

**AGENDA
REGULAR MEETING
LOCAL TRANSPORTATION AUTHORITY**

DATE: Thursday, May 19, 2016
3:00 P.M.

LOCATION: **Board of Supervisors Chambers**
481 Fourth Street, Hollister, CA 95023

DIRECTORS: Chair Tony Boch, Vice Chair Ignacio Velazquez,
Anthony Botelho, Victor Gomez, and Jerry Muenzer
Alternates: San Benito County: Jaime De La Cruz;
City of Hollister: Mickie Luna; San Juan Bautista: Jim West

*Persons who wish to address the Board of Directors must complete a Speaker Card and give it to the Clerk prior to addressing the Board. Those who wish to address the Board on an agenda item will be heard when the Chairperson calls for comments from the audience. Following recognition, persons desiring to speak are requested to advance to the podium and state their name and address. After hearing audience comments, the Public Comment portion of the agenda item will be closed. **The opportunity to address the Board of Directors on items of interest not appearing on the agenda will be provided during Section B. Public Comment.***

3:00 P.M. CALL TO ORDER:

- A. **ACKNOWLEDGE** Certificate of Posting
- B. **PUBLIC COMMENT:** (Opportunity to address the Board on items of interest not appearing on the agenda. No action may be taken unless provided by Govt. Code Sec. 54954.2. **Speakers are limited to 3 minutes.**)

CONSENT AGENDA:

(These matters shall be considered as a whole and without discussion unless a particular item is removed from the Consent Agenda. Members of the public who wish to speak on a Consent Agenda item must submit a Speaker Card to the Clerk and wait for recognition from the Chairperson. Approval of a consent item means approval as recommended on the Staff Report.)

1. **APPROVE** Local Transportation Authority Draft Meeting Minutes Dated April 21, 2016 – Gomez
2. **RECEIVE** Specialized Transportation/Jovenes de Antaño March 2016 Monthly Service Report
3. **RECEIVE** County Express/MV Transportation Operations Report for April 2016
4. **RECEIVE** Operations Performance Report for the 3rd Quarter of Fiscal Year 2015/2016 – Vienna

CLOSED SESSION

Matters discussed during Closed Session include existing and pending litigation, personnel matters and real property negotiations. Reportable actions taken by the Board during Closed Session will be announced during open session. (Gov. Code Section 54957.1(a) & (b), Ralph M. Brown Act.)

5. Conference with Legal Counsel-Existing Litigation

Pursuant to Subdivision (a) & (d) (1) of Section 54956.9:

Name of Case: Luis Rodriguez, et al. v. MV Transportation, Inc., et al. Superior Court of California, County of San Benito, Case No. CU-15-00159

Adjourn to LTA Meeting on Thursday, June 16, 2016. Agenda deadline is June 7, 2016 at 12:00 p.m.

In compliance with the Americans with Disabilities Act (ADA), if requested, the Agenda can be made available in appropriate alternative formats to persons with a disability. If an individual wishes to request an alternative agenda format, please contact the Clerk of the Council four (4) days prior to the meeting at (831) 637-7665. The Local Transportation Authority Board of Directors meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Board's office at (831) 637-7665 at least 48 hours before the meeting to enable the Council of Governments to make reasonable arrangements to ensure accessibility.

**San Benito County
LOCAL TRANSPORTATION AUTHORITY
REGULAR MEETING
April 21, 2016 3:00 P.M.**

DRAFT MINUTES

MEMBERS PRESENT:

Chair Boch, Director Gomez, Director Muenzer, Director Velazquez, and Alternate Director De La Cruz

STAFF PRESENT:

Deputy County Counsel, Shirley Murphy; Executive Director, Mary Gilbert; Transportation Planner, Veronica Lezama; Administrative Services Specialist, Kathy Postigo; Secretary, Monica Gomez

CALL TO ORDER:

Chair Boch called the meeting to order at 4:11 p.m.

A. CERTIFICATE OF POSTING

Upon a motion duly made by Director De La Cruz, and seconded by Director Muenzer, the Directors unanimously acknowledged the Certificate of Posting. Vote: 5/0 motion passes.

B. PUBLIC COMMENT: None

CONSENT AGENDA:

1. **Approve** Local Transportation Authority Draft Meeting Minutes Dated March 17, 2016 – Gomez
2. **Receive** Specialized Transportation /Jovenes de Antaño February 2016 Monthly Service Report
3. **Receive** County Express/MV Transportation Operations Report for February and March 2016
4. **Receive** Operations Performance Report for the 2nd Quarter of Fiscal Year 2015/2016 – Vienna
5. **Approve** Contract Between the San Benito County Local Transportation Authority (LTA) and David Rzepinski & Associates for an Amount not to Exceed \$54,740 for the Mapping ITS Technology for the 21st Century: Using Technology to Improve Safety and Efficiency of San Benito County's Transit System (Transit ITS Plan) – Vienna
6. **Approve** and **Adopt** Drug and Alcohol Testing Policy for San Benito County Local Transportation Authority – Vienna

There was no discussion or public comment on the Consent Agenda.

Upon a motion duly made by Director De La Cruz, and seconded by Director Velazquez, the Directors unanimously approved Items 1-6 from the Consent Agenda. Vote: 5/0 motion passes.

The LTA Board convened to Closed session at 4:13 p.m.

CLOSED SESSION:

7. Conference with Legal Counsel-Existing Litigation

Pursuant to Subdivision (a) & (d) (1) of Section 54956.9:

Name of Case: Luis Rodriguez, et al. v. MV Transportation, Inc., et al. Superior Court of California, County of San Benito, Case No. CU-15-00159

The LTA Board reconvened from Closed session at 4:20 p.m.

Deputy County Counsel, Shirley Murphy reported that the Local Transportation Authority (LTA) met in closed session for Conference with Legal Counsel regarding existing litigation under Government Code Section 54956.9 (a) & (d) (1), Case Name: Luis Rodriguez, et al. v. MV Transportation, Inc., et al. Superior Court of California, County of San Benito, Case No. CU-15-00159. The LTA Authorized substitution of attorneys from Gregory Sowder to Steven Disharoon and authorized the Executive Director to sign the substitution of attorney form.

Upon a motion duly made by Director De La Cruz, and seconded by Director Gomez, the Directors unanimously adjourned the LTA meeting at 4:21 p.m. Vote:5/0 motion passes.

ADJOURN TO LTA MEETING MAY 19, 2016.



Jovenes de Antaño

Specialized Transportation Services

Monthly Service Report - March 2016

WEEKDAYS

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	368	278.50	2,631	\$ 252.00	23
Senior Lunch	927	127.25	1,111	\$ -	23
Medical/Shopping Assistance	88	99.50	839	\$ 110.00	15
Total	1,383	505.25	4,581	\$ 362.00	

WEEKENDS

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	42	30.00	312	\$ -	4
Total	42	30.00	312	\$ -	

MONTH

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	410	308.50	2,943	\$ 252.00	27
Senior Lunch	927	127.25	1,111	\$ -	23
Medical/Shopping Assistance	88	99.50	839	\$ 110.00	15
Total	1,425	535.25	4,893	\$ 362.00	

FISCAL YEAR TO DATE

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	3,574	2,239	26,540	\$ 1,438.25	198
Senior Lunch	6,619	1,055.50	10,754	\$ -	189
Medical/Shopping Assistance	561	655.00	5,694	\$ 588.50	107
Total	10,754	3,949.58	42,988	\$ 2,026.75	

VEHICLE MILEAGE INFORMATION

Vehicle Number	Ending Odometer
733	-
734	-
735	92623
736	80486
737	68993
738	49836

ADDITIONAL INFORMATION

Service	Current Month	Year To Date
Lift Assisted Trips	97	620
Unduplicated Passengers	106	498
Turn Downs	0	0
No Shows	0	0
Cancellations		0
Employee Hours		0.00
Vehicles - Midday		
Vehicles - Peak		

NOTES



Jovenes de Antaño

Specialized Transportation Services

Monthly Service Report - March 2016

OUT OF COUNTY

Week of	ONE WAY PASSENGERS						Total
	M	T	W	TH	F	S	
03/1-5/16		18	24	14	18	9	83
03/7-12/16	19	8	20	19	13	6	85
03/14-19/16	17	16	13	12	12	12	82
03/21-26/16	20	21	16	10	16	15	98
03/28-31/16	16	16	16	14			62
							0
Total	72	79	89	69	59	42	410

Week of	DONATIONS						Total
	M	T	W	TH	F	S	
03/1-5/16							0
03/7-12/16					162		162
03/14-19/16							0
03/21-26/16					90		90
03/28-31/16							0
							0
Total	0	0	0	0	252	0	252

Week of	REVENUE HOURS						Total
	M	T	W	TH	F	S	
03/1-5/16		12.5	13.5	7	13.5	8	54.5
03/7-12/16	11	15.5	12.5	11.5	11	7.5	69
03/14-19/16	10	12.5	7.5	16.5	11	7.5	65
03/21-26/16	13	14	11	11.5	14	7	70.5
03/28-31/16	14.5	12.5	10.5	12			49.5
							0
Total	48.5	67	55	58.5	49.5	30	308.5

Week of	REVENUE MILES						Total
	M	T	W	TH	F	S	
03/1-5/16		178	256	28	102	45	609
03/7-12/16	117	214	226	115	82	86	840
03/14-19/16	125	81	59	172	135	99	671
03/21-26/16	176	68	155	99	32	82	612
03/28-31/16	57	61	63	30			211
							0
Total	475	602	759	444	351	312	2943

SENIOR LUNCH

Week of	ONE WAY PASSENGERS						Total
	M	T	W	TH	F	S	
03/1-5/16		41	44	49	46		180
03/7-12/16	36	45	39	39	39		198
03/14-19/16	45	40	40	40	37		202
03/21-26/16	49	49	38	34	31		201
03/28-31/16	35	39	36	36			146
							0
Total	165	214	197	198	153		927

Week of	DONATIONS						Total
	M	T	W	TH	F	S	
03/1-5/16							0
03/7-12/16							0
03/14-19/16							0
03/21-26/16							0
03/28-31/16							0
							0
Total	0	0	0	0	0	0	0

Week of	REVENUE HOURS						Total
	M	T	W	TH	F	S	
03/1-5/16		6.5	5.75	5.5	5.5		23.25
03/7-12/16	4.5	5.5	5.5	6	5.75		27.25
03/14-19/16	6	5.5	5.25	5.5	5.5		27.75
03/21-26/16	5.5	5.5	5	5.5	5.5		27
03/28-31/16	5.5	5.5	5.5	5.5			22
							0
Total	21.5	28.5	27	28	22.25		127.25

Week of	REVENUE MILES						Total
	M	T	W	TH	F	S	
03/1-5/16		29	45	56	48		178
03/7-12/16	49	50	52	53	54		258
03/14-19/16	54	57	46	48	45		250
03/21-26/16	48	56	42	52	44		242
03/28-31/16	43	46	48	46			183
							0
Total	194	238	233	255	191		1111

MEDICAL/SHOPPING ASSISTANCE

Week of	ONE WAY PASSENGERS						Total
	M	T	W	TH	F	S	
03/1-5/16		5	6	12	0		23
03/7-12/16	6	0	0	8	0		14
03/14-19/16	4	0	8	4	9		25
03/21-26/16	2	0	4	8	8		22
03/28-31/16	0	0	2	2			4
							0
Total	12	5	20	34	17		88

Week of	FARES						Total
	M	T	W	TH	F	S	
03/1-5/16		6.25	7.5	15			28.75
03/7-12/16	7.5			10			17.5
03/14-19/16	5		10	5	11.25		31.25
03/21-26/16	2.5		5	10	10		27.5
03/28-31/16			2.5	2.5			5
							0
Total	15	6.25	25	42.5	21.25		110

Week of	REVENUE HOURS						Total
	M	T	W	TH	F	S	
03/1-5/16		5	9	8.5			22.5
03/7-12/16	6			6	4		16
03/14-19/16	4.5		8	4.5	8		25
03/21-26/16	4		6	9	7		26
03/28-31/16			4	6			10
							0
Total	14.5	5	27	34	19		99.5

Week of	REVENUE MILES						Total
	M	T	W	TH	F	S	
03/1-5/16		57	92	54			203
03/7-12/16	55			53			108
03/14-19/16	22		55	43	101		221
03/21-26/16	21		25	175	48		269
03/28-31/16			12	26			38
							0
Total	98	57	184	351	149		839

April 2016
San Benito County Express Monthly Operations Report
 Operated by MV transportation

Year to Year comparison

	2016	2015
Passengers Per Hour		
Dial a Ride/Paratransit	3.91	4.07
Fixed Route Service	5.70	5.27
Gavilan Service	8.14	10.99
Caltrain Service	6.36	6.76
Greyhound Service	3.56	5.04
Total Passengers	10,180	11,134
Total Revenue Hours	1996.56	1,997.85
Passengers per Hour	5.09	5.57
Lift Trips	192	195
No Shows	70	96
Cancellations	272	340

FIXED ROUTE PASSENGER CT

	Business	Clockwise	Counter	Sunnyslope	Southside	Fixed Subtotal
1-Apr	36	32				68
2-Apr						
3-Apr						
4-Apr	12	52	65	8	9	146
5-Apr	15	58	47	7	6	133
6-Apr	35	52	51	7	7	152
7-Apr	15	55	35	11	10	126
8-Apr	25	49	44	5	9	132
9-Apr						
10-Apr						
11-Apr	21	41	53	8	12	135
12-Apr	20	53	52	5	10	140
13-Apr	17	50	50	5	4	126
14-Apr	10	44	38	7	8	107
15-Apr	22	42	40	6	12	122
16-Apr						
17-Apr						
18-Apr	14	52	52	8	9	135
19-Apr	16	43	54	8	12	133
20-Apr	43	44	63	4	9	163
21-Apr	17	54	44	10	12	137
22-Apr	20	35	40	5	5	105
23-Apr						
24-Apr						
25-Apr	15	37	43	7	6	108
26-Apr	56	39	56	8	9	168
27-Apr	45	45	48	4	8	150
28-Apr	19	68	49	7	15	158
29-Apr	19	48	54	9	12	142
30-Apr						
1-May						
TOTALS	492	993	978	139	184	2786
DAILY						
AVERAGE	23	47	49	7	9	133

WEEKDAYS April 2016

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Dial-A-Ride	2,060	9	343.55		\$ 809.30	\$ 489.25	\$ 140.25	21	\$ 15,172.20
Paratransit	1,741	42	654.07	14,290	\$ 2,427.92	\$ 1,467.75	\$ 420.75	21	\$ 28,885.69
Fixed Route	2,741	45	488.58	5,554	\$ 1,499.45	\$ 292.10	\$ -	21	\$ 21,577.16
Gavilan	2,128	4	261.90	6,089	\$ 2,267.24	\$ 1,013.85	\$ 54.00	21	\$ 11,566.29
Caltrain	1,053	0	165.52	4,309	\$ 1,575.09	\$ 174.60	\$ -	21	\$ 7,309.86
Total	9,723	100	1,913.62	30,242	\$ 8,579.00	\$ 3,437.55	\$ 615.00	105	\$ 84,511.20

SATURDAY

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Dial-A-Ride	77	0	13.77	273	\$ 89.95	\$ 12.10	\$ -	5	\$ 608.12
Greyhound	133	0	32.78	955	\$ 217.05	\$ 12.80	\$ -	5	\$ 1,447.66
Total	210	0	46.55	1,228	\$ 307.00	\$ 24.90	\$ -	10	\$ 2,055.79

SUNDAY

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	\$ -	Service Days	Invoiced
Dial-A-Ride	69	0	9.99	143	\$ 71.00	\$ 7.70	\$ -	4	\$ 441.19
Greyhound	78	0	26.40	770	\$ 150.50	\$ 5.50	\$ -	4	\$ 1,165.90
Total	147	0	36.39	913	\$ 221.50	\$ 13.20	\$ -	8	\$ 1,607.09

MONTH

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Dial-A-Ride	2,206	9	367.31	416	\$ 970.25	\$ 509.05	\$ 140.25	30	\$ 16,221.51
Paratransit	1,741	42	654.07	14,290	\$ 2,427.92	\$ 1,467.75	\$ 420.75	21	\$ 28,885.69
Fixed Route	2,741	45	488.58	5,554	\$ 1,499.45	\$ 292.10	\$ -	21	\$ 21,577.16
Gavilan	2,128	4	261.90	6,089	\$ 2,267.24	\$ 1,013.85	\$ 54.00	21	\$ 11,566.29
Caltrain	1,053	0	165.52	4,309	\$ 1,575.09	\$ 174.60	\$ -	21	\$ 7,309.86
Greyhound	211	0	59.18	1,725	\$ 367.55	\$ 18.30	\$ -	9	\$ 2,613.57
Total	10,080	100	1,996.56	32,383	\$ 9,107.50	\$ 3,475.65	\$ 615.00		\$ 88,174.08

FISCAL YEAR TO DATE

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Dial-A-Ride	16,390	197	3,345.78	14,827	\$ 8,606.61	\$ 5,315.71	\$ 1,460.25	298	\$ 143,317.68
Paratransit	19,985	301	5,972.65	117,105	\$ 21,488.87	\$ 16,935.67	\$ 4,070.75	213	\$ 255,963.70
Fixed Route	22,211	394	4,639.28	53,707	\$ 12,327.85	\$ 2,664.57	\$ 20.00	209	\$ 198,833.76
Gavilan	23,174	80	2,524.96	58,680	\$ 22,885.05	\$ 10,184.35	\$ 382.00	216	\$ 108,114.03
Caltrain	10,897	0	1,676.76	43,199	\$ 16,334.18	\$ 1,554.40	\$ 120.00	217	\$ 71,772.27
Greyhound	2,313	0	570.64	16,524	\$ 3,982.28	\$ 86.50	\$ -	86	\$ 24,433.62
Total	94,970	972	18,730.07	304,042	\$ 85,624.84	\$ 36,741.20	\$ 6,053.00	0	\$ 802,435.06

ADDITIONAL INFORMATION

	Current Month	Year To Date
Lift Assisted Trips	192	1,804
Turn Downs	0	0
No Shows	70	766
Cancellations	272	3,058
Employee Hours	3,664	25,347
Vehicles - Midday	7	
Vehicles - Peak	8	

NOTES

Greyhound Bikes = 2 Gavilan Bikes = 64 Caltrain Bikes = 22
 Fixed Route = 1

SPK

Staff Report

To: Local Transportation Authority
 From: Sean Reilly Vienna, Transportation Planner Telephone: (831) 637-7665
 Date: May 19, 2016
 Subject: Quarterly Operations Performance Report

Recommendation:

RECEIVE Operations Performance Report for the 3rd Quarter of Fiscal Year 2015/2016.

Summary:

The Operations Performance Report analyzes all public transportation services that the Local Transportation Authority administers and operates for San Benito County. The Authority contracts with MV Transportation, Inc. for public transit operations (County Express) and Jovenes de Antaño for specialized transportation.

Financial Considerations:

The Authority provides fuel and vehicle maintenance for County Express operations and vehicle maintenance for specialized transportation operations. The table below shows operations costs and the percentage of the approved budget.

	Expended for 3 rd Quarter	Expended Year-to-Date	% of Budget Expended to Date
Fuel	\$24,461.29	\$90,058.29	45.03%
Other Materials and Supplies	\$17,468.61	\$58,839.17	61.67%
Maintenance Labor	\$12,873.67	\$41,549.33	50.28%
Contracted Services	\$252,736.90	\$714,260.98	62.14%
Operators Salaries and Wages	\$21,909.68	\$68,595.26	28.28%

Background:

The Operations Performance Report typically compares a single quarter in the current and previous fiscal year. The report contains system-wide, individual service, and fiscal year-to-date information for the current and previous fiscal year.

Staff Analysis:

County Express

During the 3rd quarter of Fiscal Year 2015/2016, County Express experienced a 20.20% decrease in ridership (n = 27,575) from the 3rd quarter of FY 2014/2015 (n = 34,553), this is in large part due to Gavilan College not being in session all of January. Total operational costs decreased by .05% in the 3rd quarter of FY 2015/2016 compared to FY 2014/2015, \$329,450.15 and \$331,096.51 respectively. The second full quarter using the Route Match Scheduling software saw a significant increase (36.92%) in the Passengers Per Hour for the Dial-A-Ride service from 4.21 passengers per hour during the 3rd quarter of FY 2014/2015 to 5.34 passengers per hour in the 3rd quarter of FY 2015/2016. The Dial-A-Ride service also saw an 31.86% increase in its Farebox Recovery Ratio in the 3rd Quarter of FY 2015/2016 (n=13.12%) compared to the 3rd quarter of FY 2014/2015 (n=9.95%).

Specialized Transportation

Compared to the 3rd quarter of FY 2014/2015 to FY 2015/2016, Specialized Transportation experienced decrease in ridership and decrease in operational costs. Ridership fell 6.35% (3,924 passengers), while operational costs totaled \$56,318.50, a decrease of 15.24%.

Executive Director Review: _____

Counsel Review: N/A

Attachment: County Express and Specialized Transportation Operations Performance Report

COUNTY EXPRESS AND SPECIALIZED TRANSPORTATION OPERATIONS PERFORMANCE REPORT

Fiscal Year 2015/2016

Third Quarter Report
January 2016 – March 2016

San Benito County
Local Transportation Authority
330 Tres Pinos Road, Suite C7
Hollister, CA 95023
831.637.7665
www.SanBenitoCountyExpress.org

May 2016

Transit and Specialized Transportation Operations Performance Report

Fiscal Year 2015/2016 – Third Quarter

Table of Contents

Executive Summary	1
County Express	1
Specialized Transportation	1
Financial Impact.....	1
Notable Events of Fiscal Year 2015-16	2
Performance Indicators	
County Express	3-7
Specialized Transportation	8-14
Glossary	16

Executive Summary

County Express

During the 3rd quarter of Fiscal Year 2015/2016, County Express experienced a 20.20% decrease in ridership (n = 27,575) from the 3rd quarter of FY 2014/2015 (n = 34,553), this is in large part due to Gavilan College not being in session all of January. Total operational costs decreased by .05% in the 3rd quarter of FY 2015/2016 compared to FY 2014/2015, \$329,450.15 and \$331,096.51 respectively. The second full quarter using the Route Match Scheduling software saw a significant increase (36.92%) in the Passengers Per Hour for the Dial-A-Ride service from 4.21 passengers per hour during the 3rd quarter of FY 2014/2015 to 5.34 passengers per hour in the 3rd quarter of FY 2015/2016. The Dial-A-Ride service also saw a 31.86% increase in its Farebox Recovery Ratio in the 3rd Quarter of FY 2015/2016 (n=13.12%) compared to the 3rd quarter of FY 2014/2015 (n=9.95%).

Specialized Transportation

Compared to the 3rd quarter of FY 2014/2015 to FY 2015/2016, Specialized Transportation experienced decrease in ridership and decrease in operational costs. Ridership fell 6.35% (3,924 passengers), while operational costs totaled \$56,318.50, a decrease of 15.24%.

Financial Impact

Table 1 shows a breakdown of the operational expenses and percent expended of the approved budget.

	Expended for 3 rd Quarter	Expended Year-to-Date	% of Budget Expended to Date
Fuel	\$24,461.29	\$90,058.29	45.03%
Other Materials and Supplies	\$17,468.61	\$58,839.17	61.67%
Maintenance Labor	\$12,873.67	\$41,549.33	50.28%
Contracted Services	\$252,736.90	\$714,260.98	62.14%
Operators Salaries and Wages	\$21,909.68	\$68,595.26	28.28%

Table 1: Operational Costs

Notable Events of Fiscal Year 2015-2016

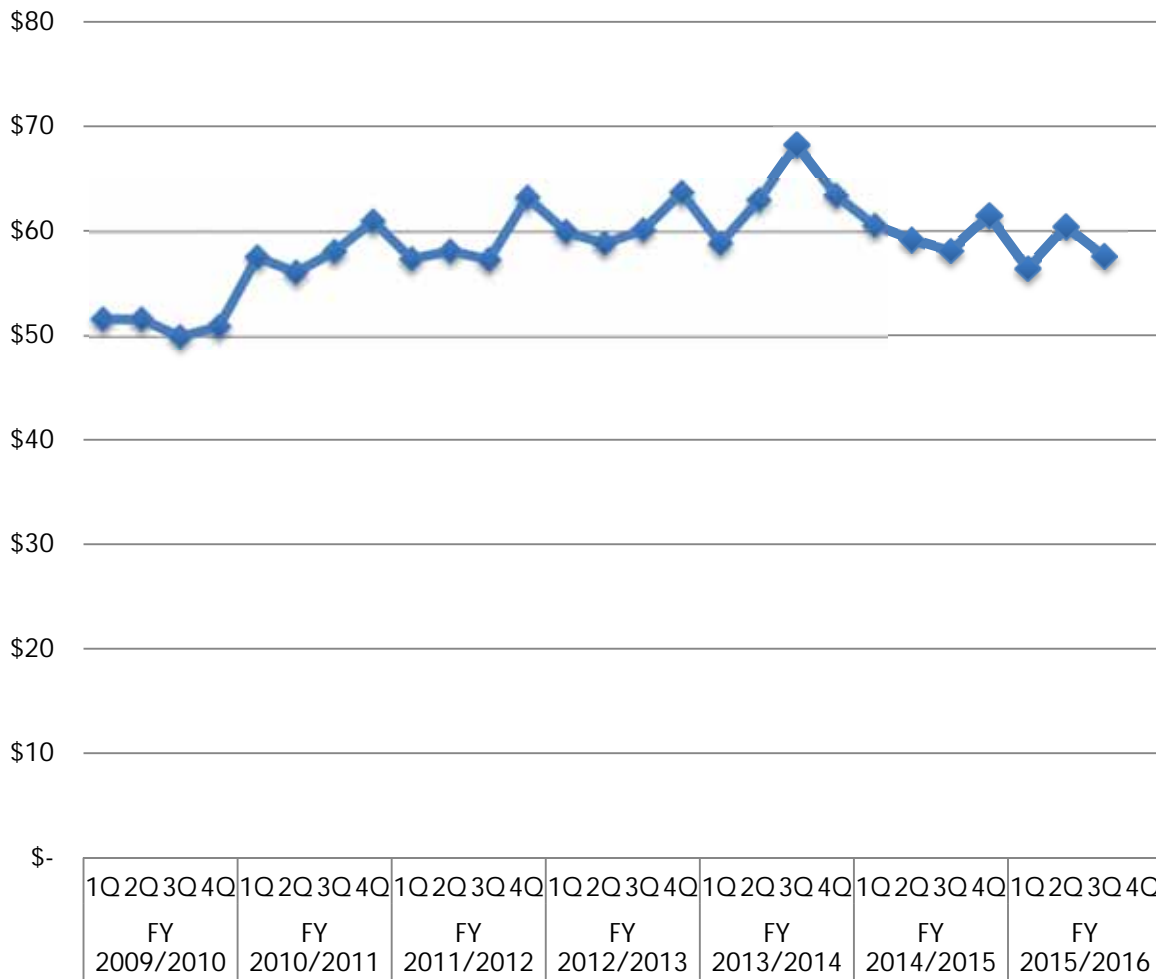
Date	Event
March 2016	California Average: \$2.823 per regular unleaded gallon according to the U.S. Energy Information Administration (www.eia.gov).
February 2016	Released Request for Proposal: "Mapping ITS for the 21 st Century: Using Technology to Improve Safety and Efficiency of San Benito County's Transit System."
February 2016	California Average: \$2.477 per regular unleaded gallon according to the U.S. Energy Information Administration (www.eia.gov).
January 2016	Gavilan College not in session all of January 2016.
January 2016	California Average: \$2.823 per regular unleaded gallon according to the U.S. Energy Information Administration (www.eia.gov).
December 2015	Public outreach for the Short Range and Long Range Transit Plan was conducted in both San Juan Bautista and Hollister
December 2015	Public outreach for the Bus Stop Improvement Plan was held in Hollister
December 2015	California Average: \$2.776 per regular unleaded gallon according to the U.S. Energy Information Administration (www.eia.gov).
November 2015	California Average: \$2.819 per regular unleaded gallon according to the U.S. Energy Information Administration (www.eia.gov).
October 2015	California Average: \$2.945 per regular unleaded gallon according to the U.S. Energy Information Administration (www.eia.gov).
September 2015	RouteMatch Scheduling Software went "Live" for County Express' Demand Response Service.
September 2015	California Average: \$3.122 per regular unleaded gallon according to the U.S. Energy Information Administration (www.eia.gov).
August 31, 2015	Regular Schedule starts up to coincide with the first day of instruction for Gavilan College
August 31, 2015	Kick-Off Meeting for the Bus Stop Improvement Plan, with TJKM Transportation Consultants.
August 2015	California Average: \$3.540 per regular unleaded gallon according to the U.S. Energy Information Administration (www.eia.gov).

Date	Event
July 3-5, 2015	Limited and special schedule to accommodate the Hollister Freedom Rally and the 4 th of July Holiday.
July 2015	California Average: \$3.755 per regular unleaded gallon according to the U.S. Energy Information Administration (www.eia.gov).

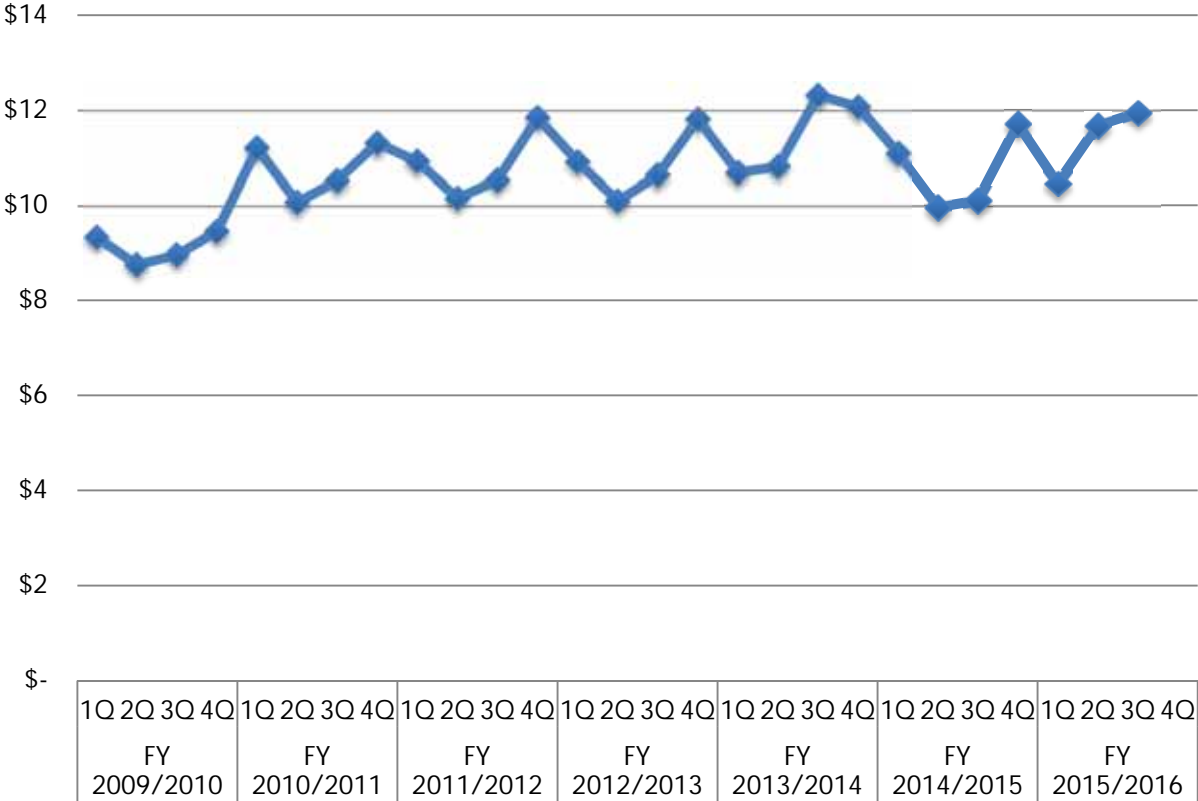
Performance Indicators

County Express		FY 14/15 3rd Quarter	FY 15/16 3rd Quarter	% Change
Ridership	Fixed Route	7,808	6,640	-14.96%
	Dial-A-Ride	4,578	2,215	-51.62%
	Paratransit	8,698	5,274	-39.37%
	Intercounty	13,469	10,314	-23.42%
	System-Wide	34,553	27,575	-20.20%
Revenue Service Hours	Fixed Route	1,420.95	1,457.88	2.60%
	Dial-A-Ride	1,088.11	1,001.61	-7.95%
	Paratransit	1,919.70	1,844.42	-3.92%
	Intercounty	1,383.80	1,418.91	2.54%
	System-Wide	5,812.56	5,722.82	-1.54%
Passengers Per Revenue Hour	Fixed Route	5.49	4.55	-17.20%
	Dial-A-Ride	4.21	5.34	26.92%
	Paratransit	4.53	2.86	-36.88%
	Intercounty	9.73	7.27	-25.31%
	System-Wide	5.94	4.82	-18.92%
Cost Per Revenue Hour	Fixed Route	\$58.50	\$57.65	-1.45%
	Dial-A-Ride	\$58.38	\$57.62	-1.30%
	Paratransit	\$58.57	\$57.55	-1.74%
	Intercounty	\$58.43	\$57.49	-1.61%
	System-Wide	\$58.48	\$57.57	-1.56%
Cost Per Passenger	Fixed Route	\$10.65	\$12.66	18.87%
	Dial-A-Ride	\$13.88	\$10.79	-22.26%
	Paratransit	\$12.93	\$20.13	55.68%
	Intercounty	\$6.00	\$7.91	31.83%
	System-Wide	\$9.84	\$11.95	21.44%
Operations Costs	Fuel	\$40,315.70	\$24,461.29	-39.33%
	Other Materials and Supplies	\$20,120.24	\$17,468.61	-13.18%
	Maintenance	\$14,970.64	\$12,873.67	-14.01%
	Purchased Transportation	\$234,961.10	\$252,736.90	7.57%
	Operators Salaries and Wages	\$29,555.09	\$21,909.68	-25.87%
Farebox Recovery	Fixed Route	10.94%	11.10%	1.46%
	Dial-A-Ride	9.95%	13.12%	31.86%
	Paratransit	10.75%	6.92%	-35.63%
	Intercounty	23.30%	17.72%	-23.95%
	System-Wide	13.63%	11.75%	-13.79%

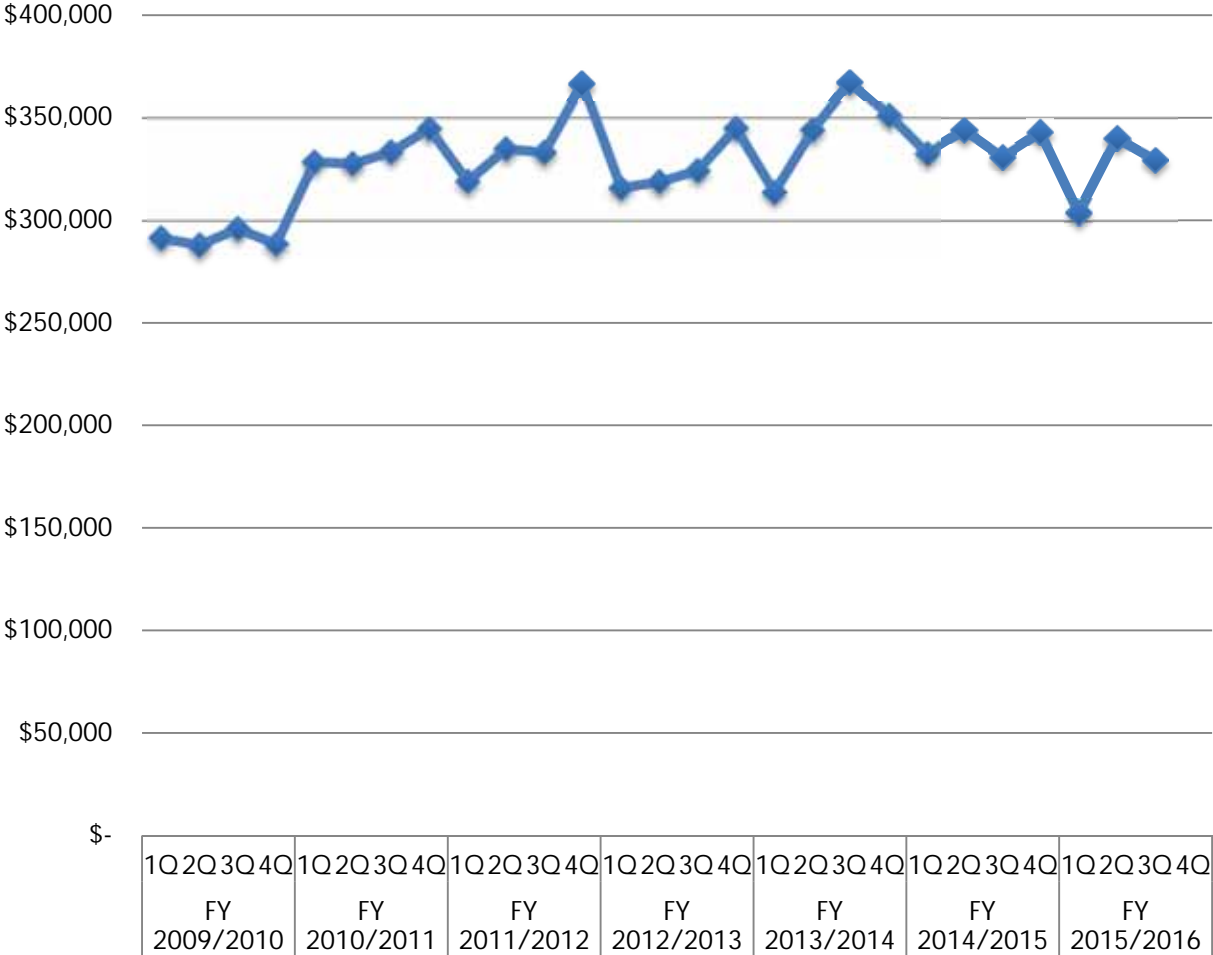
Cost per Vehicle Revenue Hour



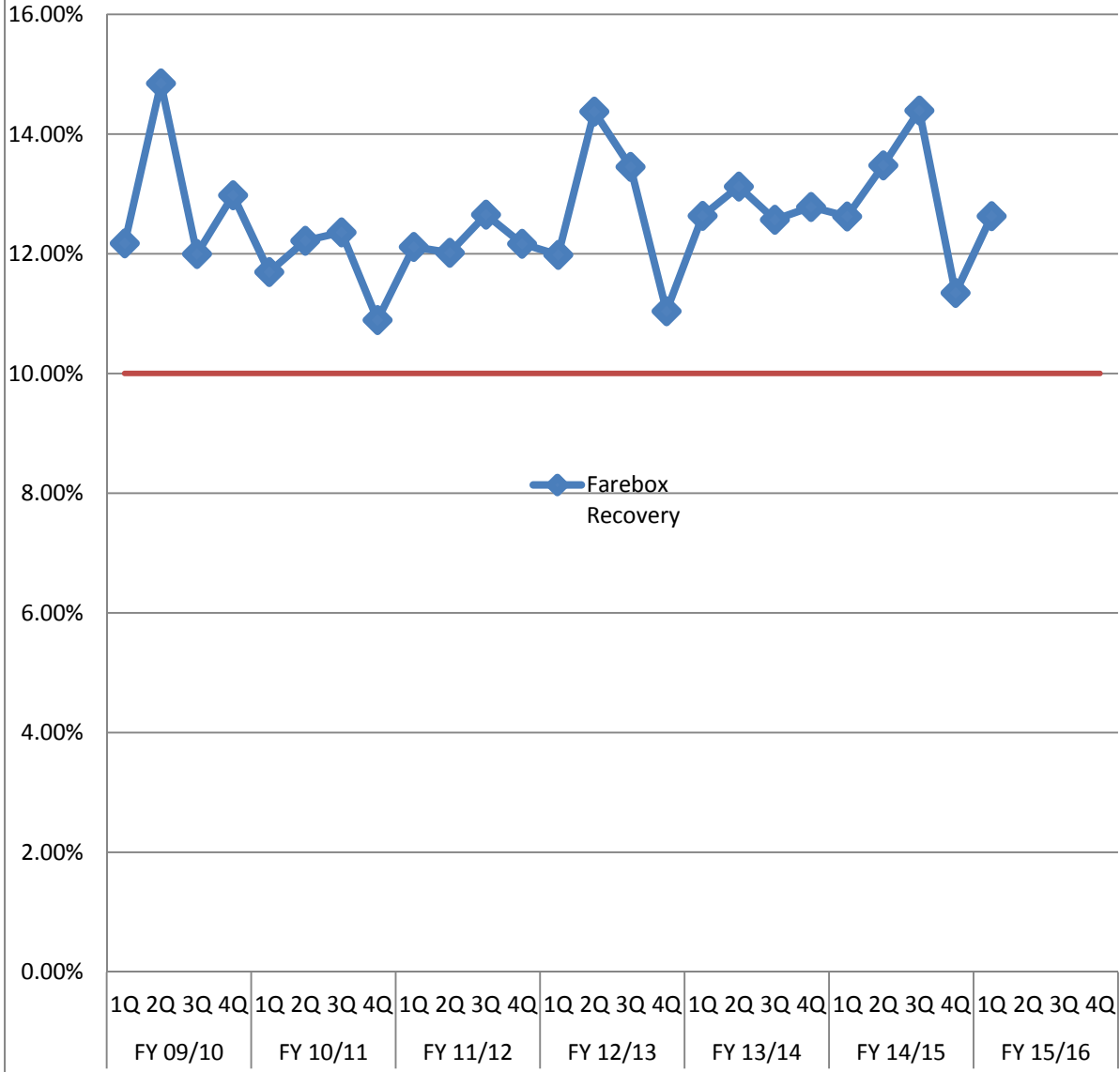
Cost per Passenger



Operational Costs

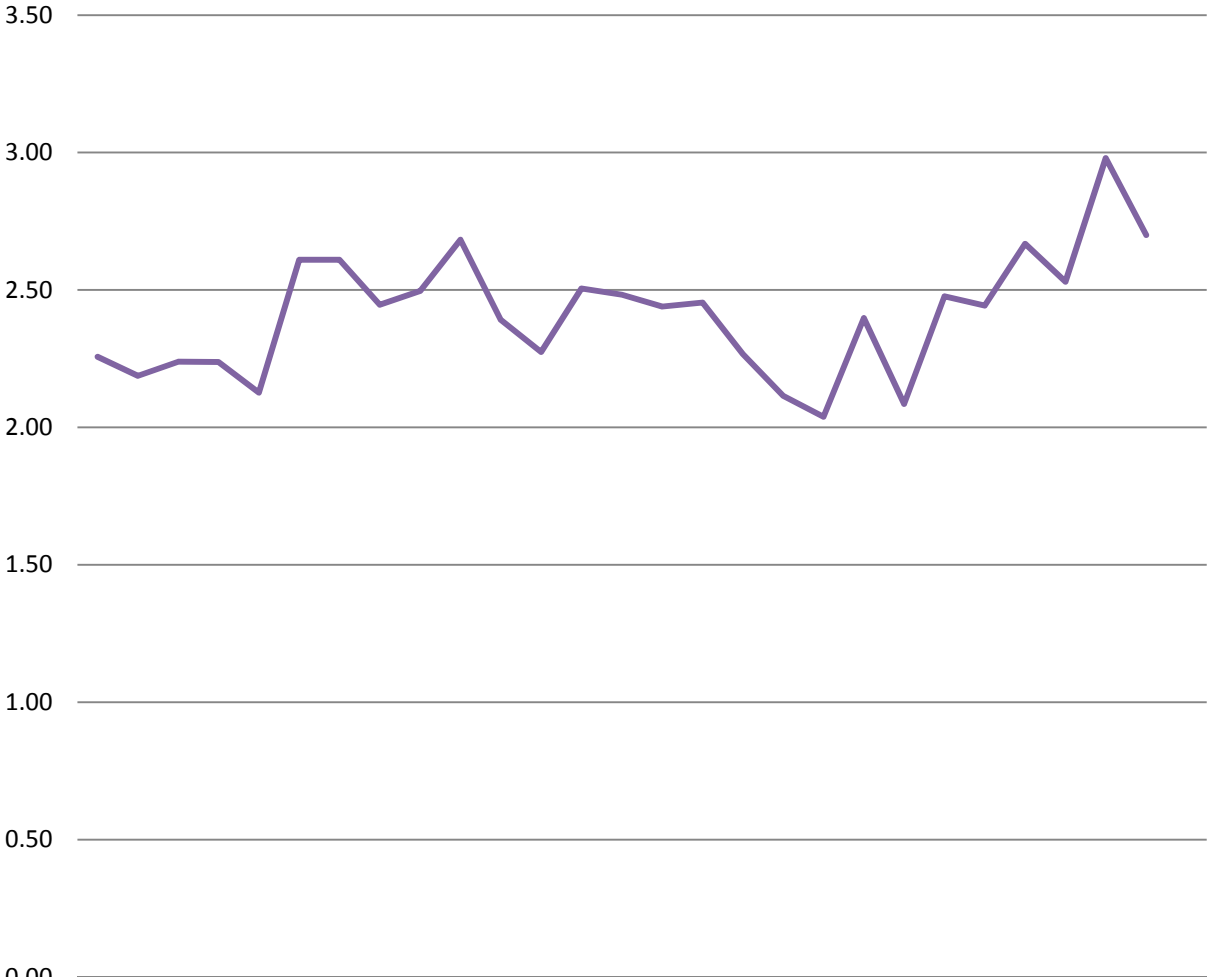


Farebox Recovery



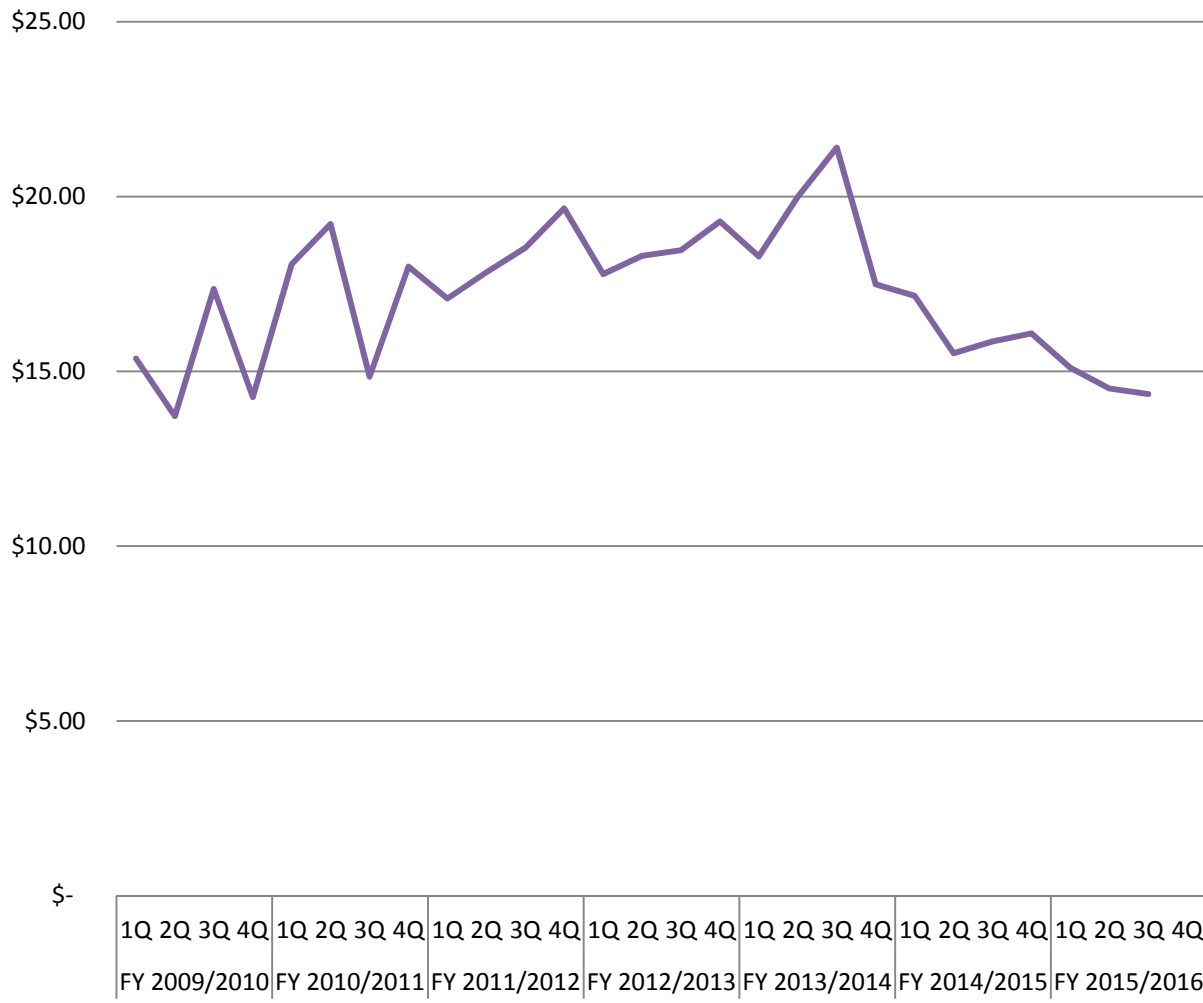
Specialized Transportation		FY 14/15 3rd Quarter	FY 15/16 3rd Quarter	% Change
Ridership	OOCMT	1,574	1,229	-21.92%
	Senior Lunch	2,319	2,482	7.03%
	MSAP	297	213	-28.28%
	System-Wide	4,190	3,924	-6.35%
Revenue Service Hours	OOCMT	1,055.75	852.00	-19.30%
	Senior Lunch	351.75	344.50	-2.06%
	MSAP	307.50	255.50	-16.91%
	System-Wide	1,715.00	1,452.00	-15.34%
Passengers Per Revenue Hour	OOCMT	1.49	1.44	-3.25%
	Senior Lunch	6.59	7.20	9.28%
	MSAP	0.97	0.83	-13.69%
	System-Wide	2.44	2.70	10.61%
Cost Per Revenue Hour	OOCMT	\$38.76	\$38.49	-0.70%
	Senior Lunch	\$38.69	\$39.27	1.50%
	MSAP	\$38.77	\$39.18	1.06%
	System-Wide	\$38.74	\$38.79	0.13%
Cost Per Passenger	OOCMT	\$26.00	\$26.68	2.62%
	Senior Lunch	\$5.87	\$5.45	-7.16%
	MSAP	\$40.14	\$46.99	17.07%
	System-Wide	\$15.86	\$14.35	-9.52%
Operations Costs	Other Materials and Supplies	\$3,295.45	\$1,817.43	-44.85%
	Maintenance Labor	\$4,632.47	\$4,291.24	-7.37%
	Contracted Services	\$50,678.25	\$42,906.60	-15.34%
	Operator Salaries and Wages	\$7,838.58	\$7,303.23	-6.83%
Farebox Recovery	OOCMT	1.98%	1.90%	-4.04%
	MSAP	3.07%	2.59%	-15.64%
	System-Wide	1.77%	1.56%	-11.86%

Passenger per Hour

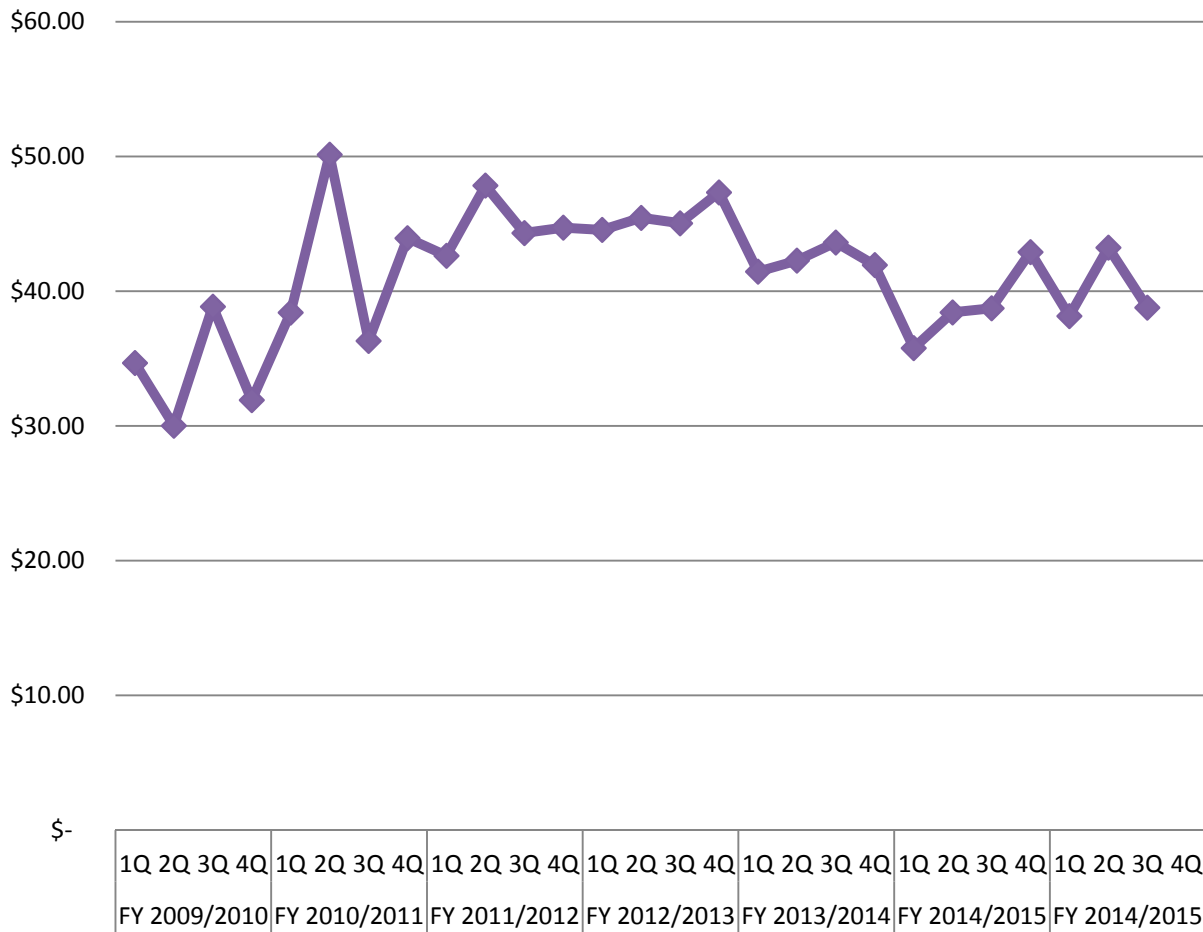


1Q	2Q	3Q	4Q	1Q	2Q	3Q	4Q	1Q	2Q	3Q	4Q	1Q	2Q	3Q	4Q	1Q	2Q	3Q	4Q	1Q	2Q	3Q	4Q				
FY 2009/2010				FY 2010/2011				FY 2011/2012				FY 2012/2013				FY 2013/2014				FY 2014/2015				FY 2015/2016			

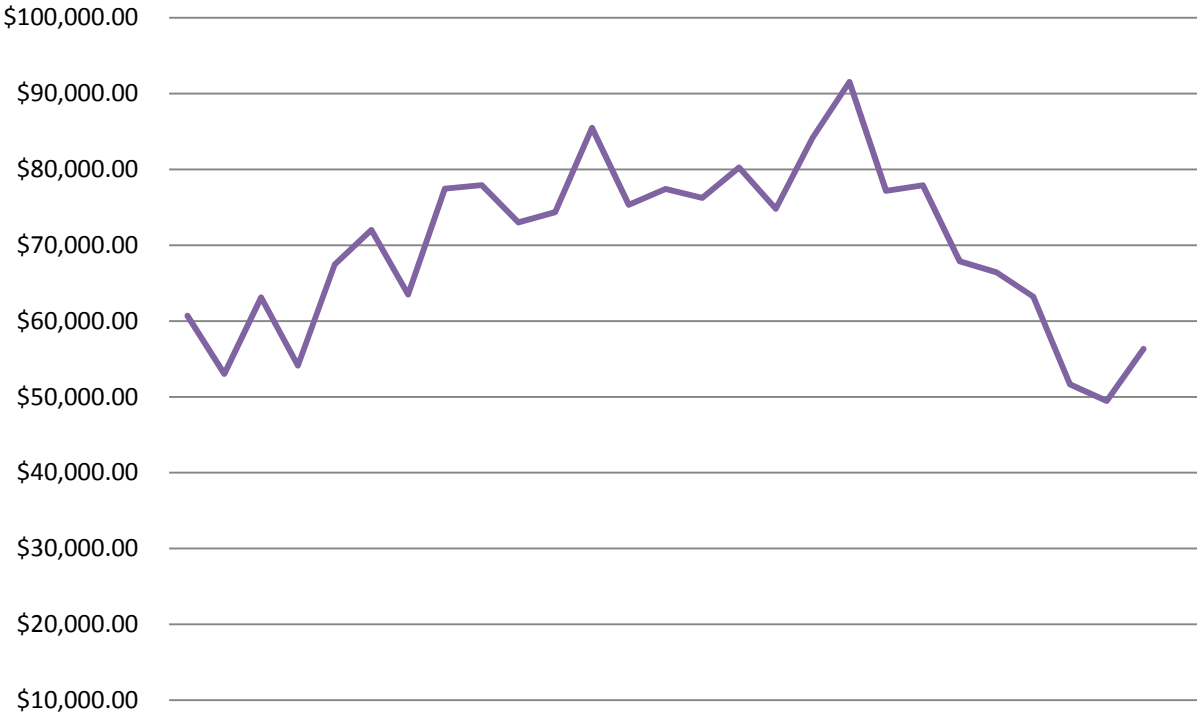
Cost per Passenger



Cost per Revenue Service Hour

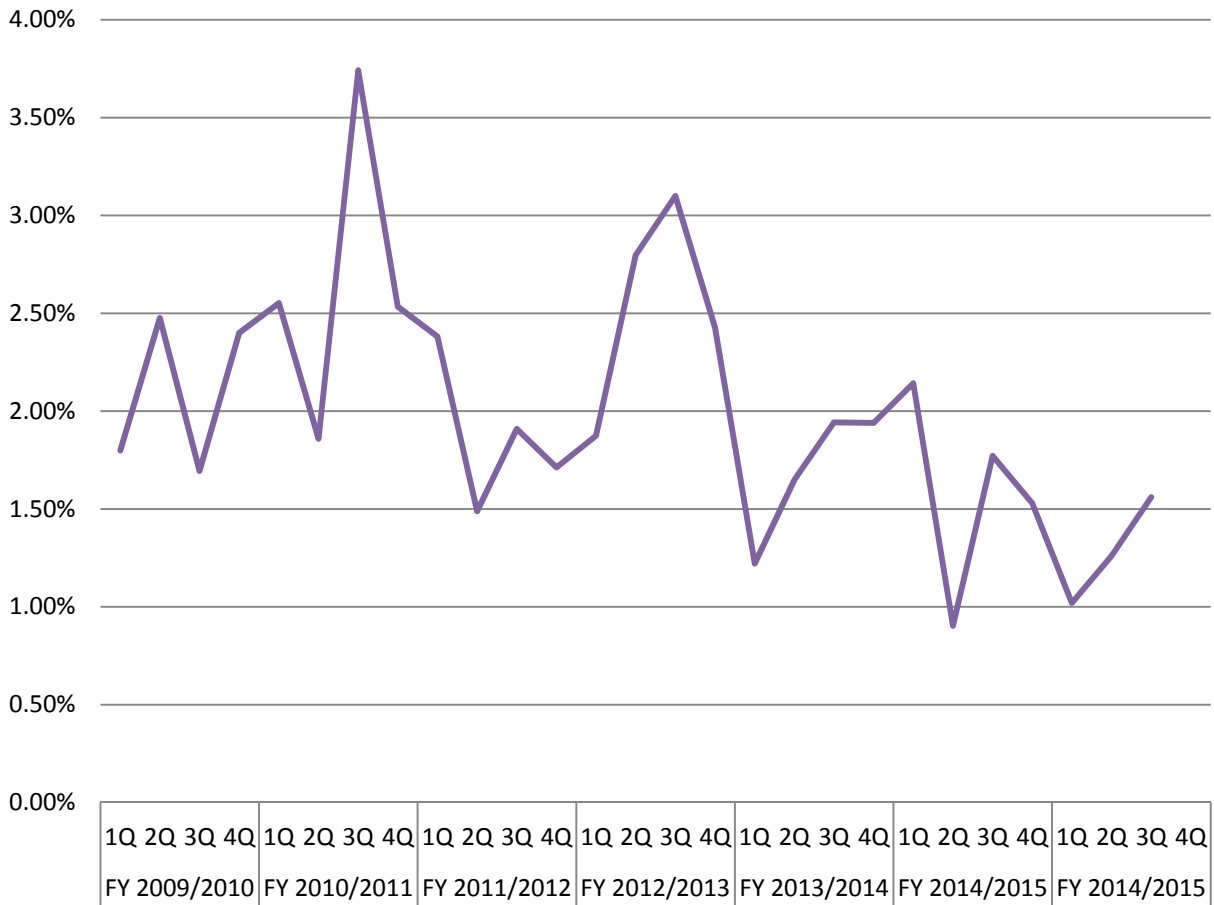


Operational Costs

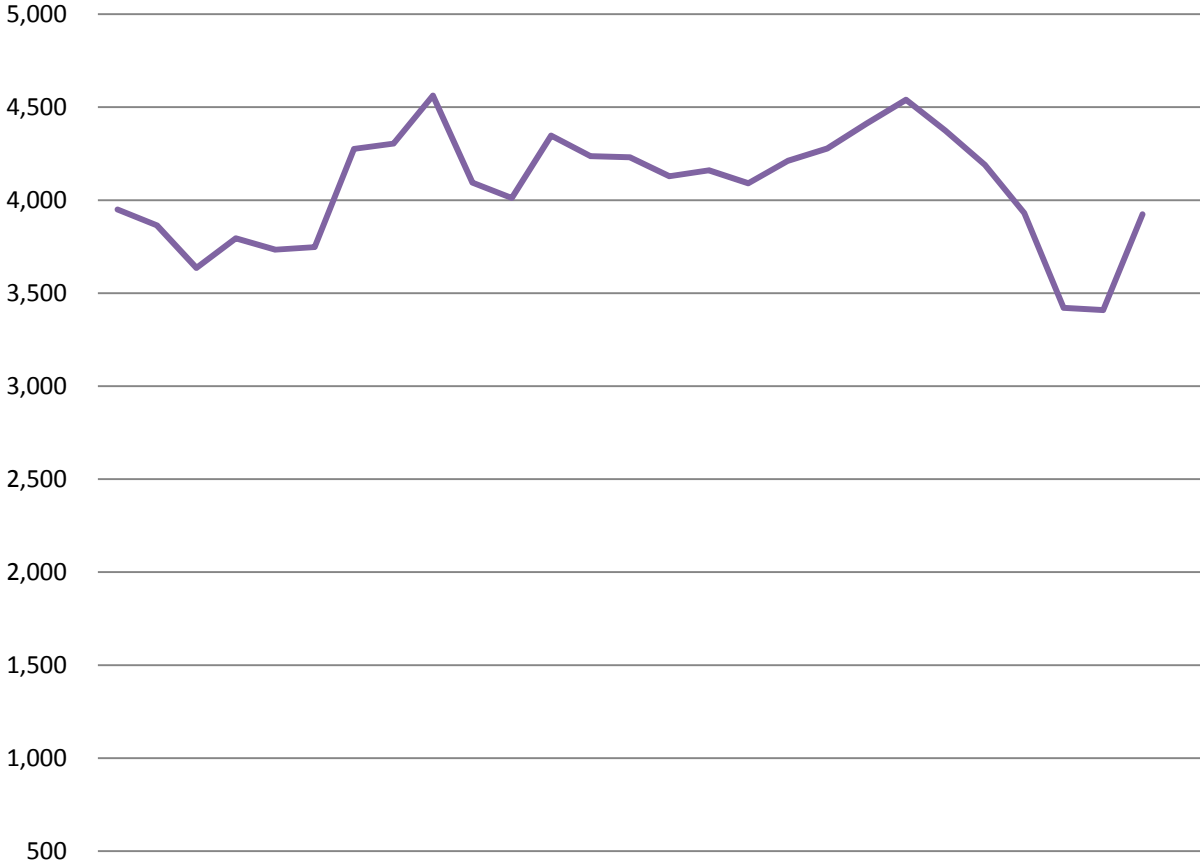


1Q	2Q	3Q	4Q	1Q	2Q	3Q	4Q	1Q	2Q	3Q	4Q	1Q	2Q	3Q	4Q	1Q	2Q	3Q	4Q	1Q	2Q	3Q	4Q				
FY				FY				FY				FY				FY				FY							
2009/2010				2010/2011				2011/2012				2012/2013				2013/2014				2014/2015				2014/2015			

Farebox Recovery



Ridership



1Q	2Q	3Q	4Q	1Q	2Q	3Q	4Q	1Q	2Q	3Q	4Q	1Q	2Q	3Q	4Q	1Q	2Q	3Q	4Q	1Q	2Q	3Q	4Q
FY 2009/2010 FY 2010/2011 FY 2011/2012 FY 2012/2013 FY 2013/2014 FY 2014/2015 FY 2015/2016																							

Glossary

Term	Definition
Contracted Services	County Express and Specialized Transportation dispatch, drivers, and management are currently contracted out to MV Transportation, Inc. and Jovenes de Antaño. Contracts with both organizations are set to expire December 31, 2015.
Cost Per Revenue Service Hour	<p>Measures the cost effectiveness of the service or route by the corresponding operational costs. Operations costs include fuel, maintenance, and contract services.</p> $\frac{\text{Fuel} + \text{Other Materials \& Supplies} + \text{Maintenance} + \text{Contracted Services} + \text{Operator Salaries \& Wages}}{\text{Total Revenue Service Hours}} = \text{Cost Per Revenue Service Hour}$
Cost Per Passenger	<p>Measures the cost effectiveness of the service or route by the corresponding passengers. Operations costs include fuel, other materials and supplies, maintenance, contract services and operator salaries and wages.</p> $\frac{\text{Fuel} + \text{Other Materials \& Supplies} + \text{Maintenance} + \text{Contracted Services} + \text{Operator Salaries \& Wages}}{\text{Total Passengers}} = \text{Cost Per Passenger}$
Farebox Recovery	<p>Effectiveness measure capturing the percentage of system operating expenses recovered by fare revenue. The equation for calculating the farebox recovery ratio is:</p> $\frac{\text{Passenger Cash Fares} + \text{Token Sales} + \text{Monthly Pass Sales} + \text{Advertising Revenue}}{\text{Fuel} + \text{Other Materials \& Supplies} + \text{Maintenance} + \text{Contracted Services} + \text{Operator Salaries \& Wages}} = \text{Farebox Recovery}$
Maintenance Labor	Operational cost of in-house maintenance staff
MSAP	Medical Shopping Assistance Program is for San Benito County seniors and persons with disabilities that need escort and/or translation services at the grocery store, bank, and at doctor's appointments. The fare is \$1.25 one-way.
No-Show	A customer who did not call ahead to cancel a scheduled trip on Dial-A-Ride and Paratransit service. Vehicle arrives on site and customer is not there for pickup.
OOCMT	Out-of-County Non-Emergency Medical Transportation for San Benito County seniors and persons with disabilities who need medical treatment not available in the County. Service area ranges from Salinas to Palo Alto.
On-Time Performance	Evaluates timeliness of services. Takes into account early, late, and missed departures on all services. The fare is a zone-based fare that ranges from \$2.00 to \$5.00 one-way.
Operational Cost	<p>County Express total costs include fuel, maintenance, the payments made to MV Transportation, Inc., for operations management services, and the project administration cost by the Local Transportation Authority.</p> <p>Specialized Transportation total costs include maintenance, payments made to Jovenes de Antaño, for operations management services, and the project administration cost by the</p>

Term	Definition
	Local Transportation Authority
Operators Salaries and Wages	Operational cost that includes project administration. Cost of dispatchers, drivers, and management are not included in this category as they are currently contracted through MV Transportation, Inc. and Jovenes de Antaño (see Contracted Services).
Other Materials and Supplies	Operational cost that includes vehicle parts, outside labor, insurance, maintenance and office supplies, cell phone service, legal fees, and etc.
Passengers per Revenue Service Hour	Measures productivity of service or route by the number of passengers served per hour per vehicle. The passengers per revenue service hour is calculated as: $\frac{\text{Total Passengers}}{\text{Total Revenue Service Hours}} = \text{Passengers per Revenue Service Hour}$
Productivity	Measured by passengers per revenue service hour to gauge service efficiency. The passengers per revenue service hour is calculated as: $\frac{\text{Total Passengers}}{\text{Total Revenue Service Hours}} = \text{Passengers per Revenue Service Hour}$
Preventable Incidents with Injury	An avoidable incident (i.e. poor mobility device securement).
Preventable Vehicle Accidents	An avoidable accident (i.e. driver error).
Ridership	Number of one-way passenger trips
Revenue Service Hour	Fixed Route and Intercounty: Time between first printed stop to last printed stop on schedule. Dial-A-Ride and Paratransit: Time between pick-up and drop-off of clients. Does not include idle time or travel time with empty vehicle.
Senior Lunch	Transportation to and from the Senior Lunch Program at the community center in the City of Hollister. There is no fare for this service.
Service Refusal	Service availability cannot be negotiated because of service overload and customer request (i.e. Ride not available because client calls for a ride within 30 minutes).
Total Cost	See Operational Cost

Closed Session

Conference with Legal Counsel-Existing Litigation

Pursuant to Subdivision (a) & (d) (1) of Section 54956.9:

Name of Case: Luis Rodriguez, et al. v. MV Transportation, Inc., et al. Superior Court of California, County of San Benito, Case No. CU-15-00159