

**AGENDA
REGULAR MEETING
LOCAL TRANSPORTATION AUTHORITY**

DATE: Thursday, June 16, 2016
3:00 P.M.

LOCATION: **Board of Supervisors Chambers**
481 Fourth Street, Hollister, CA 95023

DIRECTORS: Chair Tony Boch, Vice Chair Ignacio Velazquez,
Anthony Botelho, Victor Gomez, and Jerry Muenzer
Alternates: San Benito County: Jaime De La Cruz;
City of Hollister: Mickie Luna; San Juan Bautista: Jim West

*Persons who wish to address the Board of Directors must complete a Speaker Card and give it to the Clerk prior to addressing the Board. Those who wish to address the Board on an agenda item will be heard when the Chairperson calls for comments from the audience. Following recognition, persons desiring to speak are requested to advance to the podium and state their name and address. After hearing audience comments, the Public Comment portion of the agenda item will be closed. **The opportunity to address the Board of Directors on items of interest not appearing on the agenda will be provided during Section B. Public Comment.***

3:00 P.M. CALL TO ORDER:

- A. **ACKNOWLEDGE** Certificate of Posting
- B. **PUBLIC COMMENT:** (Opportunity to address the Board on items of interest not appearing on the agenda. No action may be taken unless provided by Govt. Code Sec. 54954.2. **Speakers are limited to 3 minutes.**)

CONSENT AGENDA:

(These matters shall be considered as a whole and without discussion unless a particular item is removed from the Consent Agenda. Members of the public who wish to speak on a Consent Agenda item must submit a Speaker Card to the Clerk and wait for recognition from the Chairperson. Approval of a consent item means approval as recommended on the Staff Report.)

1. **APPROVE** Local Transportation Authority Draft Meeting Minutes Dated May 19, 2016 – Gomez
2. **RECEIVE** Specialized Transportation/Jovenes de Antaño April 2016 Monthly Service Report
3. **RECEIVE** Local Transportation Authority FY 2015-16 Third Quarter Budget Report – Postigo

REGULAR AGENDA:

4. **APPROVE** FY 2016/17 Local Transportation Authority Final Budget – Postigo

5. **RECEIVE** Presentation on the San Benito County Local Transportation Authority's Bus Stop Improvement Plan (BSIP) and **ACCEPT** the Final Report – Gilbert

CLOSED SESSION

Matters discussed during Closed Session include existing and pending litigation, personnel matters and real property negotiations. Reportable actions taken by the Board during Closed Session will be announced during open session. (Gov. Code Section 54957.1(a) & (b), Ralph M. Brown Act.)

6. **Conference with Legal Counsel-Existing Litigation**

Pursuant to Subdivision (a) & (d) (1) of Section 54956.9:

Name of Case: Luis Rodriguez, et al. v. MV Transportation, Inc., et al. Superior Court of California, County of San Benito, Case No. CU-15-00159

Adjourn to LTA Meeting on Thursday, July 21, 2016. Agenda deadline is July 11, 2016 at 12:00 p.m.

In compliance with the Americans with Disabilities Act (ADA), if requested, the Agenda can be made available in appropriate alternative formats to persons with a disability. If an individual wishes to request an alternative agenda format, please contact the Clerk of the Council four (4) days prior to the meeting at (831) 637-7665. The Local Transportation Authority Board of Directors meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Board's office at (831) 637-7665 at least 48 hours before the meeting to enable the Council of Governments to make reasonable arrangements to ensure accessibility.

**San Benito County
LOCAL TRANSPORTATION AUTHORITY
REGULAR MEETING
May 19, 2016 3:00 P.M.**

DRAFT MINUTES

MEMBERS PRESENT:

Chair Boch, Director Botelho, Director Gomez, Director Muenzer, and Director Velazquez

STAFF PRESENT:

Deputy County Counsel, Shirley Murphy; Executive Director, Mary Gilbert; Transportation Planner, Veronica Lezama; Administrative Services Specialist, Kathy Postigo; Secretary, Monica Gomez

CALL TO ORDER:

Chair Boch called the meeting to order at 4:01p.m.

A. CERTIFICATE OF POSTING

Upon a motion duly made by Director Gomez, and seconded by Director Botelho, the Directors unanimously acknowledged the Certificate of Posting. Vote: 5/0 motion passes.

B. PUBLIC COMMENT: None

CONSENT AGENDA:

- 1. Approve** Local Transportation Authority Draft Meeting Minutes Dated April 21, 2016 – Gomez
- 2. Receive** Specialized Transportation /Jovenes de Antaño March 2016 Monthly Service Report
- 3. Receive** County Express/MV Transportation Operations Report for April 2016
- 4. Receive** Operations Performance Report for the 3rd Quarter of Fiscal Year 2015/2016 – Vienna

There was no discussion or public comment on the Consent Agenda.

Upon a motion duly made by Director Gomez, and seconded by Director Botelho, the Directors unanimously approved Items 1-4 from the Consent Agenda. Vote: 5/0 motion passes.

Deputy County Counsel, Shirley Murphy pulled Item 5 from the agenda, stating that there was nothing to report at this meeting.

CLOSED SESSION:

5. Conference with Legal Counsel-Existing Litigation

Pursuant to Subdivision (a) & (d) (1) of Section 54956.9:

Name of Case: Luis Rodriguez, et al. v. MV Transportation, Inc., et al. Superior Court of California, County of San Benito, Case No. CU-15-00159

Upon a motion duly made by Director Muenzer, and seconded by Director Botelho, the Directors unanimously adjourned the LTA meeting at 4:02 p.m. Vote: 5/0 motion passes.

ADJOURN TO LTA MEETING JUNE 16, 2016.



Jovenes de Antaño

Specialized Transportation Services

Monthly Service Report - April 2015

WEEKDAYS

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	330	267.75	3,619	\$ -	21
Senior Lunch	985	118.25	1,123	\$ -	21
Medical/Shopping Assistance	106	98.25	900	\$ 132.50	19
Total	1,421	484.25	5,642	\$ 132.50	

WEEKENDS

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	54	35.50	284	\$ -	5
Total	54	35.50	284	\$ -	

MONTH

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	384	303.25	3,903	\$ -	26
Senior Lunch	985	118.25	1,123	\$ -	21
Medical/Shopping Assistance	106	98.25	900	\$ 132.50	19
Total	1,475	519.75	5,926	\$ 132.50	

FISCAL YEAR TO DATE

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	3,958	2,542.33	30,443	\$ 1,438.25	224
Senior Lunch	7,604	1,173.75	11,877	\$ -	210
Medical/Shopping Assistance	667	753.25	6,594	\$ 721.00	126
Total	12,229	4,469.33	48,914	\$ 2,159.25	

VEHICLE MILEAGE INFORMATION

Vehicle Number	Ending Odometer
733	
734	
735	93702
736	81480
737	72809
738	51524

ADDITIONAL INFORMATION

Service	Current Month	Year To Date
Lift Assisted Trips	101	721
Unduplicated Passengers	70	568
Turn Downs		0
No Shows		2
Cancellations		0
Employee Hours		0.00
Vehicles - Midday		
Vehicles - Peak		

NOTES



Jovenes de Antaño

Specialized Transportation Services

Monthly Service Report - April 2016

OUT OF COUNTY

ONE WAY PASSENGERS						
Week of	M	T	W	TH	F	S
4/1-9/16	18	14	18	13	13	10
4/11-16/16	19	16	16	14	10	6
4/18-23/16	21	13	21	9	14	14
4/25-30/16	20	15	24	13	15	13
Total	78	58	79	49	66	54

DONATIONS						
M	T	W	TH	F	S	Total
						0
						0
						0
						0
						0
	0	0	0	0	0	0

REVENUE HOURS						
M	T	W	TH	F	S	Total
12	12.5	11.5	12.5	14.5	7	70
13.5	13.5	10.5	15	13.5	7.5	73.5
12.5	12	12.5	14.5	13.5	7	72
13	12	17	10.5	13.25	6.5	72.25
51	50	51.5	52.5	62.75	35.5	303.25

REVENUE MILES						
M	T	W	TH	F	S	Total
58	202	155	216	303	61	124
204	205	147	170	176	28	930
144	59	239	284	169	61	956
146	201	279	118	88	66	898
552	667	820	788	792	284	3903

SENIOR LUNCH

ONE WAY PASSENGERS						
Week of	M	T	W	TH	F	Total
4/1-9/16	44	45	44	39	42	32
4/11-16/16	50	52	45	48	41	236
4/18-23/16	57	42	50	41	46	236
4/25-30/16	56	55	55	55	46	267
Total	207	194	194	183	207	985

DONATIONS						
M	T	W	TH	F	S	Total
						0
						0
						0
						0
						0
	0	0	0	0	0	0

REVENUE HOURS						
M	T	W	TH	F	S	Total
6	5	6	6	6	5.5	29
5.75	5	5.25	5.25	5	26.25	29
5.5	5.75	5.5	6.5	5.75	28.5	28.5
5.5	5.75	5.5	6	5.75	28.5	28.5
22.75	21.5	22.25	23.75	28	118.25	118.25

REVENUE MILES						
M	T	W	TH	F	S	Total
58	52	46	54	50	48	260
59	56	46	53	46	260	260
57	52	53	51	56	269	269
61	63	52	53	57	286	286
235	223	197	211	257	1123	1123

MEDICAL/SHOPPING ASSISTANCE

ONE WAY PASSENGERS						
Week of	M	T	W	TH	F	Total
4/1-9/16	4	6	4	10	8	32
4/11-16/16	10	6	4	0	2	22
4/18-23/16	2	6	10	6	4	28
4/25-30/16	4	4	4	10	0	22
Total	20	22	22	26	16	106

FARES						
M	T	W	TH	F	S	Total
5	7.5	5	12.5	10	2.5	40
12.5	7.5	5	0	2.5	27.5	27.5
2.5	10	10	7.5	5	35	35
5	5	5	12.5	0	27.5	27.5
25	30	25	32.5	20	132.5	132.5

REVENUE HOURS						
M	T	W	TH	F	S	Total
5	6.5	5	6.5	7	3.5	30
6	5.5	5	6.5	0	23	23
2.25	2.25	6.5	6	3.5	20.5	20.5
3	5	7.25	6	0	21.25	21.25
16.25	19.25	23.75	25	14	98.25	98.25

REVENUE MILES						
M	T	W	TH	F	S	Total
29	44	56	47	78	16	254
76	41	41	0	14	172	172
33	44	130	65	14	286	286
7	56	63	46	0	172	172
145	185	290	158	122	900	900

Staff Report

To: Local Transportation Authority
From: Kathy Postigo, Administrative Services Specialist **Telephone:** (831) 637-7665
Date: June 16, 2016
Subject: **Third Quarter Budget Report**

Recommendation:

RECEIVE Local Transportation Authority FY 2015-16 Third Quarter Budget Report.

Summary:

The Local Transportation Authority's expenditures for the Third quarter for 2015-16 were under budget. The Third Quarter Budget Report shows that expenditures were at 62.02 % and revenues were at 4.71%.

Financial Considerations:

During the Third quarter, total expenditures for LTA were \$1,100,447 or 62.02% of the budget. Revenues received were at 4.71% of the budget. There are no Budget Adjustment/Transfers for the Third quarter.

Background:

Staff has prepared the attached budget report for the Board to review. After each quarter the Trial Balances are reviewed and analyzed by staff for errors or corrections. Once the Trial Balances are reviewed, a budget report is prepared and analyzed by staff for budget adjustments/transfers if needed to reflect actual revenues and expenditures

The FY 2015-16 Third Quarter Budget Report, ending March 31, 2016, summarizes the quarterly expenditures and revenues. This report has the actual revenues and expenditures for the Third quarter of fiscal year 2015-16. The Local Transportation Authority as a whole was under budget.

This Budget Report also includes the Public Transportation, Modernization, Improvement and Safety Enhancement Account (PTMISEA). At this time there has been very little activity in PTMISEA. The procurement of additional transit buses will be occurring early in F/Y 2016/17.

Staff Analysis:

Staff made budget adjustments, approved by the Executive Director as authorized in the Purchasing/Budget policy to cover small overages. No other budget adjustments are needed at this time.

Staff recommends that the Board receive the FY 2015/16 Third Quarter Budget Report.

Executive Director Review:_____

Counsel Review: N/A

Attachments: 1. Local Transportation Authority FY 2015/16 Third Quarter Budget Report

**Local Transportation Authority
Third Quarter Budget Report
FY 2015/16**

FISCAL SUMMARY	Budgeted FY 15/16	Expenses 3/31/2016	Balance FY 15/16	Projected % 75%	Actual %
<u>EXPENDITURES</u>					
Salaries & Benefits	242,591	162,452	80,139	75%	66.97%
Services & Supplies	375,411	149,875	225,536	75%	39.92%
Contracts	1,149,461	788,120	361,341	75%	68.56%
Capital	-	-	-	75%	
Other	6,830	-	6,830	100.00%	0.00%
TOTAL EXPENDITURES	\$1,774,293	1,100,447	\$673,846	75%	62.02%
<u>REVENUES</u>					
Revenues	1,774,293	83,590	1,690,703	75%	4.71%
Operating Transfers	-	-	-	-	-
TOTAL REVENUE	\$1,774,293	\$83,590	\$1,690,703	75%	4.71%
TOTAL FUND BALANCE	\$0	(\$1,016,857)			

**Local Transportation Authority
Third Quarter Budget Report
FY 2015/16**

REVENUE & EXPENDITURES

REVENUES		Budgeted	Revenues	Balance	Projected %	Actual %
Category		FY 15/16	3/31/2016	FY 15/16	75%	
57001	Other Sales (Ad Space)	-	2,538	(2,538)	75%	
551113	Mis (FTA 5311 Operating Assistance)	311,062	-	311,062	75%	0.00%
551113	FTA 5310	-	-	-	75%	
551113	FTA 5304 (SRTP & LRTP)	-	-	-	75%	
570015	AB2766 (Continuation of Inter county)	-	-	-	75%	
551113	FTA 5304 (IT Tech for Safety & Eff)	10,000	-	10,000	75%	0.00%
551113	FTA 5304 (Bus Stop Imp Plan)	70,000	-	70,000	75%	0.00%
576012	Transfer from Trust STA<F	1,184,490	-	1,184,490	75%	0.00%
	Transfer from PTMISEA	-	-	-	75%	
Misc	LCTOP-Inter cunty service exp	18,741	-	18,741	75%	0.00%
590000	Interest	-	-	-	75%	
562803	County Express Fares	180,000	81,052	98,948	75%	45.03%
TOTAL		1,774,293	83,590	1,690,703	75%	4.71%

EXPENDITURES		Budgeted	Expenses	Balance	Projected %	Actual %
Category		FY 15/16	3/31/2016	FY 15/16	75%	
Personnel						
610101	Salaries	242,591	148,872	80,139	75%	63.79%
610101	Transit SRTP & LRTP	-	5,874	-		
610101	Bus Stop Imp.	-	7,706	-		
Total		242,591	162,452	80,139	75%	66.97%
Services and Supplies						
620202	Magazines and Subscriptions	-	-	-	75%	
620301	Clothing and Safety	1,600	869	731	75%	54.32%
620501	Communications	1,000	801	199	75%	80.09%
620701	Computer Maintenance	300	223	77	75%	74.21%
620702	Computer Supplies	-	-	-		
620703	Computer Software	13,600	13,527	73		99.46%
640701	General Insurance	4,836	4,835	1	75%	99.99%
621501	Maintenance of Equipment	67,000	43,331	23,669	75%	64.67%
621502	Maintenance of Equip - Oil and Gas	200,000	80,193	119,807	75%	40.10%
621503	Maint of Equipment - Auto	-	-	-		
621701	Maint of Structures and Grounds	2,500	1,860	640	75%	74.40%
623619	Marketing	300	36	264	75%	12.11%
622101	Membership Dues	510	510	-	75%	100.00% Cal Act
622505	Special Project Supplies - Printing	2,000	177	1,823	75%	8.84%
622504	Supplies	460	268	192	75%	59.65%
622503	Postage and Delivery	25	-	25	75%	0.00%
623501	Professional Service - Legal	5,000	2,993	2,007	75%	59.85%
623507	Professional Services - Other Consultants	-	-	-		
622701	Public and Legal Notices	265	-	265	75%	0.00%
622901	Rent Equipment	-	-	-		
622902	Rent Structures	-	-	-		
622903	Rent Space	-	-	-		
623101	Small Tools	500	216	284	75%	43.18%
623613	Special Dept Expense -	66,400	-	66,400	75%	0.00%
623302	Travel Lodging	-	-	-	75%	
623303	Travel Meals	100	27	73	75%	27.18%
623301	Training	250	-	250	75%	0.00%
623304	Travel Transportation	100	8	92	75%	8.17%
623701	Utilities	8,675	-	8,675		0.00%
Total		375,411	149,875	225,536	75%	39.92%
Contracts						
623601	Special Dept Exp (SRTP & LRTP)	-	-	-	75%	
623601	Special Dept Expense - Contracts	1,149,461	788,120	361,341	75%	68.56%
Total		1,149,461	788,120	361,341	75%	68.56%
Capital						
650302	Equipment other than Computer	-	-	-	75%	
650301	Automobiles, Trucks, Vans	-	-	-	75%	
650312	Depreciation Exp	-	-	-	0%	
Total		-	-	-	75%	
Other						
640320	OPED	6,830	-	6,830		
640513	Operating Transfers	-	-	-		
Total		6,830	-	6,830		0.00%
TOTAL		1,774,293	1,100,447	673,846	75%	62.02%

BUDGET ADJUSTMENTS

15-16-01	623101 Small Tools	\$500.00	623701 Utilities (\$1,525)
	622101 Memberships	\$25.00	
	621701 Maintenance S&G	\$800.00	
	620701 Computer Maint.	\$200.00	

15-16-02 620703 Computer Software \$13,600.00 623613 (\$13,600.00)

15-16-04 621701 Maintenance S&G \$1,500 623701 Utilities (\$1,525)

15-16-04 623619 Marketing \$300.00

**PTMISEA ARRA Third Quarter Budget Report
FY 2015/16**

FISCAL SUMMARY	Budgeted FY 15/16	Expenses 3/31/2016	Balance FY 15/16	Projected % 75%	Actual %
<u>EXPENDITURES</u>					
Salaries & Benefits	-	-	-		
Services & Supplies	807,910	2,816	805,094	100%	0.00%
Contracts	-	-	-		
Capital	-	-	-	75%	0.00%
Other	-	-	-	75%	
TOTAL EXPENDITURES	\$807,910	\$2,816	\$805,094	75%	0.35%
<u>REVENUES</u>					
Revenues	807,910	831,357	(23,447)	75%	103%
Operating Transfers	-	-	-		
TOTAL REVENUE	\$807,910	\$831,357	(\$23,447)	75%	103%
TOTAL FUND BALANCE	\$0	\$828,541			

PTMISEA ARRA Third Quarter Budget Report FY 2015/16

REVENUE & EXPENDITURES

REVENUES Category	Budgeted FY 15/16	Revenues 3/31/2016	Balance FY 15/16	Projected % 75%	Actual %
541001 Interest Revenue	-	-	-	75%	0.00%
551401 PTMISEA	617,308	617,308	-	75%	100%
570010 Reim other (Health Foundation)	-	-	-	75%	-
551406 Fund Balance Carry over	190,602	214,049	(23,447)	75%	0%
551401 CTSGP - CTAF (State)	-	-	-	75%	0%
551401 RSTP (Bus Shelters)	-	-	-	75%	0%
TOTAL	807,910	831,357	(23,447)	75%	103%

EXPENDITURES Category	Budgeted FY 15/16	Expenses 3/31/2016	Balance FY 15/16	Projected % 75%	Actual %
Personnel					
610101 Salaries	-	-	-	-	-
610101 ARRA (Bus Shelters)	-	0	-	75%	0.00%
610101 PTMISEA Brochures	-	-	-	-	0.00%
610101 Cal-EMA (Farebox)	-	-	-	-	0.00%
Total		-	-	75%	0.00%
Services and Supplies					
620202 Magazines and Subscriptions	-	-	-	-	-
620501 Communications	-	-	-	-	-
620701 Computer Maintenance	-	-	-	-	-
620702 Computer Supplies	-	-	-	-	-
640701 General Insurance	-	-	-	-	-
621501 Maintenance of Equipment	-	-	-	-	-
621502 Maintenance of Equip- Oil and Gas	-	-	-	-	-
621503 Maintenance of Equipment - Auto	-	-	-	-	-
621701 Maintenance of Structures & Grounds	-	-	-	-	-
623619 Marketing	-	-	-	-	-
621901 Medical/Dental/Lab Supplies & Services	-	-	-	-	-
622101 Membership Dues	-	-	-	-	-
622501 Office Furniture under \$700	-	-	-	-	-
622502 Office Equipment under \$300	-	-	-	-	-
622505 Special Project Supplies - Printing	-	-	-	-	-
622504 Supplies	-	-	-	-	0.00%
622503 Postage and Delivery	-	-	-	-	-
623501 Legal	-	-	-	-	-
623507 Other Consultants	-	-	-	-	-
622701 Public and Legal Notices	-	-	-	-	-
622901 Rent Equipment	-	-	-	-	-
622902 Rent Structures	-	-	-	-	-
622903 Rent Space	-	-	-	-	-
623101 Small Tools	-	-	-	-	-
623613 Special Dept Expense -	807,910	2,816	805,094	75%	0.00%
623302 Travel Lodging	-	-	-	-	-
623303 Travel Meals	-	-	-	75%	-
623301 Training	-	-	-	-	-
623304 Travel Transportation	-	-	-	-	-
623701 Utilities	-	-	-	-	-
Total	807,910	2,816	805,094	75%	
Contracts					
623601 Special Dept Expense - Contracts	-	-	-	-	-
Total		-	-	-	-
Capital					
650304 Furniture & Fixtures(Bus Stop Shelters)	-	-	-	75%	-
650302 Equipment other than Computer	-	-	-	75%	-
650303 Computer Hardware	-	-	-	75%	-
650301 Automobiles, Trucks, Vans	-	-	-	-	-
Total		-	-	-	-
Other					
640513 Operating Transfers	-	-	-	75%	-
690000 Interfund Trf	-	-	-	75%	-
TOTAL	807,910	2,816	805,094	75%	0.35%

Staff Report

To: Local Transportation Authority
From: Kathy Postigo, Administrative Services Specialist **Telephone:** (831) 637-7665
Date: June 16, 2016
Subject: Local Transportation Authority Final Budget FY 2016/17

Staff Recommendation:

APPROVE FY 2016/17 Local Transportation Authority Final Budget.

Summary:

The Local Transportation Authority Final Budget – FY 2016/17 has been prepared using funding assumptions that are consistent with information provided through State and Federal programs. Expenditures match anticipated funding. A second fiscal year is included to the Final Budget for financial planning purposes.

Financial Considerations:

The Local Transportation Authority's total Final Budget – FY 2016/17 is \$4.08 million. This Final Budget includes contracts for transit operations including County Express and Jovenes de Antano. The Final Budget includes personnel and services to support transit operations.

Overall, the Final Budget is \$1,692,706 (or 57.8%) above the FY 2015/16 Budget. This increase is mainly attributed to the Special Projects line item. This is due to the appropriation of Public Transportation Modernization, Improvement and Service Enhancement Account funding of \$1,445,315 for FY 2016/17.

Background:

The San Benito County Local Transportation Authority (LTA) administers and operates public transportation services in the County. County Express provides local Fixed Route service, General Public Dial-a-Ride, ADA Paratransit, and commuter services to the residents of San Benito County. Jovenes de Antano provides transportation for the Senior Lunch Program, Medical & Shopping Assistance Program and Out of County Medical Transportation.

The most important component of the Final Budget focuses on aligning spending with anticipated funding and financing transit operations. The Local Transportation Authority is funded through the Transportation Development Act, Federal Transit Act and various local grants.

Pending grant applications will be amended into the Budget at a future date if the funds become available.

Staff Analysis:

The Local Transportation Authority limits personnel costs to 13.3 percent and directs agency funds to Services and Supplies, Operations, and Capital.

Services and Supplies represents 13.6 percent of the budget. This category includes large expenditures in maintenance and fuel. The fuel estimate is the largest unknown in the Authority's Final Budget. Fluctuations at the gas pump are difficult to predict.

Contracts represent 72.7 percent of expenditures. This category includes contracts with MV transportation for County Express and Jovenes de Antano for Specialized Transportation. Contract line item also includes contracts for the Intelligent Transportation Systems Technology for the 21st Century and the completion of the Triennial Performance Audit.

Other represents .4 percent of the budget. This category includes the OPEB costs for LTA salaries.

The Local Transportation Authority set up a separate account for the Public Transportation Moderation, Improvements and Service Enhancements Account (PTMISEA), the American Recovery and Reinvestment Act (ARRA) funding and the California Transit Assistance Fund (CTAF). The Final Budget for this account is \$2,253,172. This funding is available for various transit capital needs, purchase of buses and customer services enhancements, transit maintenance and operation enhancements.

The Final Budget is balanced with revenues matching expenditures.

In summary, the Local Transportation Authority meets the goals and objectives of the agency and matches anticipated funding with expenses.

Executive Director Review:_____

Counsel Review: N/A

Attachment: LTA Final Budget – FY 2016/17

San Benito County Local Transportation Authority

Final Budget Fiscal Year 2016/17

June 16, 2016

Prepared and Compiled by:

Kathy Postigo
Administrative Services Specialist

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LOCAL TRANSPORTATION AUTHORITY FINAL BUDGET FISCAL YEAR 2016/2017

Published by Order of the:
Board of Directors

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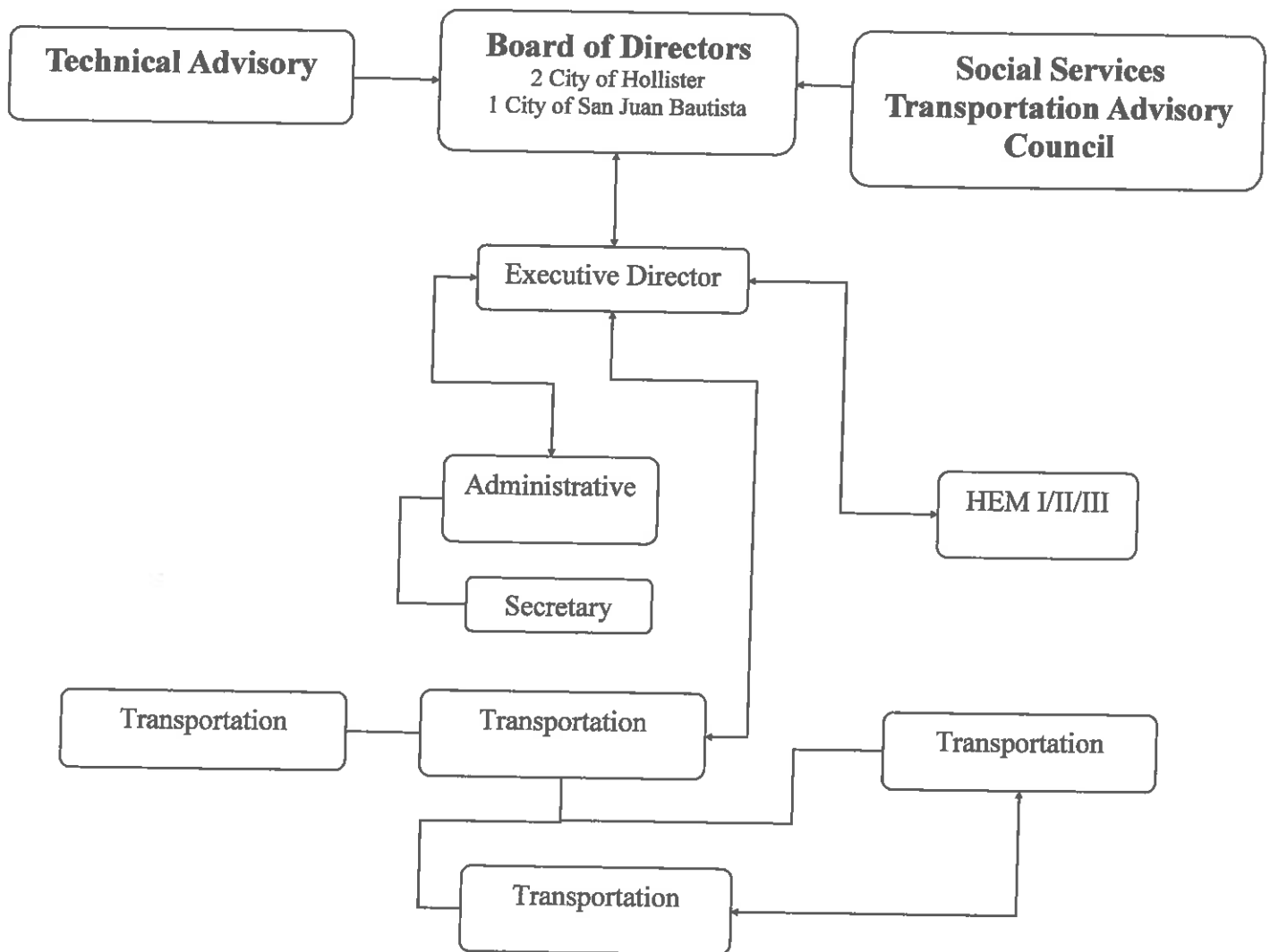
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San Benito County Local Transportation Authority Organizational Chart

Council of San Benito County
Governments
(RTPA)

San Benito County Local
Transportation Authority
(CTSA)



Executive Summary

The Local Transportation Authority (LTA) administers and operates public transportation services in San Benito County under the name of County Express and Jovenes de Antaño. County Express offers public bus service on routes in Hollister and to Gilroy. Additionally, County Express offers complementary Paratransit and Dial-a-Ride service in Hollister and San Juan Bautista. The Local Transportation Authority contracts with Jovenes de Antaño, a non-profit organization, to provide specialized transportation services for the elderly and people with disabilities.

The Local Transportation Authority's total proposed budget for FY 2016/2017 is \$4.08 million. This Budget includes contracts for transit operations for County Express and Jovenes de Antaño.

The FY 2016/2017 Budget proposes an overall increase in expenditures. The FY 2016/2017 Budget proposes to keep the existing staffing level the same as the current year with only authorized positions filled. The Services & Supplies line item has increased due to the award of the Public Transportation Modernization, Improvement and Service Enhancement Account funding for \$1,445,315. The Contracts line item increased due to the budgeting of the FTA 5304 for IT Technical for Safety and Efficiency grant. The Other line item has increased due to the charge of OPEB cost of employees for the Local Transportation Authority.

The Local Transportation Authority FY 2016/2017 Budget is balanced and supports the policies of the Board of Directors and the needs of the community.

Goals and Objectives

The Local Transportation Authority goals are to continue transit operations, implement any unmet transit needs, and implement recommendations of the Short Range Transit Plan to streamline services and maximize funding. The Local Transportation Authority also develops and maintains a comprehensive regional transit system that serves the needs of the community, with particular emphasis on serving transit dependent populations and improving the multimodal transportation network.

The implementations of the Short Range Long Range Transit Plans will move forward in FY 2016/2017. The Local Transportation Authority will continue work on improving the transit system during FY 2016/2017, including upgrades to the vehicle fleet and other system infrastructure.

**LOCAL TRANSPORTATION AUTHORITY
FINAL BUDGET - FY 2016/17
EXPENDITURES**

EXPENDITURE DESCRIPTION		Adopted Budget FY 15/16	Estimated Actual to June 30, 2016	Proposed Budget FY 16/17	Budget Estimate for FY 17/18	Variance FY 15/16 FY 16/17
Personnel						
610101	Salaries	242,592	225,000	241,588	250,000	(1,004)
610101	Salaries (SRTP & LRTP)	-	5,700	-	-	-
610101	Salaries (5304 Bus Stop)	-	2,500	-	-	-
	Total	242,592	233,200	241,588	250,000	(1,004)
Services and Supplies						
620202	Magazines and Subscriptions	-	-	-	-	-
620301	Clothing and Safety	1,600	1,400	1,400	1,500	(200)
620501	Communications	1,000	975	1,000	1,000	-
620701	Computer Maintenance	300	225	200	100	(100)
620702	Computer Supplies	-	-	-	-	-
620703	Computer Software	13,600	13,600	500	200	(13,100)
640701	General Insurance	4,836	4,836	4,792	4,900	(44)
621501	Maintenance of Equipment	67,000	58,000	60,000	60,000	(7,000)
621502	Maintenance of Equipment - Oil and Gas	200,000	150,000	160,000	165,000	(40,000)
621503	Maintenance of Equipment - Auto	-	-	-	-	-
621701	Maintenance of Structures and Grounds	1,000	2,000	1,000	500	-
623619	Marketing	-	37	-	-	-
621901	Medical/Dental/Lab Supplies and Services	-	-	-	-	-
622101	Membership Dues	510	510	520	550	10
622501	Office Furniture under \$700	-	-	-	-	-
622505	Special Project Supplies - Printing	2,000	250	300	200	(1,700)
622504	Supplies	450	300	300	350	(150)
622503	Postage and Delivery	25	25	25	25	-
623501	Professional Service - Legal	5,000	6,000	5,000	4,500	-
623502	Professional Services - Accounting	-	-	-	-	-
623507	Professional Services - Other Consultants	-	-	-	-	-
622701	Public and Legal Notices	265	265	265	300	-
622901	Rent Equipment	-	-	-	-	-
622902	Rent Structures	-	-	-	-	-
622903	Rent Space	-	-	-	-	-
623101	Small Tools	500	250	250	250	(250)
623613	Special Dept. Expense - Other	66,400	65,000	-	-	(66,400)
623304	Travel	100	100	100	100	-
623303	Travel Meals	100	50	100	100	-
623301	Training	250	-	250	200	-
623304	Travel Transportation	-	10	50	150	50
623701	Utilities	10,475	-	12,000	12,000	1,525
	Total	375,411	303,833	248,052	251,925	(127,359)
Contracts						
623601	Special Dept. Expense - Contracts	1,149,461	1,088,000	1,325,041	1,182,461	175,580
	Total	1,149,461	1,088,000	1,325,041	1,182,461	175,580
Capital						
650304	Furniture and Fixtures	-	-	-	-	-
650302	Equipment other than Computer	-	-	-	-	-
650303	Computer Hardware	-	-	-	-	-
650301	Automobiles, Trucks, Vans	-	-	-	-	-
	Total	0	0	-	-	0
Other						
640320	OPEB	6,830	-	8,078	8,320.27	-
	Total	6,830	-	8,078	8,320	-
TOTAL PROPOSED BUDGET		1,774,294	1,625,033	1,822,759	1,692,706	47,217

**LOCAL TRANSPORTATION AUTHORITY
FINAL BUDGET - FY 2016/17
REVENUES AND EXPENDITURES VS REVENUES**

REVENUE DESCRIPTION		Adopted Budget FY 15/16	Estimated Actual to June 30, 2016*	Proposed Budget FY 16/17	Budget Estimate for FY 17/18	Variance FY 15/16 FY 16/17
570003	Sale of Fixed Assets	-	2,568	3,000	3,000	3,000
551113	Misc. (FTA 5311 Operating Assistance)	311,062	311,062	295,228	363,178	(15,834)
551113	FTA 5310(Vehicles & Dispatch Software)	-	15,675	-	-	-
551113	FTA 5304 (SRTP & LRTP)	-	57,275	-	-	-
551113	FTA 5304 (Bus Stop Improvement Plan)	70,000	68,370	-	-	(70,000)
551113	FTA 5304 (IT Tech for Safety & Efficiency)	10,000	10,000	45,000	-	35,000
570015	AB2766 (Continuation of Intercounty)	-	21,000	-	-	-
551113	Low Carbon Transit Operations Program	18,741	18,741	-	-	(18,741)
576012	STA/LTF transfer	1,184,490	1,029,346	1,309,531	1,151,528	125,041
562803	County Express Fares	180,000	165,650	170,000	175,000	(10,000)
TOTAL REVENUE		1,774,294	1,699,688	1,822,759	1,692,706	48,486

EXPENDITURES VS REVENUES		Adopted Budget FY 15/16	Estimated Actual to June 30, 2016*	Proposed Budget FY 16/17	Budget Estimate for FY 17/18	Variance FY 15/16 FY 16/17
EXPENDITURES						
Personnel		242,592	233,200	241,588	250,000	(1,004)
Services & Supplies		1,183,321	329,333	2,501,224	251,925	1,317,903
Contracts		1,149,461	1,088,000	1,325,041	1,182,461	175,580
Capital		0	0	-	-	-
Other		6,830	8,078	8,078	8,320	1,248
TOTAL EXPENDITURES		2,582,204	1,658,611	4,075,931	1,692,706	1,493,727
REVENUES						
Revenues		1,397,714	1,503,699	2,766,400	541,178	1,368,686
Operating Transfers (in)		1,184,490	1,029,346	1,309,531	1,151,528	125,041
TOTAL REVENUE		2,582,204	2,533,045	4,075,931	1,692,706	1,493,727
TOTAL PROPOSED BUDGET		2,582,204	1,658,611	4,075,931	1,692,706	1,493,727
FUND BALANCE				(0)		
DESIGNATED FUND BALANCE				-		
UNDESIGNATED FUND BALANCE				(0)		

The Local Transportation Authority's budget accounts include:

PTMISEA: Public Transportation Modernization, Improvement and Service enhancement Program
ARRA: American Recovery and Reinvestment Act
CTAF: California Transit Assistance Fund

**LOCAL TRANSPORTATION AUTHORITY
FINAL BUDGET - FY 2016/17
BUDGET NOTES**

BUDGET NOTES

	Proposed Budget FY 16/17
Personnel Personnel includes salaries, administrative support, and professional services. These costs include regular staff salaries, executive director services and temporary help.	
Total	241,588
Services and Supplies Services and Supplies include normal budget items to support transit operations. The largest expenses include general insurance, maintenance, and fuel.	
Total	2,501,224
Contracts Contracts includes transit operations for fixed route, intercounty route, dial-a-ride, (County Express \$1,034,390) out of county medical and senior lunch program (Jovenes de Antano \$241,651). Also \$4,000 for the Triennial Performance Audit and the IT Tech for Safety & Efficiency grant.	
Total	1,325,041
Capital No Capital expenditures are proposed in this FINAL Budget.	
Total	-
Other LTA share of OPEB costs.	
Total	8,078
TOTAL PROPOSED BUDGET	4,075,931
SRTP: Short Range Transit Plan LRTP: Long Range Transit Plan	

LOCAL TRANSPORTATION AUTHORITY - PTMISEA, ARRA, AND CTAF
FINAL BUDGET - FY 2016/17
EXPENDITURES

EXPENDITURE DESCRIPTION	Adopted Budget FY 15/16	Estimated Actual to June 30, 2016	Proposed Budget FY 16/17	Budget Estimate for FY 17/18	Variance FY 15/16 FY 16/17
Personnel					
610101 Salaries(Brochures)	-	-	-	-	-
623510 Administrative Support	-	-	-	-	-
623508 Outside Labor	-	-	-	-	-
Total	-	-	-	-	-
Services and Supplies					
620202 Magazines and Subscriptions	-	-	-	-	-
620301 Clothing and Safety	-	-	-	-	-
620501 Communications	-	-	-	-	-
620701 Computer Maintenance	-	-	-	-	-
620702 Computer Supplies	-	-	-	-	-
640701 General Insurance	-	-	-	-	-
621501 Maintenance of Equipment	-	-	-	-	-
621502 Maintenance of Equipment - Oil and Gas	-	-	-	-	-
621503 Maintenance of Equipment - Auto	-	-	-	-	-
621701 Maintenance of Structures and Grounds	-	-	-	-	-
623619 Marketing	-	-	-	-	-
621901 Medical/Dental/Lab Supplies and Services	-	-	-	-	-
622101 Membership Dues	-	-	-	-	-
622501 Office Furniture under \$700	-	-	-	-	-
622502 Office Equipment under \$300	-	-	-	-	-
622505 Special Project Supplies - Printing	-	-	-	-	-
622504 Supplies	-	-	-	-	-
622503 Postage and Delivery	-	-	-	-	-
623501 Professional Service - Legal	-	-	-	-	-
623502 Professional Services - Accounting	-	-	-	-	-
623507 Professional Services - Other Consultants	-	-	-	-	-
622701 Public and Legal Notices	-	-	-	-	-
622901 Rent Equipment	-	-	-	-	-
622902 Rent Structures	-	-	-	-	-
622903 Rent Space	-	-	-	-	-
623101 Small Tools	-	-	-	-	-
623613 Special Dept. Expense - Other	807,910	25,500	2,253,172	-	1,445,262
623302 Travel Lodging	-	-	-	-	-
623303 Travel Meals	-	-	-	-	-
623301 Training	-	-	-	-	-
623304 Travel Transportation	-	-	-	-	-
623701 Utilities	-	-	-	-	-
Total	807,910	25,500	2,253,172	-	1,445,262
Contracts					
623601 Special Dept. Expense - Contracts	-	-	-	-	-
Total	-	-	-	-	-
Capital					
650304 Furniture and Fixtures	-	-	-	-	-
650302 Equip other than Computer(CTSGP/CTAF)	-	-	-	-	-
650303 Computer Hardware	-	-	-	-	-
650301 Automobiles, Trucks, Vans	-	-	-	-	-
Total	-	-	-	-	-
Other					
640513 Operating Transfers	-	-	-	-	-
Total	-	-	-	-	-
TOTAL PROPOSED BUDGET	807,910	25,500	2,253,172	-	1,445,262

LOCAL TRANSPORTATION AUTHORITY - PTMISEA, ARRA, AND CTAF
FINAL BUDGET - FY 2016/17
REVENUES AND EXPENDITURES VS REVENUES

REVENUE DESCRIPTION		Adopted Budget FY 15/16	Estimated Actual to June 30, 2016	Proposed Budget FY 16/17	Budget Estimate for FY 17/18	Variance FY 15/16 FY 16/17
551401	OES (State)	-	-	-	-	-
551401	PTMISEA (Proposition B)	617,308	617,308	1,445,315	-	828,007
556301	ARRA (Bus Stop Shelters)	-	-	-	-	-
	Fund Balance (carryover previous years)	190,602	214,049	807,857	-	617,255
541001	Interest	-	2,000	-	-	-
	TOTAL REVENUE	807,910	833,357	2,253,172	-	1,445,262

EXPENDITURES VS REVENUES		Adopted Budget FY 15/16	Estimated Actual to June 30, 2016	Proposed Budget FY 16/17	Budget Estimate for FY 17/18	Variance FY 15/16 FY 16/17
EXPENDITURES						
	Personnel	-	-	-	-	-
	Services & Supplies	807,910	25,500	2,253,172	-	1,445,262
	Contracts	-	-	-	-	-
	Capital	-	-	-	-	-
	Other	-	-	-	-	-
	TOTAL EXPENDITURES	807,910	25,500	2,253,172	-	1,445,262
REVENUES						
	Revenues	807,910	833,357	2,253,172	-	2,253,172
	TOTAL REVENUES	807,910	833,357	2,253,172	-	2,253,172
	TOTAL PROPOSED BUDGET	807,910	25,500	2,253,172	-	1,445,262
	FUND BALANCE			-		
	DESIGNATED FUND BALANCE			-		
	UNDESIGNATED FUND BALANCE			-		

**LOCAL TRANSPORTATION AUTHORITY - PTMISEA, ARRA, AND CTAF
FINAL BUDGET - FY 2016/17
BUDGET NOTES**

BUDGET NOTES

		Proposed Budget FY 16/17
Personnel		
No Personnel expenditures are proposed in this FINAL Budget.		
	Total	-
Services and Supplies		
Special projects includes purchase of buses to increase service.		
Customer services enhancements, transit maintenance and operational enhancements.		
Bus stop improvement in SJB with OES funding. Purchase of buses will c		
capitalize them in LTA.	Total	2,253,172
Contracts		
No Contract expenditures are proposed in this FINAL Budget.		
	Total	-
Capital		
No Capital expenditures are proposed in this FINAL Budget.		
	Total	-
Other		
No Other expenditures are proposed in this FINAL Budget.		
	Total	-
TOTAL PROPOSED BUDGET		2,253,172

PTMISEA: Public Transportation Modernization, Improvement and Service Enhancement Program
ARRA: American Recovery and Reinvestment Act
CTAF: California Transit Assistance Fund

APPENDIX

LOCAL TRANSPORTATION AUTHORITY

FINAL BUDGET

FISCAL YEAR 2016/2017

PURCHASING POLICIES FOR THE LOCAL TRANSPORTATION AUTHORITY

A. DEFINITIONS

For the purpose of this article, the following words and phrases shall have the meaning respectively ascribed by this section:

- 1) Agency: Local Transportation Authority
- 2) Board of Directors: The governing body of the agency.
- 3) Contractual services: Any telephone, gas, water, electric light and power services; the rental of equipment and machinery; insurance; the services of attorneys, physicians, electricians, engineers, consultants or other individuals or organizations possessing a high degree of technical skill; and all other types of agreements under which the contract provides services which are required by the agency, but not furnished by its own employees. Purchase of space for legal advertising shall not be subject to the provisions of this chapter.
- 4) Fixed Assets: Any piece of tangible personal property having an estimated useful life of one calendar year or more, capable of being permanently identified as an individual unit of property, and belonging to one of the general classes of property considered a fixed asset in accordance with generally accepted accounting practices (i.e., equipment, machinery, vehicles, furnishings,) with an accounting value of \$3,000 or more.
- 5) Local Business: any person or entity that regularly maintains a place of business and transacts business in, or maintains an inventory of merchandise for sale in, the County of San Benito.
- 6) Professional Services: An independent contractor's expert advice or professional services that involve extended analysis, personal expertise, the exercise of discretion and independent judgment in their performance, which are of an advisory nature, provide a recommended course of action, and have an end product transmitting information which is related to LTA programs. Providers are selected on the basis of qualification, subject to the negotiation of a fair and reasonable compensation. Classification as professional services may also require an advanced, specialized type of knowledge, expertise, technical skill or training customarily acquired either by a prolonged course of study or equivalent experience, such as accountants, financial advisors, auditors, grant writers, program specialists, labor consultants and negotiators, investigators, law enforcement retained certified laboratories, attorneys and other litigation-related specialist, environmental consultants, appraisers, architects, landscape architects, surveyors, engineers, design professionals, and construction project management firms.
- 7) Supplies and equipment: Any personal property, such as physical articles, materials or things, which property shall furnished to, or shall be used by the agency.

B. PURPOSE OF CHAPTER

The purpose of this chapter is to adopt policies and procedures governing purchases of supplies, equipment and contractual services by the agency in accordance with section 54200 et seq. of the Government Code. This chapter is not intended to conflict with applicable provisions of state law and shall be interpreted as supplementary thereto.

C. DESIGNATION OF THE PURCHASING AGENT

The Board of Directors appoints the Executive Director or designee to serve as the Purchasing Agent for Local Transportation Authority.

D. PURCHASING AGENT – POWERS AND DUTIES

The Purchasing Agent shall have all the duties and powers prescribed by the laws of the state including the following duties:

1. Acquisition of Personal Property – To purchase equipment, materials, supplies and all other personal property and services for LTA where funding has been approved and budgeted by the Board, unless specified otherwise in the Purchasing Policy.
2. Professional Service Contracts – To engage independent contractors to perform professional services through contracts for the LTA with or without furnishing of material where the aggregate cost does not exceed \$10,000. Contracts shall not be split between fiscal years to circumvent this dollar limitation.
3. Renewal/Extension of Contracts – To renew or extend contracts for professional services that are critical to ongoing LTA projects provided the financial obligation falls within his/her preview of authority.
4. Rental of Real Property – To negotiate and execute in the name of LTA, contracts to lease or rent for the LTA real property or storage space where funding has been approved by the LTA Board, with an annual rent not to exceed \$10,000.

E. DESIGNATION OF ASSISTANT PURCHASING AGENTS

The Purchasing Agent has the authority to designate such assistants and limit or rescind authority. The Purchasing Agent may delegate the authority to purchase to a deputy or assistant.

F. ASSISTANT PURCHASING AGENT – POWERS AND DUTIES

The Assistant Purchasing Agent shall have all the duties and powers prescribed by laws of the state relating to LTA purchasing agents, and orders of the Board of Directors to include the following duties:

1. Acquisition of Personal Property - To purchase, equipment, materials, supplies and all other personal property and services for LTA where funding has been approved and budgeted by the Board unless specified otherwise in the LTA Purchasing Policy.
2. Professional Service Contracts – To engage independent contractors for professional services through contracts where the cost does not exceed \$3,000, where funding has been approved and budgeted. Contracts shall not be split between fiscal years to circumvent this dollar limitation.

3. Rental of Real Property – To negotiate and execute in the name of LTA, contracts to lease or rent for LTA real property or storage space, with an annual rent not to exceed \$3,000, where funding has been approved and budgeted by the Board.

G. PURCHASING METHODS AND PROCEDURES

In the performance of his/her function hereunder, the Purchasing Agent or Assistant Purchasing Agent shall comply with all applicable statutes and regulations. Purchases shall be made using such methods and procedures to secure the lowest price consistent with the quality desirable for the use intended.

H. EXCEPTIONS TO THE COMPETITIVE PROCESS

Except as otherwise directed by law, or as directed by the Board of Directors, competitive process is not required for the following purchases:

1. Expert and professional services which involve extended analysis: the exercise of discretion and independent judgment in their performance; and an advanced, specialized type of knowledge, expertise, or training customarily acquired either by a prolonged course of study or equivalent experience as defined under Definitions – Professional Services.
2. Legal brief printing, stenographic services, and transcripts.
3. Books, publications, subscriptions, recordings, motion picture films, and annual book and periodical contracts.
4. Insurance.
5. Contracts for services which by law when some other office or body is specifically charged with obtaining.
6. Public utility services.
7. Ordinary travel expenses.
8. Personal property or services obtainable through master contracts or purchasing association pools identified for the use and benefit of all local agencies.
9. Where law fixes the price of property or services.
10. Training, seminars, and classes for LTA personnel.
11. Sole source procurement, defined as an award for a commodity or service which can only be purchased from one supplier, usually because of its technological, specialized, or unique character.
12. Emergency purchases necessary when unforeseen circumstances require an immediate purchase in order to avoid a hazard to life or property or serious interruption of the operation of LTA, or the necessary emergency repair of LTA equipment.

13. When the product/services are needed by LTA pending a contract award and a contractor agrees to provide such product/services at the same contract price as a previous award, until a new contract has been awarded. Such interim period contracts shall not exceed six months.

I. CONTRACTUAL PROCEDURES

All Contracts are binding legal documents that are subject to the following provisions:

1. All contracts, leases and any amendments or modifications shall be reviewed and approved as to legal form by the County Counsel's Office prior to execution of the Purchasing Agent, Assistant Purchasing Agents and/or Board of Directors.
2. Prior approval shall be obtained from County Counsel's Office before any contracts for professional services relating to outside attorney services are executed.

J. PREFERENCE FOR PRODUCTS CONTAINING RECYCLED MATERIALS

1. The Purchasing Agent shall establish and maintain procedures and specifications to ensure that LTA gives preference, in its purchasing decisions, to products containing the maximum amount of recycled materials, where the quality and fitness of such products is equal to those of products containing no recycled materials, or a lesser amount of recycled materials, and where the total cost of such products is reasonable in comparison to the total cost of those products containing no recycled materials, or a lesser amount of recycled materials.
2. "Product containing recycled materials" means, with respect to a paper product, a "recycled paper product" as that term is defined in Section 12301© of the Public Contract Code, and means, with respect to other products, a "recycled product," as that term is defined in Section 12301(d) of the Public Contract Code.
3. To the extent that the Public Contract Code or other provisions of state law provide for purchasing preferences which are more extensive than those established herein, or for additional procedures to increase the use of recycled materials, the provisions of state law shall prevail.

K. PREFERENCE FOR LOCAL BUSINESSES

When all other factors are determined to be equal, preference shall be given to individuals or firms having a bona-fide place of business within the County of San Benito. Any responsive, responsible bid, proposal or quote for materials and supplies from a local business which is within the percent (10%) of the lowest responsive, responsible bid, proposal or quote for materials and supplies shall be considered equal to the amount of the lowest responsive, responsible bid, proposal or quote. If the business has additional places of business located outside of the County of San Benito, the designated point of sale for all resulting purchases shall be the bona-fide place of business located within the County of San Benito.

L. UNLAWFUL PURCHASES

Failure of the Purchasing Agent or Assistant Purchasing Agent to adhere to the provisions of this policy may incur costs not meriting the definition of county charges and therefore becoming the personal responsibility of the Purchasing Agent or Assistant Purchasing Agent. Except as otherwise provided by law, no purchase of Materials, supplies, furnishings, equipment, other personal property or contractual services shall be made in excess of the amount of the appropriations allowed by the budget.

M. EMERGENCY PURCHASES WITHOUT PRIOR APPROVAL

Emergency purchases may be made by the Purchasing Agent or Assistant Purchasing Agent when a generally unexpected occurrence or unforeseen circumstances require an immediate purchase of material, supplies or equipment:

1. in order to avoid a hazard to life or property;
2. in order to avoid a serious interruption or discontinuance of essential services or operation of LTA;
3. in order to make necessary emergency repairs of LTA equipment required to provide essential services or for the operation of LTA; or
4. in order to avoid economic loss to LTA.

Emergency purchases shall be submitted to the Board of Directors for ratification at its next meeting.

N. PROTEST PROCEDURES

Any aggrieved potential provider of supplies, equipment or contractual services may file a written protest against a potential purchase by the board of directors. The protest shall be filed with the Executive Director one (1) day before the day of the meeting at which the board of directors is initially scheduled to consider the subject purchase. The exact basis for the protest and proof that the protester is a viable and responsible provider of the supplies, equipment or services sought shall be specified in writing and filed with the Executive Director who shall render a written decision in response to the protest not later than five (5) days after the day of the meeting at which the board of directors is initially scheduled to consider the subject purchase. Any protester disagreeing with the decision of the Executive Director may file an appeal not later than five (5) days after the date of the Executive Director's decision. The appeal shall state the basis of error that the Executive Director allegedly made. The board of directors shall hear the appeal at the next meeting when the appeal may be placed on the agenda.

O. ACCEPTANCE OF GRATUITIES

The acceptance of any gratuity in the form of cash, merchandise or any other thing of value by an official or employee of the agency, or by an official or employee of a public agency contracting with the agency, from a vendor or contractor, or prospective vendor or contractor, is prohibited and shall be a cause for disciplinary action in the case of an agency employee or official, or in the case of an official or employee of the contracting public entity, cause for termination of the contract between the agency and the public entity.

Policies for Amending the Local Transportation Authority's Budget

Periodically, it may be necessary for the Executive Director to take financial steps to support administrative functions. A transfer of funds from one item to another may sometimes be needed due to inadequate budget allocations or unforeseen circumstances. Below are the policies for amending the Local Transportation Authority's Budget.

1. BUDGET TRANSFER REQUEST FORM

- a. A Budget Adjustment/Transfer Form must be completed to initiate any budget transfer. (See Attachment 1)
- b. The Budget Adjustment/Transfer Form must be signed by the Executive Director and/or the Administrative Services Specialist.

2. EXECUTIVE DIRECTOR APPROVAL OF BUDGET TRANSFERS

Interdepartmental transfers of less than \$10,000.

Interobject transfers of less than \$10,000.

Intraobject transfers of any amount.

3. BOARD APPROVAL OF BUDGET TRANSFERS

- a. The following Budget Transfers can only be made with prior approval of the Board of Directors.

Transfers of revenue increases.

Interdepartmental transfers of more than \$10,000.

Interobject transfers of more than \$10,000.

Note: Intraobject is within object titles example within Services and Supplies. Interobject is between object titles example between Contracts and Personnel. The following Budget Transfers may be made with prior approval of the Executive Director.

1. The first step in the process is to identify the problem or issue that needs to be addressed. This involves gathering information and understanding the context of the problem.



11

11



(Requires Executive Director)

Org Key: _____

Increase

Total	\$ -	\$ -
--------------	------	------

Submitted: _____

Date _____

Date _____

Date _____

Vote: _____ Yes _____ No

Staff Report

To: San Benito County Local Transportation Authority
From: Mary Gilbert, Executive Director Telephone: (831) 637-7665
Date: June 16, 2016
Subject: San Benito County Bus Stop Improvement Plan

Recommendation:

RECEIVE Presentation on the San Benito County Local Transportation Authority's Bus Stop Improvement Plan (BSIP) and **ACCEPT** the Final Report.

Summary:

In 2013, the LTA applied for and was awarded grant monies from CalTrans to prepare a Bus Stop Improvement Plan (BSIP). The BSIP includes an inventory of all existing bus stops and includes recommendations for several types of improvements throughout the system.

Financial Considerations:

The grant funds LTA staff project management and consultant contract fees (which are not to exceed \$64,385).

Background:

In March of 2013, LTA applied for and was awarded an FTA Section 5304 Grant for a Bus Stop Improvement Plan (BSIP). The work was kicked off in July 2015. The Bus Stop Improvement Plan contains a detailed inventory of each bus stop with the following: signage; presence of transit amenities (i.e. bench, shelter, lighting, etc.); ADA accessibility at bus stop and 1/8 mile to bus stop); walkability; and wheelchair lift area. Bus Stop improvements have been developed specific to each stop and estimated costs are included.

Staff Analysis:

Representatives from TJKM Consultants will be present at the June meeting to provide a presentation on the findings and recommendations included in the BSIP.

Staff is preparing a plan for implementation of the recommendations in the BSIP using Prop 1B Public Transit, Modernization Improvements and Service Enhancements funding allocated to the LTA by the State. The top priority will be improving and installing new bus stop signage throughout the system. Other improvements will be considered based on funding availability.

Executive Director Review: _____ Counsel Review: N/A

Supporting Attachments: 1. Executive Summary
2. Bus Stop Improvement Plan (Under Separate Cover)

EXECUTIVE SUMMARY

The San Benito County Local Transportation Authority (LTA) Bus Stop Improvement Plan is a planning document that summarizes findings and details results and recommendations of the County Express Bus Stop Improvement Project. The objectives of the project was aimed to evaluate existing conditions of the bus stops operated by the LTA, incorporate input from the public with the findings, provide recommendations for improvements, costs estimates, and conceptual design, and prioritize bus stops for improvements. The key tasks of the project include the following:

- ▶ Bus Stop Inventory
- ▶ Public Outreach
- ▶ Conceptual Plans and Preliminary Cost Estimates
- ▶ Priority Analysis for Improvements
- ▶ Recommendations

Bus Stop Inventory

A comprehensive inventory collection include the following attributes for each of the 87 stops:

- ▶ Detailed bus stop location
- ▶ Signpost
- ▶ Shelter
- ▶ Bench
- ▶ Trash/Recycling Bins
- ▶ Bicycle Racks
- ▶ Bicycle Locks
- ▶ Lighting
- ▶ Red Curb (length and condition)
- ▶ Sidewalk (condition, dimensions, ADA-compliance, etc.)
- ▶ Parking signs
- ▶ Pedestrian facilities

RESULTS

Existing conditions of the bus stops and their deficiencies found through the inventory collection are shown in the below chart. For detailed existing conditions and deficiencies for each bus stop please refer to page 11 to 97 in the document.



Public Outreach

A rider survey and an operator survey were conducted for the project. The purpose of the rider survey was to receive input from the LTA bus riders on their experience in using the bus stops and suggestions for improvements. An operator survey was aimed assessing the existing deficiency of the bus stops and amenities from operators' perspectives. Some critical findings and concerns summarized from riders and operators are stated as follows.



SIGNAGE

- ▶ The result indicates that the drivers find route signs on the signpost are correct at most bus stops.
- ▶ They also suggested that some signposts are currently missing, such as one between Target and Kmart.

RED CURBS

- ▶ Adequate length of red curb and parking enforcement are needed to ensure buses have enough space and to prevent other vehicles from occupying bus stops.

WHEELCHAIR ACCOMMODATION

- ▶ Some drivers suggested that pick up/drop-off wheelchair passengers accounts for approximately 80 times a month.
- ▶ The bus stop in San Juan Bautista needs a sidewalk or flat surface to accommodate wheelchairs.

Conceptual Plans and Preliminary Cost Estimates



The TJKM design team has developed a conceptual plan for each bus stop to identify critical elements for improving bus stop amenities. This includes relocation of bus stops and signposts, installation of shelters, benches, signposts, ADA-compliant ramps, and other necessary modification of the sidewalks. Conceptual plans and preliminary cost estimates for each bus stop were developed.

A preliminary cost estimates for each bus stop was then developed following by the

development of the conceptual plans. The results indicate that the total costs of proposed improvements is approximately \$2.75 million, including \$1.12 million of amenity improvements and \$1.6 million of city infrastructure improvements.

Priority Analysis for Improvements

The intent of the priority analysis is to divide the improvements into phases such that a clear funding and construction schedule can be highlighted. The priority analysis used the following four factors in the evaluation criteria: housing density, Median household income, population age greater than or equal to 60, and point of interests. A table of evaluation criteria is shown as above right. For detail analysis please refer to page 108.

Criteria	Description	Source of Data	Range	Points
Housing Density	Housing unit per acre at a Census block level.	U.S. Census Bureau, 2010 Census	0 - 5	0
			5 - 10	1
			10-20	3
			>20	5
Median Household Income	Median household income at a Census block group level.	2010-2014 American Community Survey (ACS) 5-year estimate	> \$140K	0
			\$120 - 140K	0
			\$85 - 120K	1
			\$60 - 85K	3
Age > 60	Age of population greater or equal to 60 at a Census block group level.	2010-2014 American Community Survey (ACS) 5-year estimate	\$24 - 60K	5
			1 - 150	1
			150 - 180	2
			180 - 200	3
Point of Interest	Medical Centers, Clinics, Schools, Commercial Banks, Departmental Stores, etc. up to 1/4th mile of each bus stop.	Google Maps	> 200	5
			1 point each for every Point of Interest within 1/8 th mile of bus stop.	

The top ten bus stops ranked through the evaluation progress are listed below:

- ▶ #67 KMART
- ▶ #68 Safeway



- ▶ #77 Memorial Drive & Oak Street (SB)
- ▶ #78 Memorial Drive & Oak Street (NB)
- ▶ #19 San Juan Road & Rajkovich Way (SB)
- ▶ #20 San Juan Road & Rajkovich Way (NB)
- ▶ #53 Nash Road & Monterey Street
- ▶ #54 San Benito High School
- ▶ #66 Tres Pinos Road & Rancho Drive (Hollister Shopping Center)
- ▶ #75 Sunnyslope School (SB)

Recommendations

Based on the ranking for each bus stop and the availability of funding, the plan recommends implementing the bus stop improvements in phases. Certain low-cost improvements can be implemented immediately, such as painting red curbs, bus route signs, signposts with maps and schedules, etc. These improvements would substantially improve the user experience at relatively low cost.

Improvements such as installing benches, trash and recycle bins and lighting could be implemented in the near-term at moderate costs. Other improvements, such as construction of new bus shelters, sidewalks and ADA facilities, will be implemented based on the funding availability. The improvements for the four inter-county bus stops should be considered as top priority. For the remaining bus stops, the rankings listed in the Plan should be used as a guide to prioritize the improvements.

Draft Final Report
Bus Stop Improvement Plan
San Benito County



May 27, 2016



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APPENDICES

- Appendix A – Bus Stop Improvement Preliminary Cost Estimates
- Appendix B – Operator Surveys
- Appendix C – Rider Surveys



1.0 INTRODUCTION

This report details the results and recommendations of the County Express Bus Stop Improvement Plan for the Local Transportation Authority (LTA) of the County of San Benito. The goal of the project was to:

- ▶ Evaluate the existing conditions of the bus stops currently operated by the LTA;
- ▶ Provide bus stop improvements recommendations;
- ▶ Provide preliminary cost estimates; and
- ▶ Prioritize improvements that will enhance pedestrian accessibility and elevate overall transit experience for the riders.

Official route maps are provided in **Figure 1** and **Figure 2**. **Table 1** lists all 87 bus stops operated and maintained by the LTA. **Figure 3** shows the individual bus stops and routes served.

This report is organized into the following sections:

- ▶ **Bus Stop Inventory** – summarizes the data collected to capture a full understanding of existing conditions;
- ▶ **Public Outreach** – summarizes the public outreach conducted for the project,
- ▶ **Conceptual Plans and Preliminary Cost Estimates** – summarizes the development of conceptual plans and preliminary cost estimates to enhance the conditions at the bus stops to increase the transit ridership;
- ▶ **Priority Analysis for Improvements** – summarizes the methodology used for prioritizing the improvements; and
- ▶ **Recommendations** – summarizes the recommendations to enhance the conditions at the bus stops.

Figure 1: Route Map



Figure 2: Inter-County Route Map

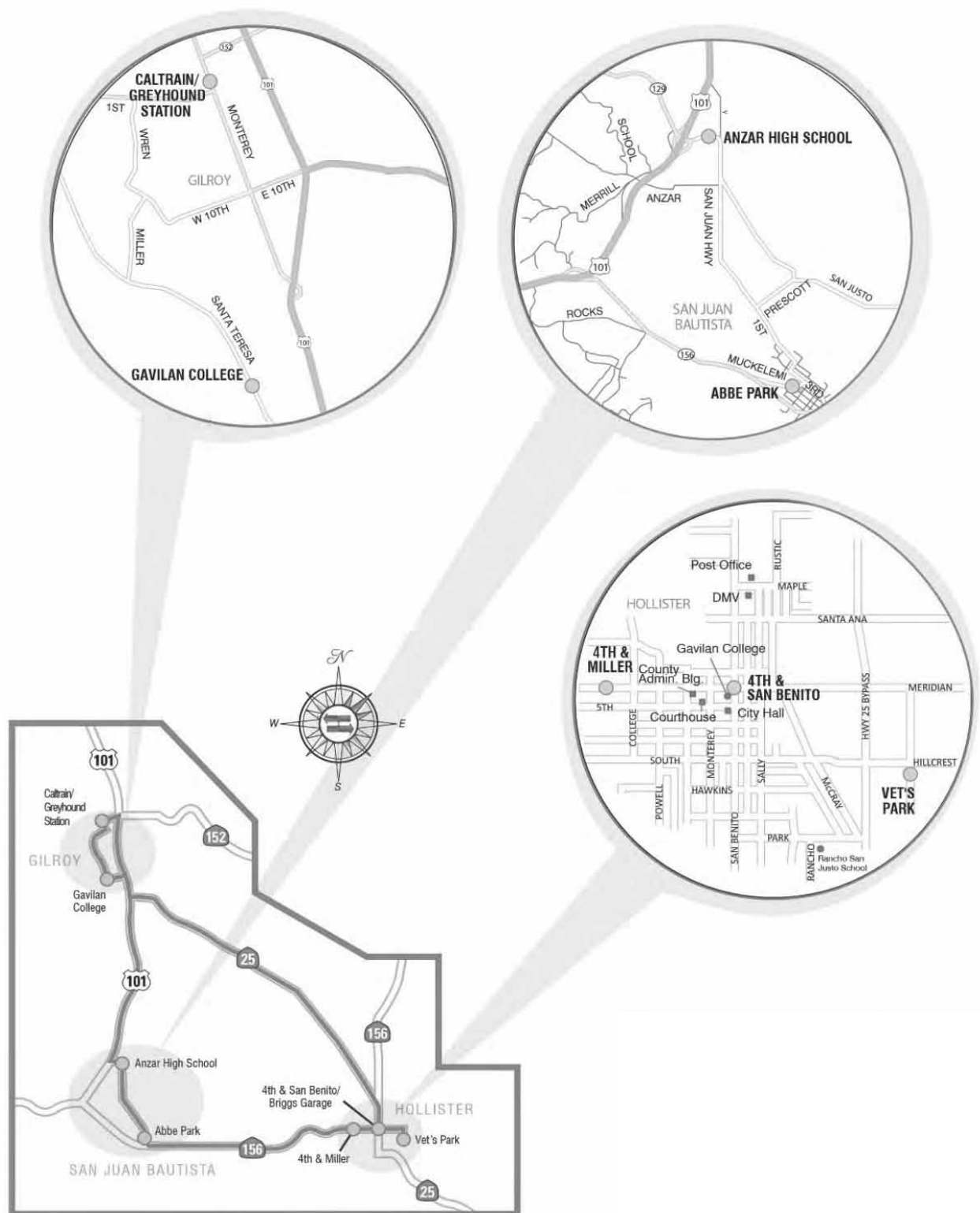


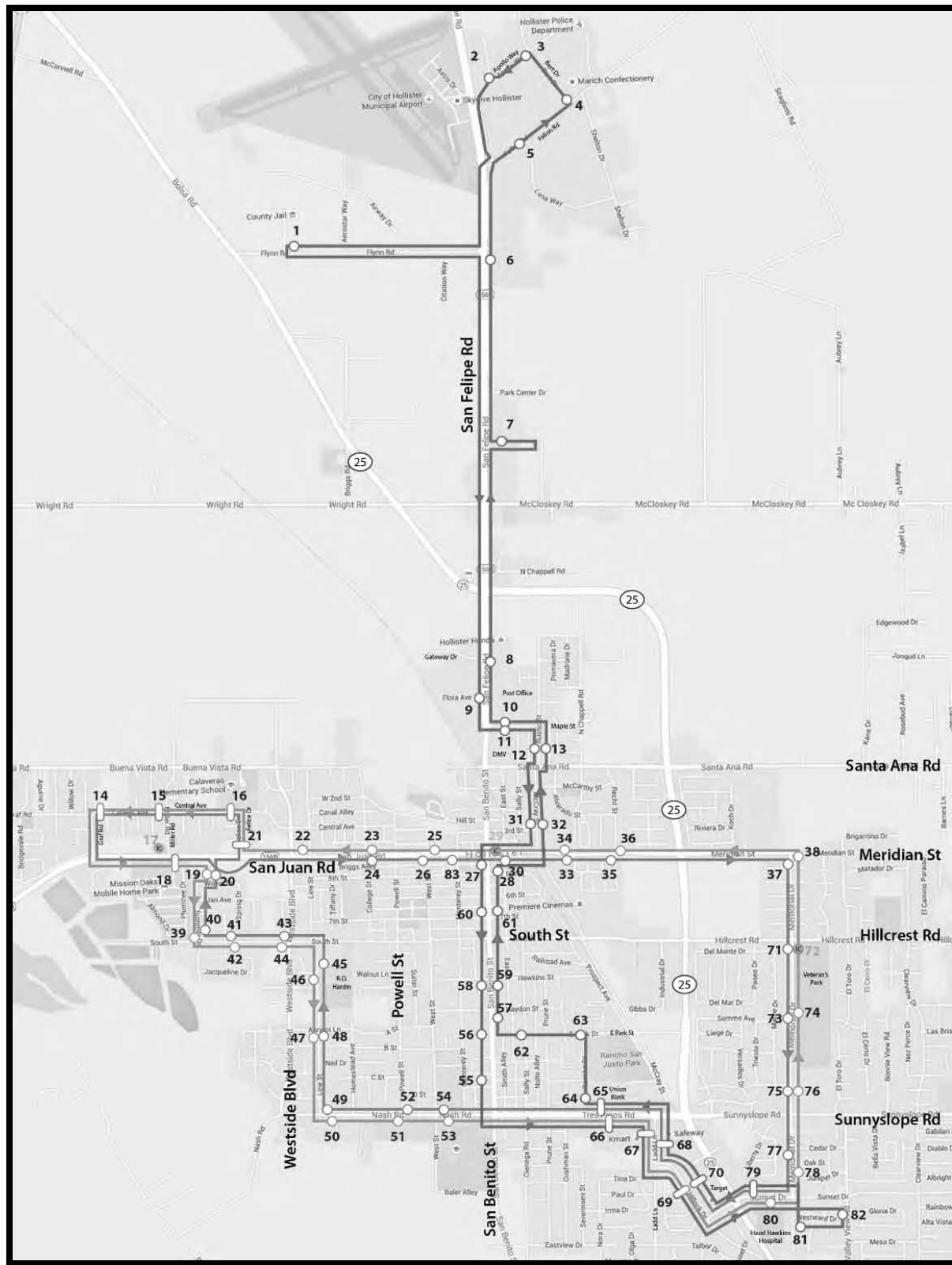


Table 1: List of LTA Bus Stops

#	Name of Bus Stop	Bus Route	#	Name of Bus Stop	Bus Route	#	Name of Bus Stop	Bus Route
1	County Corrections	R	30	4th Street & San Benito Street (EB)	G	59	San Benito Street & Hawkins Street (NB)	R
2	Child Support Services	R	31	3rd Street & McCray Street (SB)	R	60	San Benito Street & 7th Street	R
3	Apollo Way & Bert Drive	R	32	3rd Street & McCray Street (NB)	R	61	Veterans Hall	R
4	Fallon Road & Bert Drive	R	33	Meridian Street & McCray Road	G	62	E Park Street & Sally Street	R
5	Fallon Road & Lana Way	R	34	Meridian Street & Chappell Road	B	63	E Park Street & Rancho Drive	R
6	San Felipe Road & Flynn Road	R	35	Meridian Street & Recht Street (EB)	G	64	Tres Pinos Road & Rancho Drive	R
7	1111 San Felipe	R	36	Meridian Street & Recht Street (WB)	B	65	Union Bank	R G
8	San Felipe Road & Gateway Drive	R	37	Memorial Drive & Meridian Street (SB)	G	66	Tres Pinos Road & Rancho Drive	R B
9	San Felipe Road & Flora Avenue	R	38	Meridian Street & Memorial Drive (NB)	B	67	KMART	R B
10	Post Office	R	39	Summer Drive & South Street (SB)	B	68	Safeway	R G
11	DMV	R	40	Summer Drive & South Street (NB)	G	69	Target (SB)	R B
12	Rustic Street (SB)	R	41	Kathryn Drive & South Street (WB)	G	70	Target (NB)	R G
13	Rustic Street (NB)	R	42	South Street & Kathryn Drive (EB)	B	71	Veterans Park (SB)	G
14	Central Avenue & Graf Road	G B	43	South Street & Westside Boulevard (WB)	G	72	Veterans Park (Park-N-Ride Lot)	B IC
15	Central Avenue & Miller Road	G B	44	South Street & Westside Boulevard (EB)	B	73	Memorial Drive & Veterans Park (SB)	G
16	Central Avenue & Felice Drive	G B	45	R.O. Hardin (NB)	G	74	Memorial Drive & Veterans Park (NB)	B
17	San Juan Road & Miller Road	IC	46	R.O. Hardin (SB)	B	75	Sunnyslope School (SB)	G
18	Mission Oaks	G B	47	Line Street & Apricot Lane (SB)	B	76	Sunnyslope School (NB)	B
19	San Juan Road & Rajkovich Way (SB)	B	48	Line Street & Apricot Lane (NB)	G	77	Memorial Drive & Oak Street (SB)	G
20	San Juan Road & Rajkovich Way (NB)	G	49	The Terraces (WB)	G	78	Memorial Drive & Oak Street (NB)	B
21	Health Foundation	G B	50	The Terraces (EB)	B	79	Mable Northside	R G
22	4th Street & Line Street	B	51	Nash Road & Powell Street (EB)	B	80	Hazel Hawkins	B
23	4th Street & College Street (WB)	B	52	Nash Road & Powell Street (WB)	G	81	Westward Drive & Memorial Drive	R
24	4th Street & College Street (EB)	G	53	Nash Road & Monterey Street	B	82	Sunnyslope School	R
25	4th Street & West Street (WB)	B	54	San Benito High School	G	83	4th Street & San Benito Street (EB)	G
26	4th Street & West Street (EB)	G	55	San Benito Street & Richardson Drive	R	84	Caltrain/Greyhound (Gilroy Station)	IC
27	San Benito Street & 4th Street (SB)	R	56	San Benito Street & E Park Street (SB)	R	85	Gavilan College	IC
28	4th Street & San Benito Street (NB)	R	57	San Benito Street & E Park Street (NB)	R	86	Anzar High School	IC
29	4th Street & San Benito Street (WB)	B IC	58	San Benito Street & Hawkins Street (SB)	R	87	Abbe Park	IC

*Note: R = Red Line, G = Green Line, B = Blue Line, IC = Inter-County Line

Figure 3: Map of Bus Stops



Note: The four inter-county bus stops (#84 to #87), which are outside the City of Hollister limits, are not shown in this figure.

2.0 BUS STOP INVENTORY

An important task of the project was to capture a full understanding of existing conditions for all County Express bus stops. TJKM engineering staff conducted a weeklong field study in August 2015 and collected comprehensive information about bus stop locations, amenities, pedestrian and bicyclist accessibility. The study area includes 87 bus stops currently in operation for four bus routes – Red Line, Green Line, Blue Line, and Inter-County Line. Out of the 87 bus stops, 83 are located within the limits of City of Hollister, two are located in City of Gilroy, and the remaining two are located in City of San Juan Bautista. Inter-County (IC) Line is the only Line that serves the four stops that are out of City of Hollister limits.

2.1 DATA COLLECTION ATTRIBUTES

The following attributes were collected for each bus stop:

- ▶ Detailed Bus Stop Location (on travel lane, curb, or the provision of turnout)
- ▶ Signpost (includes a pole, route sign, and maps and schedules)
- ▶ Shelter
- ▶ Bench
- ▶ Trash/Recycling Bins
- ▶ Bicycle Racks
- ▶ Bicycle Locks
- ▶ Lighting
- ▶ Red Curb (the length of red curb and its condition)
- ▶ Sidewalk (sidewalk condition, dimensions, the availability of wheelchair ramps, etc.)
- ▶ Parking Signs in the vicinity
- ▶ Pedestrian facilities in the vicinity (availability of crosswalk, etc.)

2.2 SUMMARY OF BUS STOP AMENITIES

Table 2 summarizes the existing conditions and amenities for each bus stop. Evaluation of the existing conditions was conducted based on the data collected for each bus stop. Figure 4 illustrates the existing condition of amenities.

The following is a summary of deficiencies for the 87 bus stops operated by LTA:

- ▶ 20% of the bus stops do not have sign posts, 25% of the bus stops do not have route signs, and 32% of the bus stops do not have map and schedule;
- ▶ 7% of the bus stops are not easily accessible (missing sidewalks) and 14% of the bus stops do not wheelchair accessible;
- ▶ 29% of the bus stops do not have red curb and 83% of the bus stops do not have “No Parking Sign” at the bus stops; and
- ▶ 91% of the bus stops do not have bicycle racks, 85% of the bus stops do not have trash/recycle bins, 73% of the bus stops do not have bench, and 77% of the bus stops do not have bus shelter.



Table 2: Summary of Bus Stop Amenities

#	Name of Bus Stop	Bus Route				Sign Post			Sidewalk		City		Other Amenities			
		Red	Green	Blue	IC	Pole	Route Sign	Map and Schedule	Accessibility	Wheelchair Ramps	Red Curb	No Parking Sign	Bike Racks	Trash/ Recycle Bins	Bench	Bus Shelter
1	County Corrections	R					✓	✓	✓							
2	Child Support Services	R					✓	✓	✓	Obstruction on sidewalk						
3	Apollo Way & Bert Drive	R					✓	✓			Faded					
4	Fallon Road & Bert Drive	R					✓	✓	✓		Faded					
5	Fallon Road & Lana Way	R							✓		Faded	✓				
6	San Felipe Road & Flynn Road	R					✓				✓					
7	1111 San Felipe	R					✓	✓	✓				6bikes	✓		
8	San Felipe Road & Gateway Drive	R					✓	✓								
9	San Felipe Road & Flora Avenue	R					✓		✓		✓					
10	Post Office	R					✓	✓	✓		✓					
11	DMV	R					✓	✓	✓		✓					
12	Rustic Street (SB)	R							Sidewalk not extended to curb	✓						
13	Rustic Street (NB)	R							Sidewalk not extended to curb	✓						
14	Central Avenue & Graf Road		G	B			✓	✓	✓	✓	✓		✓	✓	✓	✓
15	Central Avenue & Miller Road		G	B					✓	✓	Faded				✓	
16	Central Avenue & Felice Drive		G	B			✓	✓	✓	✓	✓					
17	San Juan Road & Miller Road				IC		✓	✓	✓	✓			✓			
18	Mission Oaks		G	B			✓	✓	✓	✓	✓					
19	San Juan Road & Rajkovich Way (SB)			B			✓	Not in good condition	✓	✓	Faded	✓				
20	San Juan Road & Rajkovich Way (NB)		G				✓	Not in good condition	✓	✓	✓	✓				
21	Health Foundation		G	B			✓	✓	✓	✓	Faded		Trash only	✓	✓	✓
22	4th Street & Line Street			B					✓	✓		✓				
23	4th Street & College Street (WB)			B			✓	Not in good condition	✓	✓	Faded					
24	4th Street & College Street (EB)		G				✓	Not in good condition	Sidewalk not extended to curb	✓	Faded					
25	4th Street & West Street (WB)			B			✓	✓	✓	✓	Faded	✓				
26	4th Street & West Street (EB)		G				✓	✓	✓	✓	✓					
27	San Benito Street & 4th Street (SB)	R					✓	✓	✓	✓	✓			✓	✓	
28	4th Street & San Benito Street (NB)	R					✓	✓	✓	✓	✓			✓	✓	
29	4th Street & San Benito Street (WB)			B	IC		✓	✓	✓	✓	✓		3bikes	✓	✓	✓
30	4th Street & San Benito Street (EB)		G				✓	✓	✓	✓						



Table 2 (Continued): Summary of Bus Stop Amenities

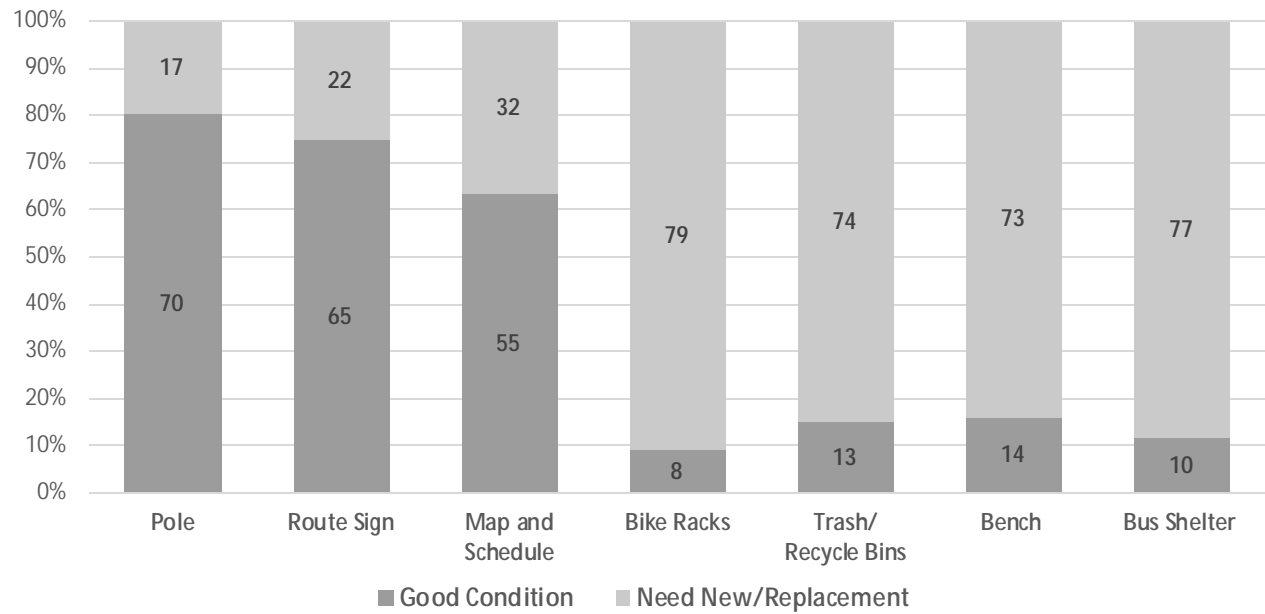
#	Name of Bus Stop	Bus Route				Sign Post			Sidewalk		City		Other Amenities			
		Red	Green	Blue	IC	Pole	Route Sign	Map and Schedule	Accessibility	Wheelchair Ramps	Red Curb	No Parking Sign	Bike Racks	Trash/Recycle Bins	Bench	Bus Shelter
31	3rd Street & McCray Street (SB)	R							✓	✓	Faded					
32	3rd Street & McCray Street (NB)	R							✓	✓						
33	Meridian Street & McCray Road		G			✓	✓	✓	✓	✓	✓	✓				
34	Meridian Street & Chappell Road			B		✓	✓	✓	✓	✓	Faded	✓				
35	Meridian Street & Recht Street (EB)		G			✓	✓	✓	✓	✓						
36	Meridian Street & Recht Street (WB)			B		✓	✓	✓	✓	✓						
37	Memorial Drive & Meridian Street (SB)		G			✓	✓	✓	✓	✓	Faded					
38	Meridian Street & Memorial Drive (NB)			B		✓	✓	✓	✓	✓	Faded					
39	Summer Drive & South Street (SB)			B		✓	✓	✓	✓	✓	Faded	✓				
40	Summer Drive & South Street (NB)		G			✓	✓	✓	✓	✓	Faded	✓				
41	Kathryn Drive & South Street (WB)		G						✓	✓						
42	South Street & Kathryn Drive (EB)			B		✓	✓	✓	✓	✓	Faded	✓				
43	South Street & Westside Boulevard (WB)		G			✓	✓	✓	✓	✓	Faded					
44	South Street & Westside Boulevard (EB)			B												
45	R.O. Hardin (NB)		G			✓	✓	✓	✓	✓			✓	✓		✓
46	R.O. Hardin (SB)			B		✓	✓	✓	✓	✓	Faded					
47	Line Street & Apricot Lane (SB)			B					✓	✓	Faded					
48	Line Street & Apricot Lane (NB)		G			✓	✓	✓	✓	✓	✓					
49	The Terraces (WB)		G			✓	✓	✓	✓	✓	Faded					
50	The Terraces (EB)			B		✓	✓	✓	✓	✓	✓					
51	Nash Road & Powell Street (EB)			B		✓	✓	✓	✓	✓	✓					
52	Nash Road & Powell Street (WB)		G			✓	✓		Sidewalk not extended to curb	✓						
53	Nash Road & Monterey Street			B		✓	✓	✓		✓	✓	Faded				
54	San Benito High School		G			✓	✓	✓	✓	✓	Faded					
55	San Benito Street & Richardson Drive	R							✓	✓	Faded					
56	San Benito Street & E Park Street (SB)	R				✓	✓		Sidewalk not extended to curb	✓	Faded					
57	San Benito Street & E Park Street (NB)	R				✓	✓	✓		✓	✓	Faded				
58	San Benito Street & Hawkins Street (SB)	R				✓	✓	✓	✓	✓	✓					
59	San Benito Street & Hawkins Street (NB)	R				✓	✓	✓	✓	✓	✓					
60	San Benito Street & 7th Street	R				✓	✓	✓	✓	✓	✓		2 bikes	Trash only		



Table 2 (Continued): Summary of Bus Stop Amenities

#	Name of Bus Stop	Bus Route				Sign Post			Sidewalk		City		Other Amenities				
		Red	Green	Blue	IC	Pole	Route Sign	Map and Schedule	Accessibility	Wheelchair Ramps	Red Curb	No Parking Sign	Bike Racks	Trash/Recycle Bins	Bench	Bus Shelter	
61	Veterans Hall	R				✓	✓	✓	✓	✓	✓						
62	E Park Street & Sally Street	R				✓	✓	✓	Sidewalk not extended to curb	✓	✓						
63	E Park Street & Rancho Drive	R				✓	✓	✓	✓	✓	✓	✓					
64	Tres Pinos Road & Rancho Drive	R				✓	✓	✓	Sidewalk not extended to curb	✓	✓						
65	Union Bank	R	G						✓	✓							
66	Tres Pinos Road & Rancho Drive (Hollister Shopping Center)	R		B		✓	✓	✓	✓	✓	✓						
67	KMART	R		B		✓	✓	✓	✓	✓	✓						
68	Safeway	R	G			✓	✓	✓	✓	✓	Faded						
69	Target (SB)	R		B		✓	✓	✓	✓	✓							
70	Target (NB)	R	G			✓	✓	✓	✓	✓							
71	Veterans Park (SB)		G			✓	✓		✓	✓	Faded						
72	Veterans Park (Park-N-Ride Lot)			B	IC	✓	✓	✓	✓	✓	Faded	2 bikes	✓	✓		✓	
73	Memorial Drive & Veterans Park (SB)		G			✓	✓		✓	✓							
74	Memorial Drive & Veterans Park (NB)			B		✓	✓		✓	✓							
75	Sunnyslope School (SB)		G					✓	✓	✓	✓						
76	Sunnyslope School (NB)			B		✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	
77	Memorial Drive & Oak Street (SB)		G						✓	✓							
78	Memorial Drive & Oak Street (NB)			B					✓	✓							
79	Mable Northside	R	G			✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	
80	Hazel Hawkins			B		✓	✓	✓	✓	✓	✓			✓		✓	
81	Westward Drive & Memorial Drive	R				✓	✓		✓	✓							
82	Sunnyslope School	R							✓	✓							
83	4th Street & San Benito Street (EB)		G			✓	✓	✓	✓	✓	✓	2 bikes					
84	Caltrain/Greyhound (Gilroy Station)			IC		✓	✓	✓	✓	✓	✓	6 bikes	✓	✓		✓	
85	Gavilan College			IC		✓	✓		✓	✓		10 bikes	Trash only	✓		✓	
86	Anzar High School			IC		✓			✓	✓							
87	Abbe Park			IC		✓			✓	✓	✓	6 bikes	✓	✓			
Total Quantity		36	29	29	9		17	22	32	6	12	25	72	79	74	73	77
Quantity of Missing Amenities																	

Figure 4: Existing Condition of Amenities



Note: The number within the bar indicates the number of bus stops.

2.3 EXISTING CONDITIONS FOR INDIVIDUAL BUS STOPS

The following pages 11-97 include a one-page cut sheet summarizing the existing conditions and amenities for each of the 87 LTA bus stops.

County Corrections

#1



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serves the Red line next to the County Jail
- Fixed signpost near the handicapped parking stall
- System map, route map, and route timetable in good condition
- Adequate lighting in the street
- Public facility land use around the bus stop
- Bus stop location in the parking lot



View of the bus stop

Existing Deficiencies:

- No bus shelter or bench
- No trash can or recycling bin
- No bicycle facility along the bus route
- No bicycle racks or lockers
- No ADA compliant textured surfaces for wheelchair ramps at upstream and downstream intersections
- Not in an ideal location in the parking lot
- Not a wheelchair friendly location



Bus stop shared space with ADA parking

Child Support Services

#2



Aerial view of the bus stop

Existing Conditions:

- Bus stop serving Red line in southbound direction
- Adequate lighting in the street
- System map, route map and timetable in good condition
- Sidewalk along bus stop measures 5'0"
- Bus stop aligned with curb/parking lane
- Courier drop-off box obstructing the side walk.
- A light pole nearby in the middle of the sidewalk creating a tripping hazard
- Underground water meters within 100'0" of bus stop
- Nearby intersections have ADA compliant ramps
- Road surface near the bus stop is in good condition
- Bus stop located in a business park



View of the bus stop

Existing Deficiencies:

- No bus shelter or bench
- No trash can or recycling bin
- No red curb
- No bicycle facility along the bus route
- No bicycle racks or lockers
- No wheelchair ramps at the bus stop
- Obstructions to side walk (light pole, courier box) reduce the effective sidewalk width



Obstructions on the sidewalk near the bus stop

Apollo Way & Bert Drive

#3



Aerial view of the bus stop

Existing Conditions:

- Bus stop serving the Red line in the northern part of the City of Hollister
- Fixed signpost indicating the bus stop
- Adequate lighting in the street
- Red curb at stop measures 60'0"
- Access to the bus stop is not ADA friendly
- Bus stop location aligned with curb lane
- Spacious for shelter and benches

Existing Deficiencies:

- No bus shelter or bench
- No system map, route map, or route timetable
- No trash can or recycling bin
- No sidewalk
- No bicycle facility along the bus route
- No bicycle racks or lockers
- No ADA compliant textured surfaces for wheelchair ramps at upstream and downstream intersections
- "No parking" sign and enforcement needed



View of the bus stop



Deteriorated red curb near the bus stop

Apollo Way & Bert Drive

#4



Aerial view of the bus stop

Existing Conditions:

- Bus stop serving the Red line in the northern part of Hollister
- Fixed signpost with route map, system map, and timetable near vicinity
- Adequate lighting in the street
- Sidewalk along bus stop measures 5'0"
- Red curb at stop measures 55'0" (need repainting)
- Access to the bus stop is not ADA friendly
- Bus stop location aligned with curb/parking lane

Existing Deficiencies:

- No bus shelter or bench
- No trash can or recycling bin
- No bicycle facility along the bus route
- No bicycle racks or lockers
- No textured ramp at this intersection



View of the bus stop



View of the bus stop from the other side

Fallon Road & Lana Way

#5



Aerial view of the bus stop

Existing Conditions:

- Bus stop serving the Red line
- No signage indicating the bus stop
- Adequate lighting in the street
- Sidewalk along bus stop measures 4'6"
- Red curb at stop measures 50'0" (need repainting)
- Access to the bus stop is not ADA friendly
- Industrial land use around the bus stop
- A mailbox located at the site
- Bus stop location aligned with parking lane

Existing Deficiencies:

- No bus shelter or bench
- No bus stop signage
- No trash can or recycling bin
- No bicycle facility along the bus route
- No bicycle racks or lockers
- No system map, route map, or route timetable
- No ADA compliant textured surfaces for wheelchair ramps at upstream and downstream intersections
- Vehicle speed high



Red curb at the bus stop without any signage



View of the bus stop from across the street

San Felipe Road & Flynn Road

#6



Aerial view of the bus stop

Existing Conditions:

- Bus stop serving Red line in the northbound direction
- Signpost without signage
- Red curb at stop measures 42'0"
- Sign post is slanted without any signage
- Class II bicycle facilities along the bus route
- Bus stop location aligned with bike lane
- No space for passenger waiting or boarding
- Bus stop is not ADA friendly
- Quality of road surface near bus stop is good
- Nearby intersections don't have crosswalks or ADA accessible ramps
- Industrial land use around the bus stop



View of the bus stop

Existing Deficiencies:

- No bus shelter or bench
- No space for passenger waiting
- No ADA compliant wheelchair ramps at the nearby intersections
- No trash can or recycling bin
- No system map, route map or route timetable
- No bicycle racks or lockers
- No sidewalk
- Sidewalk connectivity issues



Bike lanes near the bus stop

1111 San Felipe

#7



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serves the Red line
- Fixed signpost located near the entrance of the building
- System map, route map, and route timetable on the signpost
- Adequate lighting in the street
- Trash can is available by the building entrance
- Bicycle racks for six (6) bicycles
- Bus stop location within travel lane

Existing Deficiencies:

- No bus shelter or bench
- No sidewalk
- No red curb
- No recycling bin
- No bicycle facility along the bus route
- No ADA compliant textured surfaces for wheelchair ramps



View of the bus stop



Signpost tilted

San Felipe Road & Gateway Drive

#8



Aerial view of the bus stop

Existing Conditions:

- Bus stop serving Red line in the northbound direction
- System map, route map and route timetable in good condition
- Existing signpost in good condition but is missing the route information
- Adequate lighting in the street
- Class II bicycle facilities along the bus route corridor
- Vehicles driving at high speeds along the corridor
- Bus stop located on gravel
- No ADA ramps for wheelchair access
- Passengers to access the bus from a driveway creating vehicle-pedestrian conflicts
- Unsafe conditions to access the bus
- Approximately 10'0" wide shallow, uncovered, stormwater drain along the corridor
- Commercial and retail land uses around the bus stop



Shallow uncovered stormwater drain by the bus stop

Existing Deficiencies:

- No bus shelter or bench
- No waiting space for passengers
- No trash can or recycling bin
- No bicycle racks or lockers
- No sidewalk
- No ADA compliant wheelchair ramps at the nearby intersections
- No red curb
- Sidewalk connectivity issues



View of the bus stop

San Felipe Road & Flora Avenue

#9



Aerial view of the bus stop

Existing Conditions:

- Bus stop serving Red line in the southbound direction
- Adequate lighting in the street
- Effective sidewalk along bus stop measures 4'10"
- Bus stop location aligned with parking lane
- No signage indicating the bus stop
- Red curb at stop measures 40'0" and needs repainting
- Class II bicycle facilities along the bus route corridor
- Commercial and retail land use near the bus stop



View of the bus stop

Existing Deficiencies:

- No trash can or recycling bin
- No bus shelters or benches
- No system map, route map or route timetable
- No bicycle facility along the bus route
- No bicycle racks or lockers
- No ADA compliant wheelchair ramps at the nearby intersections



Red curb at the bus stop without any signage

Post Office

#10



Aerial view of the bus stop

Existing Conditions:

- Bus stop serving Red line in the northbound direction
- System map, route map and route timetable in good condition
- Signpost is in good condition
- Adequate lighting in the street
- Sidewalk along bus stop measures 9'6"
- Bus stop location aligned with curb/parking lane
- Red curb at stop measures 51'0"
- Retail and office land uses around the bus stop
- Road surface near the bus stop is acceptable but needs some minor repairs
- Existing wheelchair ramps at nearby intersections



View of the bus stop

Existing Deficiencies:

- No bus shelter or bench
- No trash can or recycling bin
- No bicycle facility along the bus route
- No bicycle racks or lockers
- No ADA compliant textured surfaces for wheelchair ramps at nearby intersections



View of the bus stop

DMV

#11



Aerial view of the bus stop

Existing Conditions:

- Bus stop serving Red line in the southbound direction
- System map, route map and route timetable in good condition
- Signpost in good condition
- Adequate lighting in the street
- Sidewalk along bus stop measures 9'6"
- Bus stop location aligned with curb/parking lane
- Red curb at stop measures 78'0" and is in acceptable condition
- Existing wheelchair ramps at nearby intersections



View of the bus stop

Existing Deficiencies:

- No bus shelter or bench
- No trash can or recycling bin
- No bicycle facility along the bus route
- No bicycle racks or lockers
- No ADA compliant textured surfaces for wheelchair ramps at nearby intersections



View of the bus stop from across the street

Rustic Street

#12



Aerial view of the bus stop

Existing Conditions:

- Mid-block bus stop serving Red line in the southbound direction
- Existing signpost is slanted without any signage indicating the bus stop
- Curb at stop measures 32'0" but not painted red
- Adequate lighting in the street
- Sidewalk along bus stop measures 5'0"
- Bus stop location aligned with parking lane
- Several underground utility boxes within 100'0" of the bus stop
- Road surface near the bus stop need resurfacing
- Existing wheelchair ramps at nearby intersections
- Residential land uses around the bus stop



View of the bus stop

Existing Deficiencies:

- No bus shelter or bench
- No trash can or recycling bin
- No bicycle facility along the bus route
- No bicycle lockers
- No system map, route map, or route timetable
- No ADA compliant textured surfaces for wheelchair ramps at upstream and downstream intersections
- No red curb painted



View of the bus stop from across the street

Rustic Street

#13



Aerial view of the bus stop

Existing Conditions:

- Bus stop serving Red line in the northbound direction
- No signage indicating the bus stop
- Adequate lighting in the street
- Sidewalk along bus stop measures 5'10" but needs some resurfacing
- Red curb at stop measures 21'10"
- Access to the bus stop is not ADA friendly
- Residential land use around the bus stop
- Bus stop location aligned with parking lane
- Vehicles blocking access to the bus stop
- Debris around the bus stop
- Underground water meters and utility boxes within 100'0" of bus stop



Red curb at the bus stop without any signage

Existing Deficiencies:

- No bus shelter or bench
- No bus stop signage
- No trash can or recycling bin
- No bicycle facility along the bus route
- No bicycle racks or lockers
- No system map, route map, or route timetable
- No ADA compliant textured surfaces for wheelchair ramps at upstream and downstream intersections
- "No Parking" sign and enforcement needed



Vehicles blocking access to the bus stop

Central Avenue & Graf Road

● ● #14



Aerial view of the bus stop

Existing Conditions:

- One shelter measuring approximately 12' x 2'8"
- One bench measuring approximately 8' x 1'8" located inside the bus shelter
- Single bus stop serving both the Blue and Green lines
- Adequate signpost indicating bus stop
- Fixed signpost for route map and timetable
- Mid-block bus stop in residential area
- Trash can with lock attached to left side of shelter
- Solar powered lighting in the shelter
- Red curb: 39'0"
- Effective sidewalk width: 7'8"
- Residential land use around the bus stop
- Bus stop within travel lane
- Quality of road surface is good
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- Textured surfaces present on both wheelchair ramps at upstream intersection
- Sidewalk ends after 80'0" on the left side
- Sidewalk connectivity issues east side of the bus stop



View of the bus stop



View of the bus stop from across the street

Existing Deficiencies:

- No recycling bin
- No bicycle racks or lockers
- No bicycle facility along the bus route
- Deteriorating paint on the 39' red curb
- Upstream sidewalk has continuity issues
- No textured surfaces at wheelchair ramps at downstream intersection

Central Avenue & Miller Road

● ● #15



Aerial view of the bus stop

Existing Conditions:

- Single bus stop serving both the Blue and Green lines
- One bench measuring approximately 6' x 1'10"
- Streetlight at the end of the block
- Red curb: 38'
- Effective sidewalk: 5'4"
- Near residential area
- Bus will stop within travel lane
- Quality of road surface/concrete bus pad is good
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- Textured surfaces not present on both wheelchair ramps at intersection
- Continuous sidewalk providing access to the bus stop
- Residential land use around the bus stop



View of the bus stop

Existing Deficiencies:

- No shelter
- No trash can or recycling bin
- No system map, route map, or route timetable
- No sign indicating bus stop
- No bicycle racks or lockers
- No bicycle facility along the bus route
- Deteriorating paint on the 38' red curb
- No textured surfaces at wheelchair ramps
- No shade for waiting passengers



View of the bus stop from across the street

Central Avenue & Felice Drive

● ● #16



Top view of the bus stop

Existing Conditions:

- Single bus stop serving both the Blue and Green lines
- Bus stop near a school
- Bus stop sometimes blocked by cars waiting to pickup students after school
- Adequate signpost indicating bus stop
- Streetlight at the end of the block
- Red curb: 38'0"
- Bus will stop within travel lane
- Quality of road surface/concrete bus pad is good
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- Textured surfaces not present at all the ramps at intersection
- Sidewalk gets terminated 100'0" after the bus stop
- Residences around the bus stop



View of the bus stop

Existing Deficiencies:

- No shelter or bench
- No trash can or recycling bin
- No system map, route map, or route timetable
- No bicycle racks or lockers
- No bicycle facility along the bus route
- Deteriorating paint on the 38'0" red curb
- No textured surfaces at all ramps at intersection
- Downstream sidewalk has continuity issues



School buildings behind the bus stop

San Juan Road & Miller Road

#17



Aerial view of the bus stop

Existing Conditions:

- Bus stop serving the Inter-County bus line
- Signpost in good condition with route information
- Adequate lighting as the bus stop is near a gas station.
- Effective sidewalk: 6'0"
- 'No parking' sign downstream
- Class II bicycle facility along the bus route
- Bus stop has dedicated space
- Quality of road surface/concrete bus pad is good
- Bus stop is near commercial and residential areas
- This bus stop serves as Inter-County bus stop providing service to Gilroy and San Juan Bautista
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- Sidewalk terminates near the gas station and there is no sidewalk by the empty lot across the street



View of the bus stop showing terminated sidewalk

Existing Deficiencies:

- No shelter or bench
- No trash can or recycling bin
- No route map or schedule
- No bicycle racks or lockers
- Bike lane terminates at the bus stop
- No textured surfaces at ramps at downstream intersection
- No sidewalk on the street across the bus stop
- Sidewalk has continuity issues



View of the bus stop showing the marked bus bay

Mission Oaks

● ● #18



Aerial view of the bus stop

Existing Conditions:

- Bus stop serving the Green and Blue lines
- Adequate signpost indicating bus stop
- Fixed signpost for route map and timetable in good condition
- Red curb measuring approximately 75'0" needs painting
- Effective sidewalk width is 6'0"
- Class II bicycle facility along the bus route
- Bus will stop aligned with curb/parking lane
- Quality of road surface/concrete bus pad is good
- Bus stop near a commercial and residential area
- This bus stop serves Inter-County bus line
- Continuous sidewalk terminates 120'0" upstream from the bus stop
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- Bus stop just outside a residential community



View of the bus stop

Existing Deficiencies:

- No shelter or bench
- No trash can or recycling bin
- Streetlight is covered by tree
- Deteriorating paint on the 75'0" red curb
- No bicycle racks or lockers
- Bicycle lane needs markings
- Wheelchair ramps are missing ADA compliant textured surfaces



View of the bus stop

San Juan Road & Rajkovich Way

#19



Aerial view of the bus stop

Existing Conditions:

- Bus stop serving the Blue line
- Adequate signpost indicating bus stop
- Effective sidewalk: 3'3"
- No shade or seating for waiting passengers
- Streetlight near bus stop
- Bus stop in between a residential and commercial neighborhoods but surrounded by empty lots
- Red curb measuring approximately 76'0" has deteriorating paint
- No parking signs in both directions
- Quality of road surface/concrete bus pad is good
- Bus will stop within travel lane
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- Continuous sidewalk
- Shrubs and foliage obstructing the sidewalk



View of the bus stop

Existing Deficiencies:

- No shelter or bench
- No trash can or recycling bin
- Fixed signpost for route map and timetable appears vandalized
- Signpost indicating bus stop is missing route information
- Deteriorating paint on the 76'0" red curb
- No bicycle facility along the bus route
- No textured surfaces at wheelchair ramps at intersections
- Deteriorated sidewalk
- No bicycle racks or lockers



View of the bus stop from across the street

San Juan Road & Rajkovich Way

#20



Aerial view of the bus stop

Existing Conditions:

- Adequate signpost indicating bus stop
- Effective sidewalk: 3'3"
- Streetlight near bus stop
- Bus stop in commercial area
- Red curb: 76'0"
- Quality of road surface is good
- No parking in both direction
- Bus will stop within travel lane
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- Continuous sidewalk
- Shrubs and foliage obstructing the sidewalk



View of the bus stop

Existing Deficiencies:

- No shelter or bench
- No trash can or recycling bin
- Fixed signpost for route map and timetable appears vandalized
- Deteriorating paint on the 76'0" red curb
- No bicycle facility along the bus route
- No textured surfaces at wheelchair ramps at intersections
- Deteriorated sidewalk
- No bicycle racks or lockers



View of the bus stop from across the street

Health Foundation

● ● #21



Aerial view of the bus stop

Existing Conditions:

- Single bus stop serving both the Blue and Green bus lines
- One shelter: 12' x 4'7"
- One interior bench: 8' x 1'8"
- Adequate signpost indicating bus stop
- Fixed signpost for route map and timetable
- Trash can attached to left side of shelter
- Solar powered lighting in the shelter
- Red curb: 60'0"
- Effective sidewalk: 6'0"
- Near hospital
- Bus will stop within travel lane
- Utility boxes near the bus stop area
- Quality of road surface is good
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- Textured surfaces present on all wheelchair ramps at intersection
- Continuous sidewalk



View of the bus shelter

Existing Deficiencies:

- No recycling bin
- No bicycle racks or lockers
- No bicycle facility along the bus route
- Deteriorating paint on the 60'0" red curb
- Sidewalk across the bus needs cleaning and resurfacing



View of the bus shelter from across the street

4th Street & Line Street

#22



Aerial view of the bus stop

Existing Conditions:

- Bus stop serving the Blue line
- No signage indicating the bus stop
- Adequate lighting in the street
- Sidewalk along bus stop measures 5'0"
- Red curb at stop measures 78'0"
- Wheelchair ramps at all corners of the nearby intersections
- "No Parking" sign found on downstream
- Residences and restaurant near the bus stop
- Bus stop location has a striped area which could be designated as a pullout lane for buses



View of the unmarked bus stop

Existing Deficiencies:

- No bus shelter or bench
- No bus stop signage
- No system map, route map, or route timetable
- No system map, route map, or route timetable
- No trash can or recycling bin
- No bicycle facility along the bus route
- No bicycle racks or lockers
- No ADA compliant textured surfaces for wheelchair ramps at the nearby intersection
- Limited space for shelter and bench



Vehicles blocking access to the bus stop

4th Street & College Street

#23



Aerial View of the Bus Stop

Existing Conditions:

- Bus stop serving the Blue bus line
- Signpost indicating bus stop fixed on a cracked pavement creating a hazard
- Fixed signpost with the route map and timetable is slanted
- Effective sidewalk: 5'8"
- Streetlight near bus stop
- Bus stop in residential area
- Red curb: 11'8"
- Bus will stop within the travel lane
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- Continuous sidewalk
- Not enough space for the bus stop as it is blocking a driveway
- Vehicles traveling on the corridor at high speeds
- Bus stop not in an ideal location



View of the bus stop showing deteriorating sidewalk

Existing Deficiencies:

- Pavement by the bus stop needs repairs
- Fixed signpost for route map and timetable appears vandalized and needs replacement
- No shelter or bench
- No trash can or recycling bin
- Red curb needs reconstruction
- No bicycle facility along the bus route
- No textured surfaces at wheelchair ramps at upstream and downstream intersections
- Quality of road surface/concrete bus pad is not good
- No bicycle racks or lockers



View of the bus stop from across the street

4th Street & College Street

#24



Aerial view of the bus stop

Existing Conditions:

- Bus stop serving the Green bus line
- Adequate signpost indicating bus stop
- Effective sidewalk: 5'8"
- Sidewalk pavement doesn't extend up to the curb
- Streetlight near bus stop
- Bus stop in commercial area
- Red curb: 32'6"
- Bus will stop within travel lane
- Quality of road surface/concrete bus pad is good
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- Continuous sidewalk
- Bus stop is not easily accessible by wheelchairs



View of the bus stop

Existing Deficiencies:

- No shelter or bench
- No trash can or recycling bin
- Fixed signpost for route map and timetable appears vandalized
- Deteriorating paint on the red curb
- Deteriorated sidewalk needs repairs
- Not adequate lighting in bus stop
- No bicycle facility along the bus route
- No textured surfaces at wheelchair ramps at downstream intersections
- No bicycle racks or lockers



View of the bus stop

4th Street & West Street

#25



Aerial view of the bus stop

Existing Conditions:

- Bus stop serving the Blue bus line outside the San Benito Superior Court building
- Adequate signpost indicating bus stop
- Fixed signpost for route map and timetable
- Utility boxes near the bus stop area
- Effective sidewalk: 9'0"
- No parking in both direction
- Streetlight nearby and lamppost near bus stop
- Bus stop in commercial area
- Red curb: 6'0"
- Bus will stop aligned with curb/parking lane
- Quality of road surface/concrete bus pad is good
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- Continuous sidewalk



View of the bus stop

Existing Deficiencies:

- No shelter or bench
- No trash can or recycling bin
- No bicycle facility along the bus route
- No bike racks or lockers
- Deteriorating paint on the 60'0" red curb
- No textured surfaces at wheelchair ramps at upstream intersections



View of the bus stop from across the street

4th Street & West Street

#26



Aerial View of the Bus Stop

Existing Conditions:

- Bus stop serving the Green bus line near the San Benito Superior Court building
- Adequate signpost indicating bus stop
- Fixed signpost for route map and timetable
- Effective sidewalk: 10'2"
- Streetlight near bus stop
- Bus stop in commercial area
- Red curb: 30'0"
- Bus will stop aligned with curb/parking lane
- Quality of road surface/concrete bus pad is good
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- Continuous sidewalk



View of the Bus Stop

Existing Deficiencies:

- No shelter or bench
- No trash can or recycling bin
- No bicycle facility along the bus route
- No textured surfaces at wheelchair ramps at downstream intersections
- No bicycle racks or lockers



View of the Bus Stop from across the Street

San Benito Street & 4th Street

#27



Aerial View of the Bus Stop

Existing Conditions:

- Bus stop currently serves the Red line in the southbound direction
- One bench: 6' x 2'4"
- Adequate signpost indicating bus stop
- Fixed signpost for route map and timetable
- Effective sidewalk: 6'8"
- Streetlight near bus stop
- Bus stop in commercial area
- Trash can and recycle bin located mid-block away from the bus stop
- Red curb: 47'0"
- Bus will stop aligned with curb/parking lane
- Quality of road surface/concrete bus pad is good
- Utility boxes near the bus stop area
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- Continuous sidewalk



View of the Bus Stop

Existing Deficiencies:

- No shelter
- Signpost indicating bus stop does not have route information
- No bicycle facility along the bus route
- No bicycle racks or lockers
- Deteriorating paint on the 47'0" red curb
- No textured surfaces at wheelchair ramps at all intersections



View of the Bus Stop from across the Street

4th Street & San Benito Street

#28



Aerial View of the Bus Stop

Existing Conditions:

- Bus stop currently serves the Red line in the northbound direction
- One bench: 6' x 2'4"
- Adequate signpost indicating bus stop
- Fixed signpost for route map and timetable
- Effective sidewalk: 6'8"
- Streetlight near bus stop
- Bus stop in commercial area
- Trash can and recycle bin located mid-block away from the bus stop
- Red curb: 47'0"
- Bus will stop aligned with curb/parking lane
- Quality of road surface/concrete bus pad is good
- Utility boxes near the bus stop area
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- Continuous sidewalk



View of the bus stop

Existing Deficiencies:

- No shelter
- Signpost indicating bus stop does not have route information
- No bicycle facility along the bus route
- No bicycle racks or lockers
- Deteriorating paint on the 47'0" red curb
- No textured surfaces at wheelchair ramps at all intersections



View of the bus stop

4th Street & San Benito Street

● ● #29



Aerial View of the Bus Stop

Existing Conditions:

- Bus stop serving the Blue line and the Inter-County bus lines
- One shelter: 12' x 4'0"
- One interior bench: 5' x 1'8"
- Adequate signpost indicating bus stop
- Fixed signpost indicating the routes served
- The route map, timetable, including the Inter-County route map inside the shelter
- Bus stop in downtown area
- Parking restrictions on both side, 3-hour limit
- Bicycle rack: vertical "U" poles for three bicycles
- Trash can and recycle bin attached to right side of shelter
- Streetlight near bus stop
- Red curb: 92'6"
- Effective sidewalk: 7'0"
- Bus will stop aligned with curb/parking lane
- Quality of road surface/concrete bus pad is good
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks



View of the Bus Stop



View of the Bus Stop from across the Street

Existing Deficiencies:

- No bicycle facility along the bus route
- Deteriorating paint on the 92'6" red curb
- No textured surfaces at wheelchair ramps at all intersections
- Tree branches up to 3'0" from ground covering sidewalk
- No open space for wheelchair inside the shelter
- Deteriorating paint on bicycle racks



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serves the Green line
- Streetlight nearby and lamppost near bus stop
- Adequate signpost indicating bus stop
- Lack of red curb encourages vehicle parking in this prime downtown location
- Utility boxes near the bus stop area
- Effective sidewalk: 8'0"
- Bus will stop within travel lane
- Quality of road surface/concrete bus pad is good
- Bus stop is near commercial area
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- Continuous sidewalk



View of the bus stop

Existing Deficiencies:

- No shelter or bench
- No bicycle facility along the bus route
- No red curb
- No textured surfaces at wheelchair ramps at all intersections
- No bicycle racks or lockers
- No ADA compliant textured surfaces at ramps



View of the bus stop from across the street

3rd Street & McCray Street

● #31



Aerial View of the Bus Stop

Existing Conditions:

- Bus stop currently serves the Red line near the heart of the City of Hollister
- Adequate lighting in the street
- Sidewalk along bus stop measures 5'0"
- Red curb at stop measures 40'0" (need repainting)
- Bus stop location aligned with curb lane
- Wheelchair ramp provided
- Adequate space for bench

Existing Deficiencies:

- No signpost
- No system map, route map, or route timetable
- No bus shelters
- No recycling bin
- No red curb
- No bicycle facility along the bus route
- No bicycle lockers



View of the Bus Stop



View of the Bus Stop from Across the Street

3rd Street & McCray Street

#32



Aerial View of the Bus Stop

Existing Conditions:

- Bus stop currently serves the Red line near the heart of the City of Hollister
- Adequate lighting in the street
- Sidewalk along bus stop measures 5'0"
- Curb at stop measures 30'0"
- Bus stop location aligned with curb lane
- Wheelchair ramp provided
- Adequate space for bench

Existing Deficiencies:

- No signpost
- No system map, route map, or route timetable
- No bus shelters
- No recycling bin
- No red curb at the bus stop
- No bicycle facility along the bus route
- No bicycle lockers



View of the Bus Stop



View of the Bus Stop

Meridian Street & McCray Road

#33



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serves the Green bus line
- Adequate signpost indicating bus stop
- Fixed signpost for route map and timetable
- No parking in both direction
- Fire hydrant near bus stop
- Streetlight nearby and lamppost near bus stop
- Red curb: 35'0"
- Continuous sidewalk
- No parking in downstream direction
- Bus will stop within travel lane
- Effective sidewalk: 5'0"
- Quality of road surface/concrete bus pad is good
- Bus stop is near commercial area
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- Textured surfaces present at all the ramps at intersection



View of the bus stop

Existing Deficiencies:

- No shelter or bench
- No trash can or recycling bin
- Deteriorating paint on the 35'0" red curb
- Narrow sidewalk
- No bicycle racks or lockers
- No bicycle facility along the bus route



View of the bus stop from across the street

Meridian Street & Chappell Road

#34



Aerial view of the bus stop

Existing Conditions:

- Adequate signpost indicating bus stop
- Streetlight nearby
- Red curb: 35'2"
- Utility boxes near the bus stop area
- Continuous sidewalk
- No parking in downstream direction
- Bus will stop within travel lane
- Effective sidewalk: 5'0"
- Quality of road surface/concrete bus pad is good
- Bus stop is near commercial area
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- Textured surfaces present at all the ramps at intersection



View of the bus stop

Existing Deficiencies:

- No shelter or bench
- No trash can or recycling bin
- Deteriorating paint on the 35'2" red curb
- Fixed signpost for route map and timetable appears vandalized
- Narrow sidewalk
- No bicycle racks or lockers
- No bicycle facility along the bus route



View of the bus stop from across the street

Meridian Street & Recht Street

#35



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serves the Green line
- Adequate signpost indicating bus stop
- Fixed signpost for route map and timetable
- Streetlight nearby
- No parking in both direction
- Utility box near the bus stop area
- Bus will stop within travel lane
- Effective sidewalk: 5'0"
- Quality of road surface/concrete bus pad is good
- Bus stop is near residential area
- Sidewalk gets terminated 180'0" after the bus stop
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- Textured surfaces present at all the ramps at intersection



View of the bus stop

Existing Deficiencies:

- No shelter or bench
- No trash can or recycling bin
- No red curb
- Narrow sidewalk
- Sidewalk has continuity issues
- No bicycle racks or lockers
- No bicycle facility along the bus route
- Bus stop is covered in bushes



View of Meridian Street; narrows past the intersection

Meridian Street & Recht Street

#36



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serves the Blue line
- Adequate signpost indicating bus stop
- Fixed signpost for route map and timetable
- Streetlight nearby
- Continuous sidewalk
- No parking in both direction
- Bus will stop within travel lane
- Effective sidewalk: 5'0"
- Quality of road surface/concrete bus pad is good
- Bus stop is near residential area
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- Textured surfaces present at all the ramps at intersection



View of the bus stop

Existing Deficiencies:

- No shelter or bench
- No trash can or recycling bin
- No red curb
- Narrow sidewalk
- No bicycle racks or lockers
- No bicycle facility along the bus route



View of the bus stop from across the street

Memorial Drive & Meridian Street

#37



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serves the Green line
- Adequate signpost indicating bus stop
- Fixed signpost for route map and timetable
- Effective sidewalk: 9'6"
- Streetlight near bus stop
- Bus stop in residential area
- Red curb: 50'0"
- Quality of road surface/concrete bus pad is good
- Bus will stop aligned with curb/parking lane
- Continuous sidewalk
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks



View of the bus stop

Existing Deficiencies:

- No shelter or bench
- No trash can or recycling bin
- Sidewalk plants need trimming
- Deteriorating paint on the 50'0" red curb
- No bicycle facility along the bus route
- No bicycle racks or lockers
- No textured surfaces at wheelchair ramps at intersections



View of the bus stop

Meridian Street & Memorial Drive

● #38



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serves the Blue line
- Adequate signpost indicating bus stop
- Fixed signpost for route map and timetable
- Effective sidewalk: 3'8"
- Streetlight near bus stop
- Bus stop in residential area
- Red curb: 50'0"
- Quality of road surface/concrete bus pad is good
- Bus will stop aligned with curb/parking lane
- Continuous sidewalk
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- Textured surfaces at wheelchair ramps at intersections



View of the bus stop

Existing Deficiencies:

- No shelter or bench
- No trash can or recycling bin
- Sidewalk plants need trimming
- Deteriorating paint on the 50'0" red curb
- No bicycle facility along the bus route
- No bicycle racks or lockers
- Drainage leak needs to be fixed



View of the bus stop from across the street

Summer Drive & South Street

#39



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serves the Blue line
- Adequate signpost indicating bus stop
- Effective sidewalk: 3'9"
- Streetlight near bus stop
- Bus stop in residential area
- Red curb: 15'6"
- No parking in both direction
- Quality of road surface/concrete bus pad is good
- Bus will stop aligned with curb/parking lane
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- Textured surfaces present at all the ramps at intersection
- Continuous sidewalk



View of the bus stop

Existing Deficiencies:

- No shelter or bench
- No trash can or recycling bin
- Fixed signpost for route map and timetable appears vandalized
- Deteriorating paint on the 15'6" red curb
- No bicycle facility along the bus route
- No bicycle racks or lockers



View of the bus stop from across the street

Summer Drive & South Street

#40



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serves the Green line
- Adequate signpost indicating bus stop
- Effective sidewalk: 4'6"
- Streetlight near bus stop
- Bus stop in residential area
- Red curb: 15'6"
- No parking in both direction
- Quality of road surface/concrete bus pad is good
- Bus will stop aligned with curb/parking lane
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- Textured surfaces present at all the ramps at intersection
- Continuous sidewalk



View of the bus stop

Existing Deficiencies:

- No shelter or bench
- No trash can or recycling bin
- Fixed signpost for route map and timetable appears vandalized
- Deteriorating paint on the 15'6" red curb
- No bicycle facility along the bus route
- No bicycle racks or lockers



View of the bus stop from across the street

Kathryn Drive & South Street

#41



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serves the Green line
- Adequate signpost indicating bus stop
- Effective sidewalk: 5'0"
- Adequate street lighting
- Bus will stop aligned with curb/parking lane
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- Textured surfaces present at all the ramps at intersection
- Continuous sidewalk

Existing Deficiencies:

- No signpost that indicates bus stop
- No system map, route map or timetable
- No shelter or bench
- No trash can or recycling bin
- Not clearly marked where the bus stop is located
- No red curb
- No bicycle facilities



View of the bus stop



View of the bus stop from across the street

South Street & Kathryn Drive

#42



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serves the Blue line
- Adequate signpost indicating bus stop
- Effective sidewalk: 5'0"
- Streetlight near bus stop
- Bus stop in residential area
- Red curb: 50'0"
- No parking in both direction
- Quality of road surface/concrete bus pad is good
- Bus will stop aligned with curb/parking lane
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- Textured surfaces present at all the ramps at intersection
- Continuous sidewalk



View of the bus stop

Existing Deficiencies:

- No shelter or bench
- No trash can or recycling bin
- Fixed signpost for route map and timetable appears vandalized
- Deteriorating paint on the 50'0" red curb
- No bicycle facility along the bus route
- No bicycle racks or lockers



Tree branches covering the bus stop area

South Street & Westside Boulevard

#43



Aerial View of the Bus Stop

Existing Conditions:

- Bus stop currently serves the Green line
- Adequate signpost indicating bus stop
- Effective sidewalk: 5'0"
- Streetlight near bus stop
- Bus stop in residential area
- Red curb: 58'0"
- Quality of road surface/concrete bus pad is good
- Bus will stop within travel lane
- Textured surfaces present at all the ramps at intersection
- Sidewalk terminates 125'0" after the bus stop



View of the Bus Stop from across the Street

Existing Deficiencies:

- No shelter or bench
- No trash can or recycling bin
- Fixed signpost for route map and timetable appears vandalized
- Deteriorating paint on the 58'0" red curb
- No bicycle facility along the bus route
- No bicycle racks or lockers



Sidewalk terminating 125' downstream from the bus stop

South Street & Westside Boulevard

#44



Aerial View of the Bus Stop

Existing Conditions:

- Bus stop currently serves the Blue line
- Adequate signpost indicating bus stop
- Effective sidewalk: 6'0"
- Streetlight near bus stop
- Bus stop in residential area
- Red curb at bus stop (need repainting)
- Quality of road surface/concrete bus pad is good
- Bus will stop within travel lane
- Textured surfaces present at all the ramps at intersection
- Sidewalk terminates 125' after the bus stop



View of the Bus Stop

Existing Deficiencies:

- No route map or timetable
- No shelter or bench
- No trash can or recycling bin
- Not clearly marked where the bus stop is located



View of the Bus Stop from across the Street



Aerial view of the bus stop

Existing Conditions:

- Bus stop serving the Green line in the northbound direction
- One (1) shelter: 12' x 3' (in good condition)
- One (1) adequate bench: 8' x 1'8"
- System map, route map, and route timetable in near vicinity
- Trash can in good condition
- Adequate lighting in the street
- Sidewalk along bus stop measures 5'0"
- Red curb at stop measures 11'7'0"
- Wheelchair ramp provided
- Residential and school land uses around the bus stop
- Vehicles blocking access to the bus shelter
- School crossing in mid-block



View of the bus stop

Existing Deficiencies:

- No recycling bin
- No bicycle facility along the bus route
- No bicycle racks or lockers
- "No Parking" sign and enforcement needed



No red curb along bus shelter

R.O. Hardin

#46



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serves the Blue line in the southbound direction
- System map, route map, and route timetable in the vicinity
- Adequate lighting in the street
- Quality of road surface is in good condition
- Sidewalk along bus stop measures 5'0"
- Red curb at stop measures 60'0" (need repainting)
- Residential and school land use around the bus stop
- Bus stop location aligned with curb/parking lane
- Wheelchair ramps are provided
- A mid-block crosswalk designated for the school of length 120'



View of the bus stop

Existing Deficiencies:

- No bus shelter or bench
- System map, route map, and timetable need replacement as the paint peeled off from the frame
- No trash can or recycling bin
- No bicycle facility along the bus route
- No bicycle racks or lockers
- No system map, route map, or route timetable
- No textured ramp at this intersection



View of the bus stop from across the street

Line Street & Apricot Lane

#47



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serves the Blue line in the southbound direction
- No signpost or signage indicating bus stop
- Adequate lighting in the street
- Quality of road surface is in good condition
- Sidewalk along bus stop measures 5'0"
- Red curb at stop measures 45' (need repainting)
- Residential land use around the bus stop
- Bus stop location aligned with curb/parking lane
- Wheelchair ramps are provided

Existing Deficiencies:

- No bus shelter or bench
- No bus stop signpost
- No system map, route map, or route timetable
- No trash can or recycling bin
- No bicycle facility along the bus route
- No bicycle racks or lockers
- No textured ramp at this intersection



Red curb at the bus stop without any bus stop signage



View of the bus stop from across the street

Line Street & Apricot Lane

#48



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serves the Green line in the northbound direction
- Adequate signpost along with system map, route map, and route timetable
- Street lighting near the bus stop
- Quality of road surface is in good condition
- Sidewalk along bus stop measures 5'0"
- Red curb at stop measures 34'9" (need repainting)
- Residential land use around the bus stop
- Bus stop location aligned with curb/parking lane
- Wheelchair ramps are provided
- Front yard of the property adjacent to the bus stop may be used for shelter and bench installations



View of the bus stop

Existing Deficiencies:

- No bus shelter or bench
- No trash can or recycling bin
- No bicycle facility along the bus route
- No bicycle racks or lockers
- No textured ramp at this intersection



Bus stop located near to the intersection

The Terraces

#49



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serves the Green line
- Adequate signpost indicating bus stop
- Effective sidewalk: 3'8"
- Streetlight near bus stop
- Bus stop in residential area
- Red curb: 44'0"
- Quality of road surface/concrete bus pad is good
- Bus will stop aligned with curb/parking lane
- Continuous sidewalk
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks



View of the bus stop

Existing Deficiencies:

- No shelter or bench
- No trash can or recycling bin
- Fixed signpost for route map and timetable appears vandalized
- Deteriorating paint on the 44'0" red curb
- No bicycle facility along the bus route
- No bicycle racks or lockers
- No textured surfaces at wheelchair ramps at intersections



View of the Bus Stop from across the Street

The Terraces

#50



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serves the Blue line
- Adequate signpost indicating bus stop
- Effective sidewalk: 4'6"
- Streetlight near bus stop
- Bus stop in residential area
- Red curb: 58'0"
- Quality of road surface/concrete bus pad is good
- Bus will stop aligned with curb/parking lane
- Sidewalk gets terminated 108'0" after the bus stop
- Fire hydrant near the bus stop area
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks



View of the bus stop from across the street

Existing Deficiencies:

- No shelter or bench
- No trash can or recycling bin
- Fixed signpost for route map and timetable appears vandalized
- Deteriorating paint on the 33'6" red curb
- No bicycle facility along the bus route
- No bicycle racks or lockers
- No textured surfaces at wheelchair ramps at intersections



View of the bus stop



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serves the Blue line near San Benito High School
- Adequate lighting in the street
- Sidewalk along bus stop measures 7'4"
- Sidewalk partially under construction
- Red curb at stop along the entire block due to high school
- Bus stop location aligned within the bicycle lane
- No proper markings for bus crossing the bike lane to the bus stop
- Wheelchair ramp provided at neighboring intersections
- Residential and school land uses around the bus stop



View of the bus stop

Existing Deficiencies:

- No trash can or recycling bin
- No bus shelters or benches
- No bicycle facility along the bus route
- No bicycle lockers
- No system map, route map, or route timetable sign attached to the signpost



View of the bus stop from across the street

Nash Road & Powell Street (San Benito)

#52



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serves the Green line near San Benito High School
- Adequate lighting in the street
- Sidewalk along bus stop measures 3'10"
- Curb at stop measures 68'0"
- Bus stop location aligned with curb lane
- ADA compliant wheelchair ramps and textured surfaces provided at neighboring intersections
- High pedestrian activity due to high school
- Residential neighborhood with school around the bus stop

Existing Deficiencies:

- No trash can or recycling bin
- No bus shelters or benches
- No bicycle facility along the bus route.
- No Red curb painted
- No bicycle lockers
- No system map, route map, or route timetable



View of the bus stop



View of the bus stop from the street

Nash Road & Powell Street (San Benito)

#53



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serves the Blue line near San Benito High School
- Signpost in good condition with system map, route map and timetable
- Adequate lighting in the street
- Sidewalk along bus stop measures 8'6"
- Red curb along the entire block for over 200'0"
- Bus stop location aligned with bike lane
- Class II bicycle facilities
- Wheelchair ramp provided
- Construction activity noticed in the vicinity
- Temporary closure of sidewalk 200' upstream from the bus stop due to construction activity



View of the bus stop

Existing Deficiencies:

- No bus shelter or bench
- No trash can or recycling bin
- No bicycle racks or lockers
- Damaged system map, route map, or route timetable need replacement
- Red curb need repainting



View of the bus stop from across the street

Nash Road & Powell Street (San Benito High

#54



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serves the Green line near San Benito High School
- Fixed signpost with route information in good condition
- System map, route map and route timetable in good condition
- Adequate lighting in the street
- Sidewalk along bus stop measures 6'10"
- Sidewalk in good condition
- Red curb along the entire block for over 200'0"
- Bus stop location aligned with curb lane (no parking)
- Wheelchair ramps provided at neighboring intersections



View of the bus stop

Existing Deficiencies:

- No bus shelter or bench
- No trash can or recycling bin
- No bicycle facility along the bus route
- No bicycle lockers
- No ADA compliant textured surfaces at the wheelchair ramps



View of the bus stop from across the street

San Benito Street & Richardson

#55



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serves Red line in the southbound direction
- No signage indicating the bus stop
- Adequate lighting in the street
- Sidewalk along bus stop measures 12'0"
- Red curb along stop at length 39'6"
- An electrical support wire hangs over bus stop
- Part of the sidewalk needs reconstruction
- The upstream and downstream intersections have ADA compliant wheel chair ramps

Existing Deficiencies:

- No shelter or bench
- No trash can and recycling bin
- No bicycle facility along the bus route
- No bicycle racks or lockers
- No bus stop signage
- No sign post
- No system map, route map or route time table
- Bus stop not in an ideal location due to hanging wires and pavement cracks



View of the bus stop



View of the bus stop from across the street

San Benito Street & E Park Street

#56



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serves Red line in the southbound direction
- Adequate signpost indicating bus stop
- Adequate lighting in the street
- Red curb measuring 43'6" at bus stop
- Sidewalk along bus stop measures 5'0"
- Unpaved portion of sidewalk in the vicinity
- Bus stop in residential area
- Underground utilities within 100'0" of bus stop
- Bus will stop aligned with curb/parking lane

Existing Deficiencies:

- No shelter or bench
- No trash can or recycling bin
- No bicycle facility along the bus route
- No bicycle racks or lockers
- No route map and timetable on the signpost
- Textured surfaces are missing for some ramps at the upstream and downstream intersections
- Red curb needs repainting



View of the bus stop



View of the bus stop from across the street

San Benito Street & E Park Street

● #57



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serves Red line in the northbound direction
- Adequate signpost indicating bus stop with route information
- System map, route map and route time table for buses in good condition
- Adequate lighting in the street
- Red curb measuring approximately 46'6"
- Sidewalk along bus stop measures 5'0"
- Bus stop in residential area
- Bus will stop aligned with curb/parking lane
- Wheelchair ramps at upstream and downstream intersections
- Underground water meters within 100'0" of the bus stop



View of the bus stop

Existing Deficiencies:

- No bench or shelter
- No trash can or recycling bin
- No bicycle facility along the bus route
- No bicycle racks or lockers
- No streetlight near bus stop
- Sidewalk does not exist on both sides
- No wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- Textured surfaces are missing for some ramps at the upstream and downstream intersections
- Red curb needs repainting



View of the bus stop from across the street

San Benito Street & Hawkins Street

#58



Aerial view of the bus stop

Existing Conditions:

- Bus stop serving southbound Red line
- Signpost indicating bus stop is in good condition
- System map, route map and route time table for buses
- Adequate lighting in the street
- Red curb measuring approximately 37'0" needs repainting, excludes the 10'0" driveway in between
- Sidewalk along bus stop measures 5'0"
- Bus stop in residential & commercial area
- Bus will stop aligned with curb/parking lane
- Quality of road surface at the bus stop is good
- Sidewalk and pavement near the bus stop needs resurfacing and/or reconstruction
- Huge tree boxes on either side of the bus stop



View of the bus stop

Existing Deficiencies:

- No trash can or recycling bin
- No bicycle facility along the bus route
- No bicycle racks or lockers
- No streetlight near bus stop
- No Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- Sidewalk pavements are cracked and need repairs



View of the bus stop from across the street

San Benito Street & Hawkins Street

#59



Aerial view of the bus stop

Existing Conditions:

- Bus stop serving the Red line in the northbound direction
- Adequate signpost indicating bus stop
- Fixed signpost with attached system map, route map and route timetable in good condition
- Adequate lighting in the street with decorative lamp posts at the intersection
- Red curb measuring approximately 53'6" in good condition
- Sidewalk along bus stop measures 8'6"
- Bus stop in residential and commercial area
- Bus will stop aligned with curb/parking lane
- Quality road surface/concrete bus pad
- Wheel chair ramps provided at intersection
- Newspaper stand and payphone nearby
- Underground water meters within 100'0" of the bus stop
- Downtown commercial area begins downstream of this bus stop



View of the bus stop

Existing Deficiencies:

- No recycling bin in the vicinity
- No bicycle facility along the bus route
- No bicycle racks or lockers
- No streetlight near bus stop
- No system map, route map and timetable in vicinity



View of the bus stop

San Benito Street & 7th Street

#60



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serving southbound Red line
- Adequate signpost indicating bus stop
- System map, route map and route time table for buses in good condition
- Adequate street lighting and decorative lamp posts in the downtown neighborhood
- Red curb at bus stop measuring approximately 45'6" in good condition
- Sidewalk along bus stop measures 8'0" and is made of decorative pavers and concrete
- Parking signs in the area indicating a 3-hour limit
- Bus stop in downtown office and commercial area
- Bus will stop aligned with curb/parking lane
- Trash can on the street within 60'0"
- Quality road surface near bus pad is good
- Wheel chair ramps provided at nearby intersections
- Surrounding land uses are downtown commercial and office spaces
- Bicycle rack spaces for two bicycles nearby on the sidewalk
- Underground electrical boxes within 100'0" of the bus stop



View of the bus stop



View of the bus stop from across the street

Existing Deficiencies:

- No bench or shelter
- No bicycle facility along the bus route
- Nearby trash can needs repainting
- No recycling bin near the stop

Veteran's Hall

#61



Aerial view of the bus stop

Existing Conditions:

- Fixed signpost with route information in good condition
- System map, route map and route timetable for buses fixed on the signpost is in good condition
- Bench nearby measuring 5'6"X1'6"
- Lots of shaded area due to trees in the downtown neighborhood
- Adequate lighting in the street, including decorative lights in the downtown area
- Red curb at stop measuring approximately 43'0"
- 'No Parking Signs' near bus stop
- Sidewalk along bus stop measures 8'6" is made of decorative pavers and concrete
- Bus will stop aligned with curb/parking lane
- Quality road surface near bus pad is good
- Wheel chair ramps provided at nearby intersections
- Surrounding land uses are downtown commercial and office spaces



Bus stop with decorative pavers and bench

Existing Deficiencies:

- No shelter
- No trash can or recycling bin
- No bicycle facility along the bus route
- No bicycle racks or lockers
- Wheelchair ramps at nearby intersections need ADA compliant textured surfaces



View of the bus stop

E Park Street & Sally Street

#62



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serving northbound Red line
- Signpost indicating bus stop in good condition
- Adequate lighting in the street
- Red curb measuring approximately 47'0" at bus stop
- Sidewalk along bus stop measures 5'0"
- Bus stop in residential area and school nearby
- Quality of road surface bus pad is good
- Bus stop in residential neighborhood close to school and downtown business district
- Tree branches overhanging on the sidewalk near the bus stop creating a tripping hazard
- Sidewalk pavement doesn't extend until the curb
- Wheelchair ramps at nearby intersections have ADA compliant textured surfaces



View of the bus stop

Existing Deficiencies:

- No shelter or bench
- No trash can or recycling bin
- No bicycle facility along the bus route
- No bicycle racks or lockers
- Red curb needs repainting
- Tree branches need to be trimmed
- Bus stop not ADA friendly as the sidewalk pavement doesn't extend to the curb



View of the bus stop from across the street

E Park Street & Rancho Drive

● #63



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serving Red line in the northbound direction
- Adequate signpost indicating bus stop
- System map, route map and route timetable in good condition
- Adequate lighting in the street
- Deteriorating red curb measuring approximately 52'0" long at bus stop
- Sidewalk along bus stop measures 5'0"
- School and senior housing nearby
- Lots of red curb and 'No Parking' signs nearby due to school
- Bus stop in residential area and school nearby
- Quality of road surface near the bus stop is good



View of the bus stop

Existing Deficiencies:

- No bench or shelter
- No trash can or recycling bin
- No bicycle facility along the bus route
- No bicycle racks or lockers



View of the bus stop from across the street

Rancho Drive & Tres Pinos Road

#64



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serving the northbound Red line
- Adequate signpost indicating bus stop but is missing the sign indicating the bus stop
- System map, route map and route timetable fixed on the signpost is in good condition
- Adequate lighting in the street
- Red curb measuring approximately 60'0" long at bus stop in very good condition
- Sidewalk along bus stop measures 5'0"
- Bus stop in commercial area
- Quality of road surface near the bus stop is good
- Several school zone signs and 'No Parking' signs nearby
- Underground utility boxes for PG&E within 100'0" of bus stop
- Commercial, office and retail land uses in the vicinity



View of the bus stop

Existing Deficiencies:

- No bench or shelter
- No trash can or recycling bin
- No bicycle facility along the bus route
- No bicycle racks or lockers
- Sidewalk across the street at Tres Pinos Road/Nash Road needs to be repaved



View of the bus stop from across the street

Union Bank

● ● #65



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serves Red and Green lines in the westbound direction on Tres Pinos Road
- No signpost indicating bus stop
- Street lighting near the bus stop
- Quality of road surface is in good condition
- Sidewalk along bus stop measures 7'4"
- "No Parking" sign without red curb near the bus stop
- A right turn lane shared the location with the potential bus stop
- Commercial land use around the bus stop
- Wheelchair ramps are provided
- Textured ramp at this intersection
- Lawn may be used for shelter



Bus stop location near turn lane without red curb

Existing Deficiencies:

- No bus shelter or bench
- No signpost, system map, route map, or timetable
- No trash can or recycling bin
- No bicycle facility along the bus route
- No bicycle racks or lockers



Bus stop facing east

Tres Pinos Road & Rancho Drive (Hollister Shopping Center)

● ● #66



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serving the Red and Blue lines
- Fixed signpost indicating bus stop in good condition but is missing the route information sign on the top
- System map, route map and route timetable fixed on the signpost is in good condition
- Adequate lighting in the street
- Red curb at approximately 56'0" long at bus stop
- Sidewalk along bus stop measures 7'0"
- Road widens from single lane to double lanes just before the bus stop
- Bus stop in commercial area
- Quality of road surface is good.
- Underground PG&E and water meters within 100'0" of the bus stop
- Wheelchair ramps provided at nearby intersections, including ADA compliant textured surfaces
- Commercial and retail land uses nearby



View of the bus stop

Existing Deficiencies:

- No bench or shelter
- No trash can or recycling bin
- No bicycle facility along the bus route
- No bicycle racks or lockers
- Sidewalk leading to the bus stop needs to be reconstructed
- Red curb needs repainting



View of the bus stop from across the street

K-Mart

● ● #67



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serves the southbound Red line, and Blue lines
- Adequate signpost with route information in good condition
- System map, route map and route time table in good condition
- Adequate lighting in the street
- Sidewalk along bus stop measures 4'10"
- Bus stop aligned with curb/parking lane in a commercial/retail area
- Red curb for the entire block including the bus stop
- Quality of road surface is good
- Class II bicycle lane begins after this stop
- Utility boxes in the vicinity
- Wheelchair ramps provided at nearby intersections and driveways
- ADA compliant textured surfaces for wheelchair ramps at upstream and downstream intersections



View of the bus stop

Existing Deficiencies:

- No shelter or bench
- No trash can or recycling bin
- No bicycle racks or lockers
- Tree trimming needed for sidewalk clearance



View of the bus stop from across the street

Safeway

#68



Aerial View of the Bus Stop

Existing Conditions:

- Bus stop currently serves the northbound Red line, and Green lines
- Adequate signpost indicating bus stop
- System map, route map and route time table in good condition
- Adequate lighting in the street
- Red curb at bus stop with "No Parking Anytime" sign
- Sidewalk along bus stop measures 4'8"
- Bus stop aligned with curb/parking lane in commercial area
- Quality of road surface is good
- Utility boxes in the vicinity
- Wheelchair ramps provided at nearby intersections and driveways
- ADA compliant textured surfaces for wheelchair ramps at upstream and downstream intersections
- Class II bike lane along the southern section of the road but ends just before the bus stop



View of the bus stop



View of the bus stop from across the street

Existing Deficiencies:

- No shelter or bench
- No trash can or recycling bin
- No bicycle racks or lockers
- Red Curb needs repainting

Target

● ● #69



Aerial View of the Bus Stop

Existing Conditions:

- Bus stop currently serves the Red and Blue lines
- Adequate signpost indicating bus stop
- System map, route map and route time table in the vicinity
- Adequate lighting in the street
- Sidewalk along bus stop measures 5'0" (in good condition)
- Bus stop aligned with curb/parking lane in a commercial and residential area
- Quality of road surface is good
- Utility boxes in the vicinity
- Wheelchair ramp provided



View of the bus stop

Existing Deficiencies:

- No shelter or bench (need space for shelter)
- No trash can or recycling bin
- No bicycle facility along the bus route
- No Bicycle racks or lockers
- No red curb along the stop



View of the bus stop from across the street

Target

● ● #70



Aerial View of the Bus Stop

Existing Conditions:

- Bus stop currently serves the Red and Green lines
- Adequate signpost indicating bus stop
- No system map, route map or route time table in the vicinity
- Adequate lighting in the street
- Sidewalk along bus stop measures 5'0" in good condition
- No existing red curb
- Bus stop aligned with curb/parking lane in a commercial and residential area
- Quality of road surface is good
- Utility boxes in the vicinity
- Wheelchair ramps provided at nearby intersections and driveways
- Observed many wheelchair customers waiting for bus



View of the bus stop

Existing Deficiencies:

- No shelter or bench (the fence against the sidewalk limits the room for shelter)
- No trash can or recycling bin
- No bicycle facility along the bus route
- No Bicycle racks or lockers
- No red curb along the stop
- Wheelchair access improvements needed



View of the bus stop from across the street

Veterans Park (Park-n-Ride Lot)

#71



Aerial View of the Bus Stop

Existing Conditions:

- Bus stop currently serves the Green line
- Adequate signpost indicating bus stop
- Effective sidewalk: 3'8"
- Streetlight near bus stop
- Bus stop in residential area
- Red curb: 50'0"
- Quality of road surface/concrete bus pad is good
- Bus will stop aligned with curb/parking lane
- Continuous sidewalk
- Utility boxes near the bus stop area
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- Textured surfaces at wheelchair ramps at intersections



View of the bus Stop

Existing Deficiencies:

- System map, route map, and route time table are missing
- No shelter or bench
- No trash can or recycling bin
- Deteriorating paint on the 50'0" red curb
- No bicycle facility along the bus route
- No bicycle racks or lockers



View of the bus stop in the neighborhood

Veterans Park (Park-n-Ride Lot)

● ● #72



Aerial View of the Bus Stop

Existing Conditions:

- Bus currently serves the Blue line and the Inter-County line
- Bus stop next to a Park-n-Ride lot serving Inter County bus line
- One shelter measuring 11'09" x 2' 10" recessed from the sidewalk
- Space for a wheelchair inside the shelter
- One bench inside shelter measuring 5'2" x 2'8"
- Red curb: 51'8"
- Effective sidewalk: 5'2"
- Adequate wooden signpost indicating bus stop
- Fixed signpost for route map and timetable, includes inter-county map
- Bus stop in recreational and residential area
- Bicycle rack: vertical "Q" poles for two bicycles
- Streetlight near bus stop and lighting in the shelter
- Bus stop aligned with curb/parking lane
- Quality of road surface is good
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- Textured surfaces present on wheelchair ramps at upstream & downstream intersections
- Continuous sidewalk



View of the bus stop



View of the bus stop from across the street

Existing Deficiencies:

- No bicycle facility along the bus route
- No trash can or recycling bin
- Signpost (wooden) inconsistent with the signposts at other bus stop

Memorial Drive & Veterans Park Entrance

#73



Aerial View of the Bus Stop

Existing Conditions:

- Bus stop currently serves the Green line
- Adequate signpost indicating route information
- Effective sidewalk: 5'6"
- Missing route map and timetable
- Streetlight near bus stop
- Bus stop in residential area
- Quality of road surface/concrete bus pad is good
- Bus will stop aligned with curb/parking lane
- Continuous sidewalk
- Bus stop is located mid-block on a lengthy block

Existing Deficiencies:

- No shelter or bench
- No trash can or recycling bin
- No system map, route map and timetable
- No red curb at the bus stop
- No bicycle facility along the bus route
- No bicycle racks or lockers
- Lack of a mid-block crosswalk



View of the bus stop



View of the bus stop from across the street

Memorial Drive & Veterans Park Entrance

#74



Aerial View of the Bus Stop

Existing Conditions:

- Bus stop currently serves the Blue line
- Adequate signpost indicating bus stop
- Effective sidewalk: 5'6" (in good condition)
- Streetlight near bus stop
- Bus stop in residential area
- Quality of road surface/concrete bus pad is good
- Bus will stop aligned with curb/parking lane
- Continuous sidewalk
- Sports complex and parking lot located at the bus stop
- Bus stop is located mid-block on a lengthy block



View of the bus stop

Existing Deficiencies:

- No shelter or bench
- No trash can or recycling bin
- No system map, route map and route timetable
- No red curb at the bus stop
- No bicycle facility along the bus route
- No bicycle racks or lockers
- Lack of a mid-block crosswalk



Bus stop sign showing route information next to Veterans Park parking lot driveway

Sunnyslope School

#75



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serves the Green line
- Adequate signpost along with system map, route map, and route timetable
- Street lighting near the bus stop
- Quality of road surface is in good condition
- Sidewalk along bus stop measures 5'0"
- Red curb along the entire block
- "No Parking" sign on the block
- Office and school land uses around the bus stop
- Bus stop location aligned within travel lane
- Wheelchair ramps are provided
- Textured ramp at this intersection
- Street median in on Memorial Drive



View of the bus stop

Existing Deficiencies:

- Route sign is missing
- No bus shelter or bench
- No trash can or recycling bin
- Tree branches
- No bicycle facility along the bus route
- No bicycle racks or lockers
- This stop is not shown on Google Maps
- No mid-block crosswalk of which creates difficulties for pedestrian to cross



View of the bus stop from across the street

Sunnyslope School

#76



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serves the Blue line in the northbound direction
- Adequate signpost along with system map, route map, and route timetable
- One adequate shelter: 11'6" x 2'6" (mostly clean with minor graffiti)
- The shelter is recessed from sidewalk
- One bench: 8' x 1'6"
- Less street lighting but solar lighting found inside shelter
- Quality of road surface is in good condition
- Sidewalk along bus stop measures 9'3"
- Red curb extends the entire block (in good condition)
- School and offices around the bus stop
- Bus stop location within travel lane
- Wheelchair ramps are provided
- Textured ramp at this intersection
- Street median on Memorial Drive
- May be room for bicycle racks for the school



View of the bus stop

Existing Deficiencies:

- No bus shelter or bench
- No trash can or recycling bin
- No bicycle facility along the bus route
- No bicycle racks or lockers



View of the bus stop from across the street

Memorial Drive & Oak Street

#77



Aerial View of the Bus Stop

Existing Conditions:

- Bus stop currently serves the Green line
- No signage to indicate the bus stop, but survey done per bus driver's comments
- Curbside parking is available on both sides
- Effective sidewalk: 4'0"
- Adequate street lighting
- Bus stop in residential area
- Quality of road surface is good
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- Wheelchair ramps have ADA compliant textured ramps



View of the bus stop from across the street

Existing Deficiencies:

- No signpost found in this location
- No system map, route map, or route timetable
- No shelter or bench
- No trash can or recycling bin
- No red curb at Bus stop
- No bicycle facility along the bus route
- No bicycle racks or lockers

Memorial Drive & Oak Street

#78



Aerial View of the Bus Stop

Existing Conditions:

- Bus stop currently serves the Blue line
- No signage to indicate the bus stop, but survey done per bus driver's comments
- Curbside parking is available on both sides
- Effective sidewalk: 4'0"
- Streetlight near bus stop
- Bus stop in residential area
- Quality of road surface is good
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- Wheelchair ramps have ADA compliant textured ramps



View of the bus stop

Existing Deficiencies:

- No signpost found in this location
- No signage to indicated the bus stop
- No system map, route map, or route timetable
- No shelter or bench
- No trash can or recycling bin
- No red curb at Bus stop
- No bicycle facility along the bus route
- No bicycle racks or lockers



View of the bus stop from the other direction

Mabie Northside

● ● #79



Aerial View of the Bus Stop

Existing Conditions:

- Bus stop currently serves the starting point for the Red and Green lines
- One shelter: 12'6" x 3'6"
- Not enough space for a wheelchair inside the shelter
- One bench: 5'0" x 1'8"
- Adequate signpost in good condition with system map, route map, and route timetable
- Adequate lighting in the street
- Sidewalk along bus stop measures 8'6"
- Red curb along the bus stop measures 52'6" (additional 51'0" after the driveway)
- Quality of road surface is good.
- Wheelchair ramp provided at nearby intersections and driveways
- Mid-block crosswalk 100'0" from bus stop
- Bus stop next to a nursery facility and a hospital across the street
- Newspaper stand next to the shelter
- Bus stop location aligned with curb lane
- Trash lying around in the shelter and back side of the bus stop



View of the bus stop

Existing Deficiencies:

- No trash can or recycling bin
- No bicycle facility along the bus route
- No bicycle racks or lockers
- Shelter may not be wheelchair-friendly



View of the bus stop

Hazel Hawkins

#80



Aerial View of the Bus Stop

Existing Conditions:

- Bus stop currently serves the Blue line eastbound at the Hazel Hawkins Memorial Hospital
- One (1) shelter measures 12'3" x 4'
- One (1) bench: 4'10" x 18"
- Adequate sign post in good condition
- Adequate lighting in the street
- Sidewalk along bus stop measures 4'10"
- Quality of road surface/concrete bus pad is good
- Wheel chair ramp provided
- Shelter is located right next to the hospital driveway
- Red curb at stop
- Trash lying inside and behind the bus stop
- Bus stop location aligned with curb lane



View of the bus stop

Existing Deficiencies:

- No trash can or recycling bin
- No bicycle facility along the bus route
- No bicycle racks or lockers
- Angled shelter may not accommodate wheelchairs



View of the bus stop from across the street

Westward Drive & Memorial Drive

#81



Aerial View of the Bus Stop

Existing Conditions:

- Bus stop currently serves the Red line
- Adequate signpost indicating bus stop
- Bus stop in residential area, hospital in near vicinity
- Quality of road surface/concrete bus pad is good
- Bus will stop aligned with curb/parking lane
- Signpost is located between two (2) trees with low visibility



View of the bus stop

Existing Deficiencies:

- System map, route map, and route timetable are missing
- No shelter or bench
- No trash can or recycling bin
- No red curb near bus stop
- No bicycle facility along the bus route
- No bicycle racks or lockers
- No streetlight near bus stop
- Sidewalk does not exist on both sides
- No wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- No textured surfaces present on both wheelchair ramps at intersections



View of the bus stop from across the street

Sunnyslope School

#82



Aerial view of the bus stop

Existing Conditions:

- Bus stop currently serves the Red line
- No signage to identify the bus stop
- No signpost along with system map, route map, and route timetable
- Street lighting near the bus stop
- Quality of road surface is in good condition
- Sidewalk along bus stop measures 5'0"
- Red curb at stop measures 46'0" (need repainting)
- Residential land use around the bus stop
- Bus stop location aligned with curb/parking lane
- Wheelchair ramps are provided at the upstream and downstream intersections
- ADA compliant textured ramps at nearby intersections



View of the bus stop

Existing Deficiencies:

- No bus shelter or bench
- No signpost along with system map, route map, and route timetable
- No trash can or recycling bin
- No bicycle facility along the bus route
- No bicycle racks or lockers



View of the bus stop

4th Street & San Benito Street

#83



Aerial View of the Bus Stop

Existing Conditions:

- Bus stop serves the Green line
- Adequate signpost indicating bus stop
- Signpost shared with parking garage signs
- System map, route map, and route timetable in near vicinity
- Two (2) bicycle racks
- Utility boxes near the bus stop area
- Effective sidewalk: 8'0"
- No parking in both directions
- Streetlight nearby and lamppost near bus stop
- Bus stop in commercial area
- Red curb: 280'0"
- Bus will stop aligned with curb/parking lane
- Quality of road surface/concrete bus pad is good
- Wheelchair ramps provided at all corners of adjacent side streets, driveways, and crosswalks
- Continuous sidewalk
- A parking space found painted as red curb
- This stop is not marked on the LTA map



View of the bus stop



View of the bus stop from across the street

Existing Deficiencies:

- No shelter or bench
- No trash can or recycling bin
- No bicycle facility along the bus route
- Deteriorating paint on the 280'0" red curb
- No textured surfaces at wheelchair ramps at upstream intersections

Caltrain/Greyhound (Gilroy Station)

#84



Aerial View of the Bus Stop

Existing Conditions:

- Bus stop currently serves the Inter-County line
- Bus stop located in the Gilroy Caltrain Station parking lot
- One adequate shelter
- One adequate bench
- Bus stop sharing an exclusive bus bay serving VTA
- Trash can next to shelter
- Signpost in good condition
- Timetable in good condition
- Adequate lighting in the station
- Sidewalk along bus stop measures 10'0"
- Bike racks are available
- Quality of road surface/concrete bus pad is good.
- Wheelchair ramp provided
- Textured surfaces present at all the ramps at intersection

Existing Deficiencies:

- No red curb at stop but it's in an exclusive bus bay



View of the Bus Stop



View of the Bus Stop from across the Street

Gavilan College

#85



Aerial View of the Bus Stop

Existing Conditions:

- Bus stop currently serves the Inter-County line
- One (1) adequate shelter
- One (1) bench: 7' x 1' (need for repainting)
- One (1) trash can on the side of the shelter (in good condition)
- Route timetable available
- Bike racks available for 10 bicycles
- Adequate lighting in the street
- Sidewalk along bus stop measures 9'0"
- Wheelchair ramp provided
- This stop is shared with VTA



View of the bus stop

Existing Deficiencies:

- No system map or route map
- No recycling bin
- No bicycle facility along the bus route
- No bicycle lockers



Potential need for crosswalk for pedestrians
from the other side of the campus

Anzar High School

#86



Aerial View of the Bus Stop

Existing Conditions:

- Bus stop currently serves the Inter-County line in the City of San Juan Bautista
- Route timetable in near vicinity
- Bus stop location aligned with curb lane
- Adequate lighting along the sidewalk
- Red curb at stop measures 220'0"
- Sidewalk along bus stop measures 7'6"
- The bus stop is spacious and has room for a shelter and benches

Existing Deficiencies:

- No bus shelter or bench
- No trash can or recycling bin
- No bicycle facility along the bus route
- No bicycle racks or lockers
- No wheelchair ramp
- No system map or route map



View of the bus stop



View of the bus stop from across the street



Aerial View of the Bus Stop

Existing Conditions:

- Bus stop currently serves the Inter-County line in the City of San Juan Bautista
- One (1) bench, repaint needed (park bench adjacent to the bus stop)
- One (1) trash can
- Route timetable available
- Bike racks available for approximately six (6) bicycles
- Adequate lighting in the street
- Sidewalk along bus stop measures 4'6"
- Red curb at stop measures 40'0"
- Bus stop location aligned with curb lane
- Wheelchair ramp provided



View of the Bus Stop

Existing Deficiencies:

- System map, route map, and route timetable are missing
- No bus shelters
- No recycling bin
- No bicycle facility along the bus route
- No bicycle lockers
- No system map or route map



View of the Bus Stop from across the Street

3.0 PUBLIC OUTREACH

In consultation with the County staff, TJKM conducted a rider survey and an operator survey aimed at evaluating the existing conditions around the existing bus stops and developing recommendations to improve transit experience.

3.1 RIDER SURVEY RESULTS

The purpose of the Rider Surveys was to receive input from the LTA bus riders on their experience in using the bus stops and suggestions for improvements. The surveys were conducted in the City of Hollister on Tuesday, March 15, 2016, from 7:00 am to 3:00 pm. During this duration, 14 responses were collected from the transit users (eight in the morning and six in the afternoon). The survey locations included bus stops near Target, 4th & San Benito, Hazel Hawkins Memorial Hospital, and on a Green Line bus in the morning. On the day of the survey, mostly students and elderly or people with disabilities using walkers and wheelchairs were observed at bus stops. Many of the riders spoke only Spanish. The majority of riders are destined to/from school (including Gavilan College), commute to/from work and running errands. The following are the rider survey responses:

Question 1. How often do you take the LTA bus?

- ▶ Over five times a week (7)
- ▶ Once or Twice a day (5)
- ▶ Over ten times a month (2)

Question 2. Which LTA bus routes do you often ride? Please check all that apply.

- ▶ Green Line (6)
- ▶ Inter County Line (5)
- ▶ Blue Line (4)
- ▶ Red Line (3)

Question 3. For what purpose do you typically take the LTA bus?

- ▶ Shopping (7)
- ▶ School (6)
- ▶ Other (4) – Appointments
- ▶ Work (3)
- ▶ Recreational (1)

Question 4. Are the route signs, schedules and maps at the bus stops accurate and helpful?

- ▶ Always (12)
- ▶ Most stops (2)
- ▶ Very few stops (0)

Rider Comment: Yes very helpful. I love the service / more night stops for Gavilan

Question 5. What are the major concerns/deficiencies with the LTA bus stops?

- ▶ Target bus stop needs to be improved (1)
- ▶ Mission Oaks bus stops needs to be improved (1)

Question 6. For the LTA bus stops, what are the top improvements that you would consider as priority? For example, route signs, maps & schedules, bus shelter, benches, trash/recycle bins, bicycle racks, etc.



- ▶ More benches (1)
- ▶ Maps and Schedules (1)
- ▶ Routes (1)
- ▶ Trash/Recycle Bins (1)

Question 7. List the top four LTA bus stops that you often use:

- ▶ San Benito & 4th (6)
- ▶ Gavilan College (5)
- ▶ Safeway (2)
- ▶ Target (2)
- ▶ Mabie Northside (1)
- ▶ Mission Oaks (1)
- ▶ Green, Blue, some Red (1)
- ▶ Hazel Hawkins Hospital (1)

Question 8. For the above listed bus stops, what improvements would you recommend to enhance the rider experience?

- ▶ Seating (1)

Question 9. Provide additional comments below, including any comments regarding a specific bus stop. Please provide the bus route, stop # or general location of the bus stop.

- ▶ More stops on Memorial

3.2 OPERATOR SURVEY RESULTS

The operator survey were aimed at assessing the existing deficiency of the bus stops and amenities from the operator perspective. These surveys was conducted in two ways: an on-site interview with the operators on March 15, 2016 and survey forms distributed to the dispatch staff. The following are the operator survey responses:

Question 1. How long have you been driving a bus on the LTA system?

- ▶ Less than two years (2)
- ▶ Two to five years (0)
- ▶ Over five years (1)

Question 2. Are you a full-time operator or part-time?

- ▶ Full-time (1)
- ▶ Part-time (2)

Question 3. In your experience how often the bus stops display the correct route sign on the signpost?

- ▶ Always (0)
- ▶ Most stops (3)
- ▶ Very few stops (0)

Question 4. Often times, bus stops are located to serve the passengers but may not be in the best location for easy maneuvering for the buses. The location of the bus stops are most appropriate for:

- ▶ Bus drivers – Always (1); Most stops (2); Very few stops (0)
- ▶ Passengers – Always (0); Most stops (1); Very few stops (1)



Question 5. Are the LTA bus stops wheelchair friendly?

- ▶ Yes (0)
- ▶ No (1)
- ▶ Somewhat (2)

Question 6. How many wheelchair passengers do you pick-up or drop-off on average in a week? (Count a return journey as two trips.)

- ▶ None (0)
- ▶ One to two times a day (0)
- ▶ Less than five times a week (2)
- ▶ Less than ten times a month (1)

Question 7. Many stops do not have red curb or NO PARKING signs restricting vehicle parking. How often do you encounter vehicles parked at a bus stop, requiring you to pick-up or drop-off passengers away from the stop?

- ▶ One to two times a day (2)
- ▶ Less than five times a week (0)
- ▶ Less than ten times a month (1)

Question 8. How often do you receive feedback from a passenger (complaint, suggestions or kudos)?

- ▶ About once a day (2)
- ▶ Less than five times a week (1)
- ▶ Less than ten times a month (0)

Question 9. Based upon the rider feedback, which of the following are most important to riders?

- ▶ Rank 1 – Route sign on a post
- ▶ Rank 2 – Bus shelter
- ▶ Rank 3 – System map showing all routes and bus stops
- ▶ Rank 4 – Bus bench
- ▶ Rank 5 – Trash cans
- ▶ Rank 6 – Bike racks

Question 10. What are the major concerns/deficiencies with the LTA bus stops?

- ▶ No concrete pads for wheelchairs/walkers
- ▶ Red curb not long enough
- ▶ Overhanging tree limbs
- ▶ Signs missing
- ▶ Shelter
- ▶ Bench
- ▶ Drop-off sometimes have to be in the parking lots (the stops by Quick Stop and Veteran's Memorial Park)

Question 11. What are the improvements that should be considered?

- ▶ Benches
- ▶ Bus shelters
- ▶ Better markings
- ▶ Adequate signs



- ▶ Shelter/bench
- ▶ Cleanliness
- ▶ Extend sidewalk on San Juan

Question 12. List top bus stops where you pick up the most passengers:

- ▶ Mabie Northside
- ▶ High school
- ▶ 4th and San Benito
- ▶ 4th and San Benito
- ▶ Mission Oaks
- ▶ Veteran's Memorial Park

Question 13. List the top bus stops that should be considered priority for improvements:

- ▶ Target
- ▶ Safeway
- ▶ K-Mart
- ▶ Mission Oaks
- ▶ Memorial/Meridian
- ▶ Briggs
- ▶ Stops on San Juan Road

Question 14. Provide additional comments below, including any comments regarding a specific bus stop. Please provide the route #, stop # or general location of the stop.

- ▶ Green Line on 4th & San Benito southeast corner: remove bus stop sign for Red Line.
- ▶ 4th & San Benito: needs to have "No Parking" sign.

The following summarizes some valuable inputs from the three completed operator surveys that would help better understand the existing conditions.

- ▶ Bus stop on southeastern corner of 4th & San Benito shows Green Line on route sign while Green Line does not stop here.
- ▶ Additional stops suggested on:
 - a. San Juan Road between Graf Road and Miller Road
 - b. San Juan Road between Felice Drive and Line Street to accommodate users destined for Mabie Clinic
 - c. Hillock Drive between Target and Safeway
- ▶ Tree trimming needed for Green Line stop at West Street and San Juan Road
- ▶ There is a bus shelter not in use near Safeway on Ladd Lane, causing confusion for users (usually shoppers carrying groceries).
- ▶ The following bus stops are frequently used by wheelchair users but the stops need some improvements to accommodate them. **Figures 5 and 6** illustrate the lack of sufficient space on the sidewalk for wheelchairs.
 - a. #14. Graf Road and Central Avenue
 - b. #15. Miller Road and Central Avenue
 - c. #21. Felice Drive and San Juan Road (Health Center)
 - d. #24. College Street and San Juan Road
 - e. #35. Meridian Street and Recht Street
 - f. #68. Safeway
 - g. #70. Target

Figure 5: Existing Typical Wheelchair Pad



Figure 6: Inadequate Sidewalk for Wheelchairs



The following summarizes some critical elements mentioned in the surveys:

Signage

- ▶ The result indicates that the drivers find route signs on the signpost are correct at most bus stops.
- ▶ They also suggested that some signposts are currently missing, such as one between Target and Kmart.

Red Curbs

- ▶ Adequate length of red curb and parking enforcement are needed to ensure buses have enough space and to prevent other vehicles from occupying bus stops.

Wheelchair Accommodation

- ▶ Some driver suggested that pick up/drop-off wheelchair passengers accounts for approximately 80 times a month.
- ▶ The bus stop in San Juan Bautista needs a sidewalk or flat surface to accommodate wheelchairs.



3.3 CONCLUSIONS FROM SURVEYS

The rider and operator surveys have provided valuable input, especially with the deficiencies or improvements needed for specific bus stops. Some of the feedback is summarized in **Table 3** below:

Table 3: Conclusions from the Surveys

Description	Bus Stop Location
Most frequented bus stops by riders:	1. San Benito Avenue & 4th Street (#29)
	2. Gavilan College (#85)
	3. Safeway (#68)
Most frequented bus stops by wheelchair users:	1. Graf Road and Central Avenue (#14)
	2. Miller Road and Central Avenue (#15)
	3. Felice Drive and San Juan Road (Health Center) (#21)
Top three bus stops for improvements:	1. San Benito Avenue & 4th Street (#29)
	2. Gavilan College (#85)
	3. Safeway (#68)
Improvements that are most important to riders:	1. Route sign on a post
	2. Bus shelters
	3. System map showing all routes and bus stops
Improvements that are most important to riders:	1. San Juan Road between Graf Road and Miller Road
	2. San Juan Road between Felice Drive and Line Street to accommodate users destined for Mabie Clinic
	3. Hillock Drive between Target and Safeway

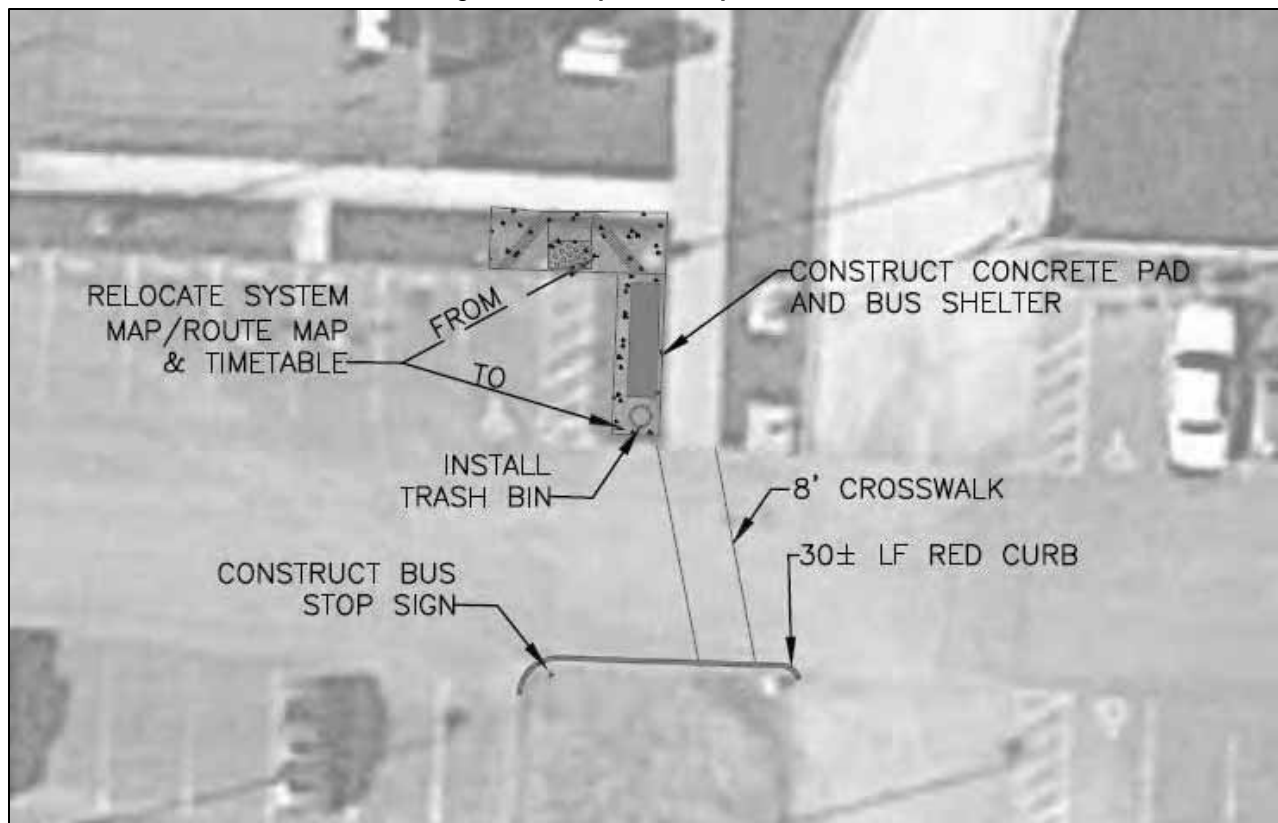
4.0 CONCEPTUAL PLANS AND PRELIMINARY COST ESTIMATES

Following bus stop inventory collection, public outreach and evaluation, the next step in this project was preparation of preliminary, conceptual engineering improvement plans and cost estimates for all 87 bus stops. This is aimed at providing sufficient engineering details to enable the LTA for funding grants and budgeting.

4.1 CONCEPTUAL PLAN

A conceptual plan for each bus stop was developed by the TJKM design team to identify physical improvement required based on the inventory and existing deficiencies. Items considered include shelters, benches, trash/recycling bins, solutions to bus stop signs, detail modifications on signpost, length of red curb painting, potential locations for crosswalks, potential locations for bus pads, ADA compliant ramps, necessary improvements for sidewalks, etc. **Figure 7** below gives an example of the conceptual plans. **Appendix A** includes the detailed conceptual plans for each bus stop.

Figure 7: Sample Conceptual Plan





4.2 PRELIMINARY COST ESTIMATES

Preliminary cost estimates for each bus stop are developed presented in this section. The estimates were completed based on the items recommended in the conceptual plans. The total costs of proposed improvements is approximately \$2.75 million. Out of the \$2.75 million, \$1.12 million are considered as improvements for amenities, and the rest of 1.6 million dollars are subject to city infrastructure improvements, of which requires approval from the City of Hollister. Red curb painting, signage, and sidewalk extension and improvement are in this category. **Table 4** summarizes assumption created by the TJKM team, presented in cost per item unit. These unit prices were used in the calculation of preliminary cost estimates. **Table 5** show the cost estimates for each individual bus stop. In **Appendix A**, along with the conceptual plans, the preliminary cost estimates for each bus stop are included.

Table 4: Cost Estimate Summary for Amenities

Amenity	Unit	Unit Cost	Quantity	Total
New Bus Shelters	EA	\$15,000	77	\$1,155,000
New Benches	EA	\$2,000	73	\$146,000
New Trash/Recycle Bins	EA	\$500	74	\$37,000
Bus Stop Sign Related				
Install New Bus Stop Sign	EA	\$550	17	\$9,350
Relocate Bus Stop Sign	EA	\$200	7	\$1,400
Add New Map to Existing Sign	EA	\$50	32	\$1,600
Total Costs for Amenities				\$1,350,350
Estimates for Other Improvements*				\$1,631,124
Total Cost Estimates				\$2,751,174
Percent of Total Costs for Amenities				49%

* Installing/repainting new curbs, reconstruction of sidewalks, installing new concrete bus pad, etc.



Table 5: Cost Estimate Summary by Bus Stop

Bus Stop #	Name of Bus Stop	Cost Estimate
1	County Corrections	\$43,869.00
2	Child Support Services	\$33,645.00
3	Apollo Way & Bert Drive	\$75,795.00
4	Fallon Road & Bert Drive	\$50,145.00
5	Fallon Road & Lana Way	\$50,182.50
6	San Felipe Road & Flynn Road	\$59,992.50
7	1111 San Felipe	\$8,685.00
8	San Felipe Road & Gateway Drive	\$50,175.00
9	San Felipe Road & Flora Avenue	\$28,260.00
10	Post Office	\$26,737.50
11	DMV	\$29,782.50
12	Rustic Street (SB)	\$29,107.50
13	Rustic Street (NB)	\$4,755.00
14	Central Avenue & Graf Road	\$180.00
15	Central Avenue & Miller Road	\$27,277.50
16	Central Avenue & Felice Drive	\$49,185.00
17	San Juan Road & Miller Road	\$37,140.00
18	Mission Oaks	\$34,987.50
19	San Juan Road & Rajkovich Way (SB)	\$53,865.00
20	San Juan Road & Rajkovich Way (NB)	\$33,615.00
21	Health Foundation	\$270.00
22	4th Street & Line Street	\$6,345.00
23	4th Street & College Street (WB)	\$49,350.00
24	4th Street & College Street (EB)	\$29,694.00
25	4th Street & West Street (WB)	\$27,570.00
26	4th Street & West Street (EB)	\$26,670.00
27	4th Street & San Benito Street (SB)	\$30,811.50
28	4th Street & San Benito Street (NB)	\$1,861.50
29	4th Street & San Benito Street (WB)	\$3,045.00
30	4th Street & San Benito Street (EB)	\$26,557.50
31	3rd Street & McCray Street (SB)	\$28,755.00
32	3rd Street & McCray Street (NB)	\$36,855.00
33	Meridian Street & McCray Road	\$10,807.50
34	Meridian Street & Chappell Road	\$31,830.00
35	Meridian Street & Recht Street (EB)	\$30,975.00
36	Meridian Street & Recht Street (WB)	\$30,675.00
37	Meridian Street & Memorial Drive (SB)	\$34,875.00
38	Meridian Street & Memorial Drive (NB)	\$26,670.00
39	Summer Drive & South Street (SB)	\$8,997.00
40	Summer Drive & South Street (NB)	\$8,085.00
41	South Street & Kathryn Drive (WB)	\$33,262.50
42	South Street & Kathryn Drive (EB)	\$33,675.00
43	South Street & Westside Boulevard (WB)	\$43,161.00
44	South Street & Westside Boulevard (EB)	\$98,670.00



Table 5 (Continued): Cost Estimate Summary by Bus Stop

Bus Stop #	Name of Bus Stop	Cost Estimate
45	R.O. Hardin (NB)	\$2,190.00
46	R.O. Hardin (SB)	\$4,365.00
47	Line Street & Apricot Lane (SB)	\$17,602.50
48	Line Street & Apricot Lane (NB)	\$3,307.50
49	The Terraces (WB)	\$375.00
50	The Terraces (EB)	\$1,080.00
51	Nash Road & Powell Street (EB)	\$50,175.00
52	Nash Road & Powell Street (WB)	\$51,315.00
53	Nash Road & Monterey Street	\$27,300.00
54	San Benito High School	\$30,090.00
55	San Benito Street & Richardson Drive	\$4,755.00
56	San Benito Street & E Park Street (SB)	\$57,630.00
57	San Benito Street & E Park Street (NB)	\$47,805.00
58	San Benito Street & Hawkins Street (SB)	\$74,805.00
59	San Benito Street & Hawkins Street (NB)	\$47,205.00
60	San Benito Street & 7th Street	\$46,500.00
61	Veterans Hall	\$32,182.50
62	E Park Street & Sally Street	\$60,307.50
63	E Park Street & Rancho Drive	\$1,942.50
64	Tres Pinos Road & Rancho Drive	\$49,020.00
65	Union Bank	\$30,675.00
66	Tres Pinos Road & Rancho Drive (Hollister Shopping Center)	\$66,247.50
67	KMART	\$18,000.00
68	Safeway	\$35,850.00
69	Target (SB)	\$52,747.50
70	Target (NB)	\$53,422.50
71	Veterans Park (SB)	\$45,675.00
72	Veterans Park (Park-N-Ride Lot)	\$4,500.00
73	Memorial Drive & Veterans Park (SB)	\$50,400.00
74	Memorial Drive & Veterans Park (NB)	\$50,400.00
75	Sunnyslope School (SB)	\$50,850.00
76	Sunnyslope School (NB)	\$150.00
77	Memorial Drive & Oak Street (SB)	\$30,630.00
78	Memorial Drive & Oak Street (NB)	\$44,850.00
79	Mabie Northside	\$4,500.00
80	Hazel Hawkins	\$1,125.00
81	Westward Drive & Memorial Drive	\$47,025.00
82	Sunnyslope School	\$50,400.00
83	4th Street & San Benito Street (EB)	\$35,700.00
84	Caltrain/Greyhound (Gilroy Station)	\$0.00
85	Gavilan College	\$1,050.00
86	Anzar High School	\$30,000.00
87	Abbe Park	\$50,175.00
TOTAL COST ESTIMATES:		\$2,751,174.00

5.0 PRIORITY ANALYSIS FOR IMPROVEMENTS

The purpose of the priority analysis is to divide the improvement plan into phases such that a clear funding and construction timelines for each phase can be developed. TJKM engineering staff developed a scoring system that can further determine the order of bus stops to be improved. The result can be used in the implementation phase when potential funding is granted.

5.1 METHODOLOGY

In order to develop a scoring system that can best prioritize the bus stops for improvements, the team has looked into various factors based upon experience and the result from public outreach. The four major elements are evaluated and given weights based on their significance to the project – housing density, median household income, population of age greater or equal to 60, and points of interests. For each bus stop, a 1/8th mile radius was considered appropriate walking distance, which is used throughout the cluster analysis.

HOUSING DENSITY: The U.S. Census 2010 was used to determine housing density within the study area. The data was analyzed at the Census block level. **Figure 8** illustrates the levels of housing density ranging from zero to greater than 20 units per acre. Points were given such that blocks with higher housing density are given higher scores.

MEDIAN HOUSEHOLD INCOME: The U.S. Census American Community Survey 2014 Five-year Estimate was used to determine the household income within the study area. The data was analyzed at the Census block group level. It was assumed that, in California, mid- low-income groups would have higher tendency to use transit services. The annual median household income ranges from 24,000 dollars to greater than 140,000 dollars within the study area. The block groups with lower income were allocated with more points. **Figure 9** illustrates the bus stops associated with median household income.

POPULATION AGE GREATER OR EQUAL TO 60: The U.S. Census American Community Survey 2014 Five-year Estimate was used to determine the population of age greater or equal to 60. Data was analyzed at the Census block group level. According to valuable inputs from the County Express bus operators, the elderly makes up the majority of ridership of the County Express. Thus, this age group was used to indicate elder population within the study area. The higher number of the old population within that block group, the higher point was received. **Figure 10** illustrates the bus stops locations associated with the population of age 60 or above.

POINTS OF INTEREST: Google Maps was used in determining points of interests within the study area. Schools, medical centers, clinics, commercial banks, grocery stores, and other potential destinations were considered associated with the ridership of the County Express. Number of points within the 1/8th mile radius of each bus was interpreted as the level of transit activities. **Figure 11** illustrates the bus stops with regard to the points of interests within the 1/8th mile radius.

Table 6 summarizes the evaluation criteria used in the priority analysis.



Table 6: Evaluation Criteria

Criteria	Description	Source of Data	Range	Points
Housing Density	Housing unit per acre at a Census block level.	U.S. Census Bureau, 2010 Census	0 - 5	0
			5 - 10	1
			10-20	3
			>20	5
Median Household Income	Median household income at a Census block group level.	2010-2014 American Community Survey (ACS) 5-year estimate	> \$140K	0
			\$120 - 140K	0
			\$85 - 120K	1
			\$60 - 85K	3
Age > 60	Age of population greater or equal to 60 at a Census block group level.	2010-2014 American Community Survey (ACS) 5-year estimate	\$24 - 60K	5
			1 - 150	1
			150 - 180	2
			180 - 200	3
Point of Interest	Medical Centers, Clinics, Schools, Commercial Banks, Departmental Stores, etc. up to 1/4th mile of each bus stop.	Google Maps	> 200	5
			1 point each for every Point of Interest within 1/4th mile of bus stop.	

Figure 8: Housing Density

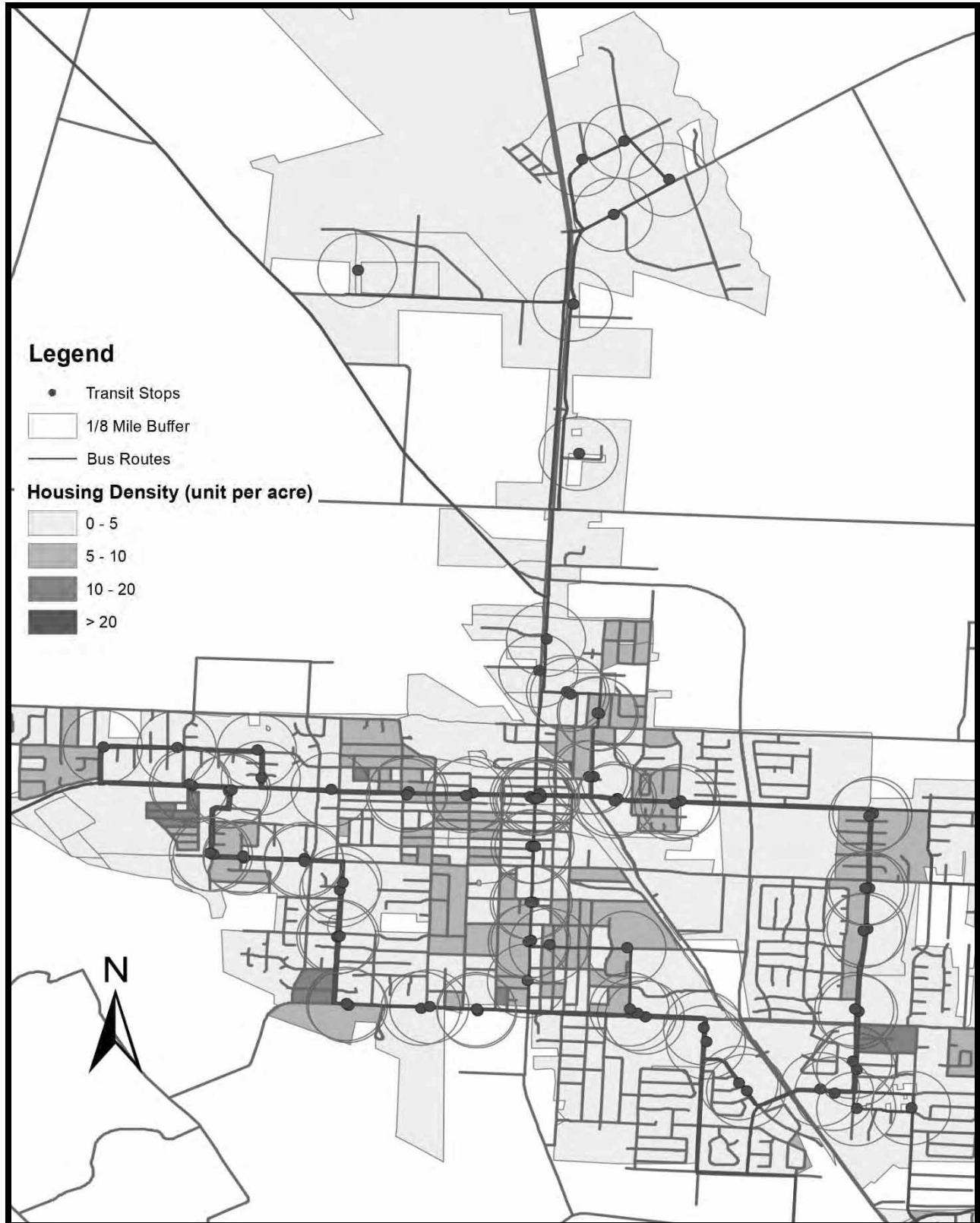


Figure 9: Median Household Income

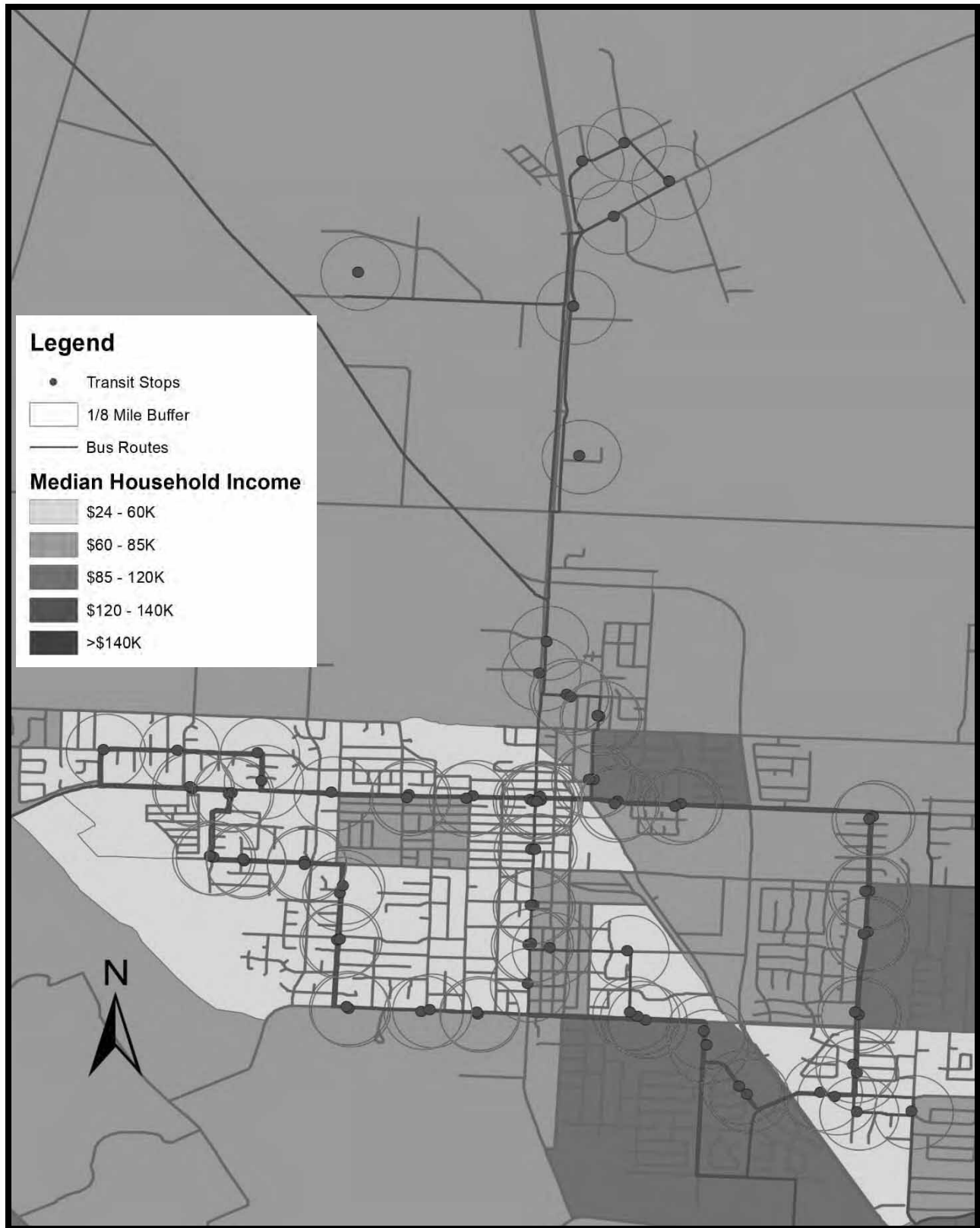
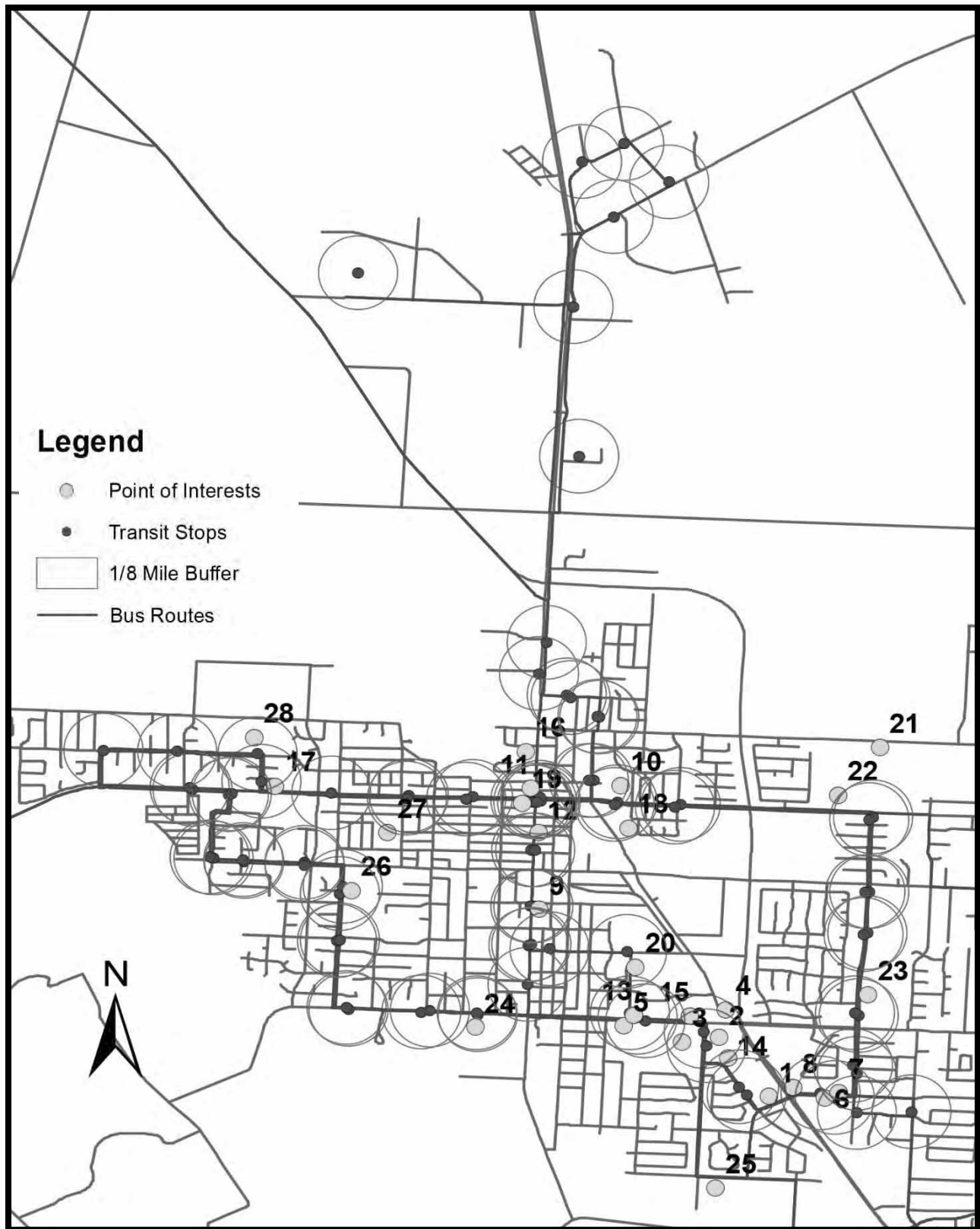


Figure 10: Population of Age Greater or Equal to 60



Figure 11: Points of Interest





5.2 RESULTS

Table 7 summarizes the analysis and scores given to each bus stop. In order to make a fair comparison between bus stops, the four Inter County bus stops (84, 85, 86, and 87) that are outside the City of Hollister limits are not included in this analysis. This is done to avoid comparing the housing densities and points of interests for different regions. Furthermore, these four inter-county bus stops should be considered a top priority for improvements as they serve a large number of regular commuters using the inter-county buses. It should be noted that LTA is constructing a new bus stop near Abbe Park in San Juan Bautista.



Table 7: Scoring – Bus Stops for Improvements

Bus Stop #	Name of Bus Stop	Evaluation Criteria				
		Housing Density	Median Household Income	Population Age > 60	Point of Interests	Total Score
1	County Corrections	0	3	1	0	4
2	Child Support Services	0	3	5	0	8
3	Apollo Way & Bert Drive	0	3	5	0	8
4	Fallon Road & Bert Drive	0	3	5	0	8
5	Fallon Road & Lana Way	0	3	5	0	8
6	San Felipe Road & Flynn Road	0	3	5	0	8
7	1111 San Felipe	0	3	5	0	8
8	San Felipe Road & Gateway Drive	0	3	5	0	8
9	San Felipe Road & Flora Avenue	0	3	5	0	8
10	Post Office	1	3	5	0	9
11	DMV	1	3	5	0	9
12	Rustic Street (SB)	1	3	5	0	9
13	Rustic Street (NB)	1	3	5	0	9
14	Central Avenue & Graf Road	1	5	5	0	11
15	Central Avenue & Miller Road	0	5	5	0	10
16	Central Avenue & Felice Drive	0	5	5	2	12
17	San Juan Road & Miller Road	3	5	5	0	13
18	Mission Oaks	3	5	5	0	13
19	San Juan Road & Rajkovich Way (SB)	3	5	5	1	14
20	San Juan Road & Rajkovich Way (NB)	3	5	5	1	14
21	Health Foundation	0	5	5	1	11
22	4th Street & Line Street	1	5	5	0	11
23	4th Street & College Street (WB)	1	5	5	1	12
24	4th Street & College Street (EB)	1	5	5	1	12
25	4th Street & West Street (WB)	1	5	2	0	8
26	4th Street & West Street (EB)	1	5	2	0	8
27	San Benito Street & 4th Street (SB)	1	5	2	3	11
28	4th Street & San Benito Street (NB)	1	5	2	3	11
29	4th Street & San Benito Street (WB)	1	5	2	3	11
30	4th Street & San Benito Street (EB)	1	5	2	3	11
31	3rd Street & McCray Street (SB)	1	5	5	1	12
32	3rd Street & McCray Street (NB)	1	5	5	1	12
33	Meridian Street & McCray Road	1	5	5	2	13
34	Meridian Street & Chappell Road	1	5	5	2	13
35	Meridian Street & Recht Street (EB)	1	3	1	0	5
36	Meridian Street & Recht Street (WB)	1	3	1	0	5
37	Memorial Drive & Meridian Street (SB)	1	3	1	1	6
38	Meridian Street & Memorial Drive (NB)	1	3	1	1	6
39	Summer Drive & South Street (SB)	3	5	2	0	10
40	Summer Drive & South Street (NB)	3	5	2	0	10
41	Kathryn Drive & South Street (WB)	3	5	2	0	10
42	South Street & Kathryn Drive (EB)	3	5	2	0	10



Table 7 (Continued): Scoring – Bus Stops for Improvements

Bus Stop #	Name of Bus Stop	Evaluation Criteria				
		Housing Density	Median Household Income	Population Age > 60	Point of Interests	Total Score
43	South Street & Westside Boulevard (WB)	0	5	2	0	7
44	South Street & Westside Boulevard (EB)	0	5	2	0	7
45	R.O. Hardin (NB)	0	5	2	1	8
46	R.O. Hardin (SB)	0	5	2	1	8
47	Line Street & Apricot Lane (SB)	3	5	2	0	10
48	Line Street & Apricot Lane (NB)	3	5	2	0	10
49	The Terraces (WB)	3	5	5	0	13
50	The Terraces (EB)	3	5	5	0	13
51	Nash Road & Powell Street (EB)	1	5	5	0	11
52	Nash Road & Powell Street (WB)	1	5	5	0	11
53	Nash Road & Monterey Street	3	5	5	1	14
54	San Benito High School	3	5	5	1	14
55	San Benito Street & Richardson Drive	3	5	5	0	13
56	San Benito Street & E Park Street (SB)	3	5	1	1	10
57	San Benito Street & E Park Street (NB)	3	5	1	1	10
58	San Benito Street & Hawkins Street (SB)	1	5	1	1	8
59	San Benito Street & Hawkins Street (NB)	1	5	1	1	8
60	San Benito Street & 7th Street	1	5	2	1	9
61	Veterans Hall	1	5	2	1	9
62	E Park Street & Sally Street	3	5	1	1	10
63	E Park Street & Rancho Drive	1	5	3	1	10
64	Tres Pinos Road & Rancho Drive	1	5	5	2	13
65	Union Bank	1	5	5	2	13
66	Tres Pinos Road & Rancho Drive (Hollister Shopping Center)	1	5	5	3	14
67	KMART	0	5	5	5	15
68	Safeway	0	5	5	5	15
69	Target (SB)	0	1	5	2	8
70	Target (NB)	0	1	5	3	9
71	Veterans Park (SB)	1	3	5	0	9
72	Veterans Park (Park-N-Ride Lot)	1	3	5	0	9
73	Memorial Drive & Veterans Park (SB)	1	3	5	0	9
74	Memorial Drive & Veterans Park (NB)	1	3	5	0	9
75	Sunnyslope School (SB)	3	5	5	1	14
76	Sunnyslope School (NB)	3	5	5	1	14
77	Memorial Drive & Oak Street (SB)	3	5	5	2	15
78	Memorial Drive & Oak Street (NB)	3	5	5	2	15
79	Mabie Northside	0	5	5	3	13
80	Hazel Hawkins	0	5	5	3	13
81	Westward Drive & Memorial Drive	0	5	5	2	12
82	Sunnyslope School	0	5	5	0	10
83	4th Street & San Benito Street (EB)	1	5	2	3	11



5.3 RANKING

Table 8 lists the bus stops by ranking based on the above discussed evaluation criteria.



Table 8: Ranking – Bus Stops for Improvements

Bus Stop #	Name of Bus Stop	Evaluation Criteria					Ranking
		Housing Density	Median Household Income	Population Age > 60	Point of Interests	Total Score	
67	KMART	0	5	5	5	15	1
68	Safeway	0	5	5	5	15	2
77	Memorial Drive & Oak Street (SB)	3	5	5	2	15	3
78	Memorial Drive & Oak Street (NB)	3	5	5	2	15	4
19	San Juan Road & Rajkovich Way (SB)	3	5	5	1	14	5
20	San Juan Road & Rajkovich Way (NB)	3	5	5	1	14	6
53	Nash Road & Monterey Street	3	5	5	1	14	7
54	San Benito High School	3	5	5	1	14	8
66	Tres Pinos Road & Rancho Drive (Hollister Shopping Center)	1	5	5	3	14	9
75	Sunnyslope School (SB)	3	5	5	1	14	10
76	Sunnyslope School (NB)	3	5	5	1	14	11
17	San Juan Road & Miller Road	3	5	5	0	13	12
18	Mission Oaks	3	5	5	0	13	13
33	Meridian Street & McCray Road	1	5	5	2	13	14
34	Meridian Street & Chappell Road	1	5	5	2	13	15
49	The Terraces (WB)	3	5	5	0	13	16
50	The Terraces (EB)	3	5	5	0	13	17
55	San Benito Street & Richardson Drive	3	5	5	0	13	18
64	Tres Pinos Road & Rancho Drive	1	5	5	2	13	19
65	Union Bank	1	5	5	2	13	20
79	Mabie Northside	0	5	5	3	13	21
80	Hazel Hawkins	0	5	5	3	13	22
16	Central Avenue & Felice Drive	0	5	5	2	12	23
23	4th Street & College Street (WB)	1	5	5	1	12	24
24	4th Street & College Street (EB)	1	5	5	1	12	25
31	3rd Street & McCray Street (SB)	1	5	5	1	12	26
32	3rd Street & McCray Street (NB)	1	5	5	1	12	27
81	Westward Drive & Memorial Drive	0	5	5	2	12	28
14	Central Avenue & Graf Road	1	5	5	0	11	29
21	Health Foundation	0	5	5	1	11	30
22	4th Street & Line Street	1	5	5	0	11	31
27	San Benito Street & 4th Street (SB)	1	5	2	3	11	32
28	4th Street & San Benito Street (NB)	1	5	2	3	11	33
29	4th Street & San Benito Street (WB)	1	5	2	3	11	34
30	4th Street & San Benito Street (EB)	1	5	2	3	11	35
51	Nash Road & Powell Street (EB)	1	5	5	0	11	36
52	Nash Road & Powell Street (WB)	1	5	5	0	11	37
83	4th Street & San Benito Street (EB)	1	5	2	3	11	38
15	Central Avenue & Miller Road	0	5	5	0	10	39
39	Summer Drive & South Street (SB)	3	5	2	0	10	40
40	Summer Drive & South Street (NB)	3	5	2	0	10	41
41	Kathryn Drive & South Street (WB)	3	5	2	0	10	42



Table 8 (Continued): Ranking – Bus Stops for Improvements

Bus Stop #	Name of Bus Stop	Evaluation Criteria					Ranking
		Housing Density	Median Household Income	Population Age > 60	Point of Interests	Total Score	
42	South Street & Kathryn Drive (EB)	3	5	2	0	10	43
47	Line Street & Apricot Lane (SB)	3	5	2	0	10	44
48	Line Street & Apricot Lane (NB)	3	5	2	0	10	45
56	San Benito Street & E Park Street (SB)	3	5	1	1	10	46
57	San Benito Street & E Park Street (NB)	3	5	1	1	10	47
62	E Park Street & Sally Street	3	5	1	1	10	48
63	E Park Street & Rancho Drive	1	5	3	1	10	49
82	Sunnyslope School	0	5	5	0	10	50
10	Post Office	1	3	5	0	9	51
11	DMV	1	3	5	0	9	52
12	Rustic Street (SB)	1	3	5	0	9	53
13	Rustic Street (NB)	1	3	5	0	9	54
60	San Benito Street & 7th Street	1	5	2	1	9	55
61	Veterans Hall	1	5	2	1	9	56
70	Target (NB)	0	1	5	3	9	57
71	Veterans Park (SB)	1	3	5	0	9	58
72	Veterans Park (Park-N-Ride Lot)	1	3	5	0	9	59
73	Memorial Drive & Veterans Park (SB)	1	3	5	0	9	60
74	Memorial Drive & Veterans Park (NB)	1	3	5	0	9	61
2	Child Support Services	0	3	5	0	8	62
3	Apollo Way & Bert Drive	0	3	5	0	8	63
4	Fallon Road & Bert Drive	0	3	5	0	8	64
5	Fallon Road & Lana Way	0	3	5	0	8	65
6	San Felipe Road & Flynn Road	0	3	5	0	8	66
7	1111 San Felipe	0	3	5	0	8	67
8	San Felipe Road & Gateway Drive	0	3	5	0	8	68
9	San Felipe Road & Flora Avenue	0	3	5	0	8	69
25	4th Street & West Street (WB)	1	5	2	0	8	70
26	4th Street & West Street (EB)	1	5	2	0	8	71
45	R.O. Hardin (NB)	0	5	2	1	8	72
46	R.O. Hardin (SB)	0	5	2	1	8	73
58	San Benito Street & Hawkins Street (SB)	1	5	1	1	8	74
59	San Benito Street & Hawkins Street (NB)	1	5	1	1	8	75
69	Target (SB)	0	1	5	2	8	76
43	South Street & Westside Boulevard (WB)	0	5	2	0	7	77
44	South Street & Westside Boulevard (EB)	0	5	2	0	7	78
37	Memorial Drive & Meridian Street (SB)	1	3	1	1	6	79
38	Meridian Street & Memorial Drive (NB)	1	3	1	1	6	80
35	Meridian Street & Recht Street (EB)	1	3	1	0	5	81
36	Meridian Street & Recht Street (WB)	1	3	1	0	5	82
1	County Corrections	0	3	1	0	4	83



6.0 RECOMMENDATIONS

Based on the ranking for each bus stop and the availability of funding, TJKM recommends implementing the bus stop improvements in phases. Certain low-cost improvements should be immediately implemented, such as painting red curbs, bus route signs, signposts with maps and schedules, etc. These improvements would substantially improve the user experience at relatively low cost. Improvements such as installing benches, trash and recycle bins, lighting, etc. could be implemented in the near term at moderate costs. Other improvements such as construction of new bus shelters, sidewalks, ADA facilities, etc could be implemented based on the funding availability.

The improvements for the four inter-county bus stops should be considered as top priority. For the remaining bus stops, the rankings listed above should be used as a guide to prioritize the improvements.



APPENDIX A

BUS STOP IMPROVEMENT CONCEPTUAL PLANS & PRELIMINARY COST ESTIMATES



APPENDIX B

OPERATOR SURVEYS



APPENDIX C

TRANSIT RIDER SURVEYS

Vision That Moves Your Community



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Closed Session

Conference with Legal Counsel-Existing Litigation

Pursuant to Subdivision (a) & (d) (1) of Section 54956.9:

Name of Case: Luis Rodriguez, et al. v. MV Transportation, Inc., et al. Superior Court of California, County of San Benito, Case No. CU-15-00159