00	224	\$ 2	Chine and a second

MONTH

Service	Passengers	Vehicle Revenue Hours	Vehicle Rovenue Miles	Donations/Fares Collected	Service Days
Out-of-County	407	294.50	4,072	\$ 263.00	25
Senior Lunch	961	121.50	1,137	\$ -	21
Medical/Shopping Assistance	100	107.25	796	\$ 125.00	18
Total	1,468	523.25	6,005	\$ 388.00	1000000

FISCAL YEAR TO DATE

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	4,365	2,836.83	34,515	\$ 1,701.25	249
Senior Lunch	8,565	1,295.25	13,014	\$ -	231
Medical/Shopping Assistance	767	860.50	7,390	\$ 846.00	144
Total	13,697	4,992.58	54,919	\$ 2,547.25	and the Anderson

VEHICLE MILEAGE INFORMATION

Vehicle Number	Ending Odometer
733	-
734	-
735	94894
736	82360
737	75146
738	53288

ADDITIONAL INFORMATION

Service	Current Month	Year To Date
Lift Assisted Trips	188	909
Unduplicated Passengers	75	643
Turn Downs	0	0
No Shows	0	0
Cancellations		0
Employee Hours		0.00
Vehicles - Midday		A COLORADO TO C
Vehicles - Peak		A CONTRACTOR OF THE OWNER OWNER OF THE OWNER OW

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Monthly Service Report - May 2016 Specialized Transportation Services

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5/16-21/216	50	46	4	42	38	216
5/23-28/2016	47	39	47	43	41	217
5/30-31/2016		50				50
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MEDICAL/SHOPPING ASSISTANCE

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5/16-21/216	2	80	4	3	8	19
5/23-28/2016	4	6	10	80	2	30
5/30-31/2016		4				4
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Total	12	34	25	25	4	100

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	42				42
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96	212	255	156	75	796



Specialized Transportation Services Monthly Service Report - June 2016

WEEKDAYS

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	1	itions/Fares ollected	Service Days
Out-of-County	446	297.50	4,455	\$	290.00	22
Senior Lunch	1,048	129.75	1,126	\$	-	22
Medical/Shopping Assistance	128	120.50	1,137	\$	150.00	19
Total	1,622	547.75	6,718	\$	440.00	11 - X - X - T

WEEKENDS

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	48	28.50	154	\$ -	4
Total	48	28.50	154	\$	A STREET, STRE

MONTH

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	ations/Fares ollected	Service Days
Out-of-County	494	326.00	4,609	\$ 290.00	26
Senior Lunch	1,048	129.75	1,126	\$	22
Medical/Shopping Assistance	128	120.50	1,137	\$ 150.00	19
Total	1,670	576.25	6,872	\$ 440.00	a second and a second

FISCAL YEAR TO DATE

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	ations/Fares Collected	Service Days
Out-of-County	4,859	3,162.83	39,124	\$ 1,991.25	275
Senior Lunch	9,613	1,425.00	14,140	\$ 	253
Medical/Shopping Assistance	895	981.00	8,527	\$ 996.00	163
Total	15,367	5,568.83	61,791	\$ 2,987.25	DOM: NAME OF

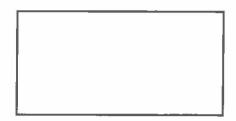
VEHICLE MILEAGE INFORMATION

Vehicle Number	Ending Odometer
733	-
734	170292
735	95978
736	83586
737	77795
738	55176

ADDITIONAL INFORMATION

Service	Current Month	Year To Date
Lift Assisted Trips	122	1,031
Unduplicated Passengers	111	754
Turn Downs	0	0
No Shows	0	0
Cancellations		0
Employee Hours		0.00
Vehicles - Midday		
Vehicles - Peak		

NOTES





Specialized Transportation Services Monthly Service Report - June 2016

OUT OF COUNTY

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6/6-11/2016	46	48	46	45	40	225
5/13-18/2016	42	52	46	40	56	236
5/20-25/2016	55	44	51	46	44	240
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	W		69	44	53	46		212	
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# May 2016

# San Benito County Express Monthly Operations Report Operated by MV transportation

# Year to Year comparison

Passengers Per Hour	2016		2015
Dial a Ride/Paratransit	4.01		4.43
Fixed Route Service	5.89		5.60
Gavilan Service	8.35		9.78
Caltrain Service	6.51		6.25
Greyhound Service	4.23		4.47
Total Passengers	10,599	10,149	
Total Revenue Hours	1995.99	1,818.56	
Passengers per Hour	5.31	5.58	
Lift Trips No Shows Cancellations	185 93 276		196 107 314

# WEEKDAYS May 2016

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Reyonue Miles	Cash Fares Collected	T	oken Fores Collected		oken Sales	Serviçe Days	involced
Dial-A-Ride	2,148	9	327.50		\$ 835.26	\$	446.25	\$	137.50	21	\$ 14,463.38
Paratransit	1,636	43	638.01	13,710	\$ 2,505.80	\$	1,338.65	· ·	412.50	21	\$ 28,176.44
Fixed Route	2,861	67	496.68	5,530	\$ 1,532.81	\$	360.70		-	21	\$ 21,934.88
Gavilan	2,362	4	283.02	6,649	\$ 2,592.56	\$	1,220.60	*	54.00	21	\$ 12,499.01
Caltrain	1,073	0	164.66	4,344	\$ 1,769.07	\$	160.50		-	21	\$ 7,271.88
Total	10,080	123	1,909.87	30,233	\$ 9,235.50	\$	3,526.70		604.00	105	\$ 84,345.59

### SATURDAY

Service	Passengers	Incidental Passengers	Véhicle Revenue Hours	Vehicle Revenue Miles	th Fares Noted	1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.	ken Fares ollected	Tok	en Sales	Service Days		Invoiced
Dial-A-Ride	47	0	9.53	219	\$ 62.30	\$	4.40	\$	-	4	S	420.87
Greyhound	146	0	26.00	769	\$ 231.58	\$	3.20	\$	-	4	\$	1,148.24
Total	193	0	35.53	988	\$ 293.88	\$	7.60	\$	-	8	\$	1,569.11

## SUNDAY

Service	Passengers	Incidental Passengers	Yehicle Revenue Hoyrs	Vehicle Revenue Miles	1	ash Fares Collected	To	ken Fares ollected	\$ -	Service Days	invoiced
Dial-A-Ride	82	14	16.81	274	\$	109.25	\$	14.30	\$ -	5	\$ 742.38
Greyhound	107	0	33.76	958	\$	189.87	\$	8.80	\$ -	5	\$ 1,491.83
Total	189	14	50.59	1,232	\$	299.12	\$	23.10	\$ -	10	\$ 2.234.21

#### MONTH

Service	Passengers	Incidental Pastengers	Vehicle Revenue Hours	Vehicle Revenue Miles	1000	Cash Fares Collected	122-00	oken Fares Collected	Te	ken Sales	Service Days		Invoiced
Dial-A-Ride	2,277	23	353.84	493	\$	1,006.81	\$	464.95	\$	137.50	30	\$	15.626.64
Paratransit	1,636	43	638.01	13,710	\$	2,505.80	\$	1,338.65	\$	412.50	21	\$	28,176.44
Fixed Route	2,861	67	496.68	5,530	\$	1,532.81	\$	360.70	\$	-	21	\$	21,934.88
Govilan	2,362	4	283.02	6,649	\$	2,592.56	\$	1,220.60	\$	54.00	21	\$	12,499.01
Caltrain	1,073	0	164.66	4,344	\$	1,769.07	\$	160.50	\$	-	21	\$	7,271.88
Greyhound	253	0	59.78	1,727	\$	421.45	\$	12.00	S	-	9	\$	2,640.06
Total	10,462	137	1,995.99	32,453	\$	9,828.50	\$	3,557.40	\$	604.00	5	ŝ	88,148.91

# FISCAL YEAR TO DATE

Service	Passengers	Incidental Passengers	Yshicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	oken Fares Collected	т	okon Sales	Service Days		havolced
Dial-A-Ride	18,667	220	3,699.62	15,320	\$ 9,613.42	\$ 5,780.66	\$	1,597.75	328	5	158,944.31
Paratransit	21,621	344	6,610.66	130,815	\$ 23,994.67	\$ 18,274.32	\$	4,483.25	234	\$	284,140.14
Fixed Route	25,072	461	5,135.96	59,237	\$ 13,860,66	\$ 3.025.27	<u> </u>	20.00	230	\$	220,768.63
Gavilan	25,536	84	2,807.98	65,329	\$ 25,477.61	\$ 11,404.95	-	436.00	237	ŝ	120,613.04
Caltrain	11,970	0	1,841.42	47,543	\$ 18,103.25	\$ 1,714.90		120.00	238	\$	79,044.15
Greyhound	2,566	0	630.42	18,251	\$ 4,403.73	\$ 98.50	\$		95	\$	27,073.69
Total	105,432	1,109	20,726.06	336,495	\$ 95,453.34	\$ 40,298.60	2	6,657.00	0	\$	890,583.97

## ADDITIONAL INFORMATION

here here and	Current Month	Year To Date
Lift Assisted Trips	185	1,989
Turn Downs	0	0
No Shows	93	859
Cancellations	276	3,334
Employee Hours	2,375	27,722
Vehicles - Midday	7	
Vehicles - Peak	8	1

#### NOTES

Greyhound Bikes = 0 Gavilain Bikes= 62 Caltrain Bikes = 23 Fixed Route = 0

	Distinguist			Second and		Fixed
1-May	DUSINGSS	CIOCKWISE	Counter	Sunnyslope	Southside	Subtotal
2-May	26	44	53	ç	c	
3-May	20	65	4α 1	2 7	xo o	140
4-May	46	43	o a		1 0	147
5-May	18	49	000		- 7	101
6-May	84	46	) ( ) (	2 c	년 c	128
7-May		2	3	'n	D	142
8-May						
9-May	21	48	30	ų	٢	0
10-May	15	55		o u	- 0	211
11-May	36	61	50	2 <	2 (	121
12-May	17	72	37	1 0	o Ç	103
13-May	29	40	. a		<u></u>	148
14-May		2	0	D	ø	141
15-May						
16-May	18	57	50	α	α	4 4 4
17-May	25	57	47	, <del>c</del>	0 -	141
18-May	46	67	: rc	2 cc	t u	143
19-May	30	53	30	) ('	0 0	0/1
20-May	22	52	43	> <	0 0	133
21-May		ļ }	2	t	0	129
22-May						
23-May	15	54	52	~	ų	
24-May	17	39	63	- α	nc	133
25-May	37	30		o ur	D LI	2021
26-May	17	35	42	ь <del>С</del>	n u	13/
27-May	16	64	i cr	<u>י</u> מ	р <b>"</b>	211
28-May			40	D	4	152
29-May						
30-May						
31-May	23	37	55	ſ	٢	101
TOTALS	528	1064	1031	15.7	450	
DAILY				701	103	2928
AVERAG						
u	ų	ì	:			
L	07	<u>0</u>	49	7	r	





# **Closed Session**

# Conference with Legal Counsel-Existing Litigation

Pursuant to Subdivision (a) & (d) (1) of Section 54956.9: Name of Case: Luis Rodriguez, et al. v. MV Transportation, Inc., et al. Superior Court of California, County of San Benito, Case No. CU-15-00159