

**AGENDA  
REGULAR MEETING  
LOCAL TRANSPORTATION AUTHORITY**

**DATE:** Thursday, February 16, 2017  
3:00 P.M.

**LOCATION:** **Board of Supervisors Chambers**  
481 Fourth Street, Hollister, CA 95023

**DIRECTORS:** Chair Ignacio Velazquez, Vice Chair Jaime De La Cruz  
Directors Tony Boch, and Anthony Botelho  
Alternates: San Benito County: Mark Medina;  
City of Hollister: Mickie Solorio Luna; San Juan Bautista: Jim West

*Persons who wish to address the Board of Directors must complete a Speaker Card and give it to the Clerk prior to addressing the Board. Those who wish to address the Board on an agenda item will be heard when the Chairperson calls for comments from the audience. Following recognition, persons desiring to speak are requested to advance to the podium and state their name and address. After hearing audience comments, the Public Comment portion of the agenda item will be closed. **The opportunity to address the Board of Directors on items of interest not appearing on the agenda will be provided during Section B. Public Comment.***

**3:00 P.M. CALL TO ORDER:**

- A. **ACKNOWLEDGE** Certificate of Posting
- B. **PUBLIC COMMENT:** (Opportunity to address the Board on items of interest not appearing on the agenda. No action may be taken unless provided by Govt. Code Sec. 54954.2. **Speakers are limited to 3 minutes.**)

**CONSENT AGENDA:**

*(These matters shall be considered as a whole and without discussion unless a particular item is removed from the Consent Agenda. Members of the public who wish to speak on a Consent Agenda item must submit a Speaker Card to the Clerk and wait for recognition from the Chairperson. Approval of a consent item means approval as recommended on the Staff Report.)*

1. **APPROVE** Local Transportation Authority Draft Meeting Minutes Dated January 19, 2017 – Gomez
2. **RECEIVE** Specialized Transportation/Jovenes de Antaño December 2016 Monthly Service Report – Valentine
3. **RECEIVE** County Express/MV Transportation December 2016 Monthly Operations Report – Valentine
4. **ADOPT** Resolution 17-01 Authorizing the Application for Federal Transit Administration Section 5310 Elderly Individuals with Disabilities Grant Fund and Acceptance of Funds, If Awarded – Valentine

**Adjourn to LTA Meeting on Thursday, February 16, 2017. Agenda deadline is January 31, 2017 at 12:00 p.m.**

*In compliance with the Americans with Disabilities Act (ADA), if requested, the Agenda can be made available in appropriate alternative formats to persons with a disability. If an individual wishes to request an alternative agenda format, please contact the Clerk of the Council four (4) days prior to the meeting at (831) 637-7665. The Local Transportation Authority Board of Directors meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Board's office at (831) 637-7665 at least 48 hours before the meeting to enable the Council of Governments to make reasonable arrangements to ensure accessibility.*

**San Benito County  
LOCAL TRANSPORTATION AUTHORITY  
REGULAR MEETING**

**January 19, 2017 3:00 P.M.**

**DRAFT MINUTES**

**MEMBERS PRESENT:**

Chair Boch, Director Botelho, Director Velazquez, and Director De La Cruz

**STAFF PRESENT:**

Deputy County Counsel, Shirley Murphy; Executive Director, Mary Gilbert; Transportation Planner, Veronica Lezama; Transportation Planner, Regina Valentine; Secretary, Monica Gomez

**CALL TO ORDER:**

Chair Boch called the meeting to order at 3:36 p.m.

**A. CERTIFICATE OF POSTING**

*Upon a motion duly made by Director De La Cruz, and seconded by Director Botelho, the Directors unanimously acknowledged the Certificate of Posting. Vote: 4/0 motion passes.*

**B. ELECT LTA Chairperson for 2017**

**C. ELECT LTA Vice Chairperson for 2017**

*Upon a motion duly made by Director De La Cruz, and seconded by Director Botelho, the Directors elected Ignacio Velazquez as LTA's Chairperson for 2017 and Jaime De La Cruz as LTA's Vice Chairperson for 2017. Vote: 4/0 motion passes*

**D. PUBLIC COMMENT:** None

**CONSENT AGENDA:**

- 1. Approve** Local Transportation Authority Draft Meeting Minutes Dated December 15, 2016 – Gomez
- 2. Receive** Specialized Transportation/Jovenes de Antaño November 2016 Monthly Service Report – Valentine
- 3. Receive** County Express/MV Transportation November 2016 Monthly Operations Report – Valentine

*Upon a motion duly made by Director Botelho, and seconded by Director Boch, the Directors unanimously approved Items 1-3 from the Consent Agenda. Vote: 4/0 motion passes.*

**4. Receive** Report on the Anzar High School Bus Stop Improvement Project – Valentine

Regina Valentine reported that at the December meeting, the Board directed staff to return with more information on the bus stop improvements and associated costs for the project. She provided the information and asked if there were additional questions.

Director Botelho stated that the bus stop is greatly needed at Anzar High School and thanked staff for a very thorough report.

There was no public comment.

**5. Authorize County Express Shuttle Service to the San Benito County Fair – Valentine**

Transportation Planner, Regina Valentine reported that staff was proposing to again offer a shuttle service for fair attendees and was seeking early approval to begin the planning and marketing process.

Ms. Valentine noted that as discussed during the November 2016 Board meeting, staff would coordinate with the County Fair to ask patrons to pay entrance fees on-board the bus at Gate 1 of the fairgrounds with the option of riders then being dropped off a Gate 3 to decrease walking distance. In addition, staff will work with Fair staff to advertise and promote the service

There was brief discussion about the ridership data for the County Fair shuttle service over the past four years.

Director De La Cruz stated that he would only support this service with the stipulation that ridership percentage of attendance reaches 0.71% or above 65 passengers, otherwise the item should be shelved for the following year.

**PUBLIC COMMENT:**

**Jennifer Coile, Vice President  
33<sup>rd</sup> District Agricultural Association**

Ms. Coile stated that the County Fair Shuttle service was her idea four years ago. She went over some of the things that were done the first year that made it more successful. She stated that she produced posters in English/Spanish and advertised on 22 buses for at least one month prior so existing transit riders were clued in, and there was a COG/LTA booth in the Pavilion to provide information about the service. Ms. Coile mentioned that the Fair has a marketing committee in place. They have a newly designed Fair website that will have a “hot button” for schedules making it easier for people to find stops/schedules. She stated that the Board has the Fair’s commitment that there will be more information about the shuttle in more places, both physical and electronic. She asked that the Board consider having a booth at the pavilion this year.

There was no further public comment.

Director Botelho stated that it would be helpful for the Board to receive another report from the staff in June regarding marketing efforts and improvements that are made.

Director De La Cruz made a motion to shelve the County Fair Shuttle service. The motion died for lack of a second.

*A motion was made by Director Botelho, and seconded by Director Boch, to authorize County Express shuttle service to the San Benito County Fair, however, he asked that staff come back in June to report on the improvements that were discussed. Vote: 3/1 motion passes*

*Upon a motion duly made by Director De La Cruz, and seconded by Director Boch, the Directors unanimously adjourned the LTA meeting at 3:54 p.m. Vote:4/0 motion passes.*

**ADJOURN TO LTA MEETING FEBRUARY 16, 2017.**



# Jovenes de Antaño

## Specialized Transportation Services

### Monthly Service Report - December 2016

#### WEEKDAYS

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	414	272.75	3,599	\$ 500.50	21
Senior Lunch	608	122.75	941	\$ -	21
Medical/Shopping Assistance	100	94.75	892	\$ 124.50	16
<b>Total</b>	<b>1,122</b>	<b>490.25</b>	<b>5,432</b>	<b>\$ 625.00</b>	

#### WEEKENDS

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	53	36.50	298	\$ 15.00	4
<b>Total</b>	<b>53</b>	<b>36.50</b>	<b>298</b>	<b>\$ 15.00</b>	

#### MONTH

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	467	309.25	3,897	\$ 515.50	25
Senior Lunch	608	122.75	941	\$ -	21
Medical/Shopping Assistance	100	94.75	892	\$ 124.50	16
<b>Total</b>	<b>1,175</b>	<b>526.75</b>	<b>5,730</b>	<b>\$ 640.00</b>	

#### FISCAL YEAR TO DATE

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	2,928	1,988.25	26,411	\$ 1,368.00	146
Senior Lunch	4,988	709.00	6,233	\$ -	125
Medical/Shopping Assistance	745	657.33	6,883	\$ 891.00	106
<b>Total</b>	<b>8,661</b>	<b>3,354.58</b>	<b>39,527</b>	<b>\$ 2,259.00</b>	

#### VEHICLE MILEAGE INFORMATION

Vehicle Number	Ending Odometer
733	132773
734	172653
735	132974
736	90256
737	92962
738	65934

#### ADDITIONAL INFORMATION

Service	Current Month	Year To Date
Lift Assisted Trips	105	621
Unduplicated Passengers	97	630
Turn Downs	0	0
No Shows	0	0
Cancellations		0
Employee Hours		0.00
Vehicles - Midday		
Vehicles - Peak		

#### NOTES



# Jovenes de Antaño

## Specialized Transportation Services

### Monthly Service Report - December 2016

#### OUT OF COUNTY

Week of	ONE WAY PASSENGERS							Total
	M	T	W	TH	F	S	S	
12/1-3/2016			18	16	15	15	49	
12/5-10/2016	26	20	18	15	20	13	112	
12/12-17/2016	29	15	21	15	22	15	117	
12/19-24/2016	24	21	26	15	17	10	113	
12/26-31/2016		16	20	21	19		76	0
<b>Total</b>	<b>79</b>	<b>72</b>	<b>85</b>	<b>84</b>	<b>94</b>	<b>53</b>	<b>467</b>	

Week of	DONATIONS							Total
	M	T	W	TH	F	S	S	
12/1-3/2016					397		397	
12/5-10/2016						15	15	
12/12-17/2016					88		88	
12/19-24/2016					15.5		15.5	
12/26-31/2016						15	15	515.5
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>501</b>	<b>15</b>	<b>515.5</b>	

Week of	REVENUE HOURS							Total
	M	T	W	TH	F	S	S	
12/1-3/2016				13.25	8	7	28.25	
12/5-10/2016	14.25	15.75	11.3	7.5	18.3	7.25	74.25	
12/12-17/2016	15	7.5	12.5	13	14.3	7.25	69.5	
12/19-24/2016	16.25	14.75	14.3	12.5	12.5	7.25	77.5	
12/26-31/2016		14.25	13.5	16.25	8	7.75	59.75	0
<b>Total</b>	<b>45.5</b>	<b>52.25</b>	<b>51.5</b>	<b>62.5</b>	<b>61</b>	<b>36.5</b>	<b>309.25</b>	

Week of	REVENUE MILES							Total
	M	T	W	TH	F	S	S	
12/1-3/2016				241	68	76	385	
12/5-10/2016	278	238	163	12	201	71	963	
12/12-17/2016	263	68	68	209	161	79	848	
12/19-24/2016	254	266	274	176	139	72	1181	
12/26-31/2016	0	173	190	73	84		520	0
<b>Total</b>	<b>795</b>	<b>745</b>	<b>695</b>	<b>711</b>	<b>653</b>	<b>298</b>	<b>3897</b>	

#### SENIOR LUNCH

Week of	ONE WAY PASSENGERS							Total
	M	T	W	TH	F	S	S	
12/1-3/2016			37	35			72	
12/5-10/2016	37	20	36	27	23		143	
12/12-17/2016	39	23	31	28	25		146	
12/19-24/2016	29	29	32	25	24		139	
12/26-31/2016		23	34	25	26		108	0
<b>Total</b>	<b>105</b>	<b>95</b>	<b>133</b>	<b>142</b>	<b>133</b>	<b>608</b>		

Week of	DONATIONS							Total
	M	T	W	TH	F	S	S	
12/1-3/2016							0	
12/5-10/2016							0	
12/12-17/2016							0	
12/19-24/2016							0	
12/26-31/2016							0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

Week of	REVENUE HOURS							Total
	M	T	W	TH	F	S	S	
12/1-3/2016				6	6		12	
12/5-10/2016	5.75	5.75	6.75	6	6		30.25	
12/12-17/2016	5.75	5.75	5.5	6	6.5		29.5	
12/19-24/2016	5.75	5.25	5.5	6	6		28.5	
12/26-31/2016		5.75	5.5	5.75	5.5		22.5	0
<b>Total</b>	<b>17.25</b>	<b>22.5</b>	<b>23.3</b>	<b>29.75</b>	<b>30</b>	<b>122.75</b>		

Week of	REVENUE MILES							Total
	M	T	W	TH	F	S	S	
12/1-3/2016				43	45		88	
12/5-10/2016	46	48	54	54	36		238	
12/12-17/2016	52	54	47	40	38		231	
12/19-24/2016	43	43	46	40	40		212	
12/26-31/2016	0	40	53	44	35		172	0
<b>Total</b>	<b>141</b>	<b>185</b>	<b>200</b>	<b>221</b>	<b>194</b>	<b>941</b>		

#### MEDICAL/SHOPPING ASSISTANCE

Week of	ONE WAY PASSENGERS							Total
	M	T	W	TH	F	S	S	
12/1-3/2016			10	6			16	
12/5-10/2016	8	8	4	4	2		26	
12/12-17/2016	8	6	8	6			28	
12/19-24/2016		4	10	6			16	
12/26-31/2016			4	4	6		14	0
<b>Total</b>	<b>16</b>	<b>18</b>	<b>26</b>	<b>32</b>	<b>8</b>	<b>100</b>		

Week of	FARES							Total
	M	T	W	TH	F	S	S	
12/1-3/2016				12	7.5		19.5	
12/5-10/2016	10	10	5	5	2.5		32.5	
12/12-17/2016	10	7.5	10	7.5			35	
12/19-24/2016			12.5	7.5			20	
12/26-31/2016			5	5	7.5		17.5	0
<b>Total</b>	<b>20</b>	<b>22.5</b>	<b>32.5</b>	<b>39.5</b>	<b>10</b>	<b>124.5</b>		

Week of	REVENUE HOURS							Total
	M	T	W	TH	F	S	S	
12/1-3/2016				8	4.75		12.75	
12/5-10/2016	5	7	4.5	5.75	2		24.25	
12/12-17/2016	7	5.5	7.75	6			26.25	
12/19-24/2016			7.75	7			14.75	
12/26-31/2016		5	4	7.75			16.75	0
<b>Total</b>	<b>12</b>	<b>17.5</b>	<b>24</b>	<b>34.5</b>	<b>6.75</b>	<b>94.75</b>		

Week of	REVENUE MILES							Total
	M	T	W	TH	F	S	S	
12/1-3/2016				61	54		115	
12/5-10/2016	26	76	20	43	9		174	
12/12-17/2016	121	41	78	41			281	
12/19-24/2016			85	78			163	
12/26-31/2016		28	40	91			159	0
<b>Total</b>	<b>147</b>	<b>145</b>	<b>223</b>	<b>314</b>	<b>63</b>	<b>892</b>		

**December 2016**  
**San Benito County Express Monthly Operations Report**  
 Operated by MV transportation

**Year to Year comparison**

	<b>2016</b>	<b>2015</b>
<b>Passengers Per Hour</b>		
Dial a Ride/Paratransit	3.37	3.59
Fixed Route Service	4.24	4.02
Gavilan Service	5.69	7.53
Caltrain Service	3.41	6.74
Greyhound Service	3.11	4.48
<b>Total Passengers</b>	<b>7,395</b>	<b>8,147</b>
<b>Total Revenue Hours</b>	<b>1896.83</b>	<b>1,762.58</b>
<b>Passengers per Hour</b>	<b>3.89</b>	<b>4.62</b>
<b>Lift Trips</b>	154	176
<b>No Shows</b>	73	67
<b>Cancellations</b>	237	251

**WEEKDAYS December 2016**

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Dial-A-Ride	1,424	17	283.55	2,930	\$ 669.89	\$ 373.45	\$ 74.25	22	\$ 12,522.42
Paratransit	1,452	54	594.19	8,789	\$ 2,009.67	\$ 1,120.35	\$ 222.75	22	\$ 26,241.21
Fixed Route	1,917	6	453.09	5,088	\$ 1,170.67	\$ 200.00	\$ 5.00	22	\$ 20,009.81
Gavilan	1,475	0	258.94	5,979	\$ 1,859.10	\$ 630.20	\$ 200.00	22	\$ 11,435.57
Caltrain	791	0	231.73	5,887	\$ 1,174.95	\$ 85.00	\$ -	22	\$ 10,233.89
Total	7,059	77	1,821.50	28,673	\$ 6,884.28	\$ 2,409.00	\$ 502.00	110	\$ 80,442.90

**SATURDAY**

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Dial-A-Ride	48	0	12.77	252	\$ 69.32	\$ 3.30	\$ -	5	\$ 563.96
Greyhound	107	0	33.03	960	\$ 190.93	\$ 2.20	\$ -	5	\$ 1,458.70
Total	155	0	45.80	1,212	\$ 260.25	\$ 5.50	\$ -	10	\$ 2,022.67

**SUNDAY**

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	\$ -	Service Days	Invoiced
Dial-A-Ride	17	29	9.57	150	\$ 34.00	\$ 9.90	\$ -	3	\$ 422.64
Greyhound	58	0	19.96	574	\$ 93.75	\$ 6.60	\$ -	3	\$ 881.49
Total	75	29	29.53	724	\$ 127.75	\$ 16.50	\$ -	6	\$ 1,304.13

**MONTH**

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Dial-A-Ride	1,489	46	305.89	3,332	\$ 773.21	\$ 386.65	\$ 74.25	30	\$ 13,509.02
Paratransit	1,452	54	594.19	8,789	\$ 2,009.67	\$ 1,120.35	\$ 222.75	22	\$ 26,241.21
Fixed Route	1,917	6	453.09	5,088	\$ 1,170.67	\$ 200.00	\$ 5.00	22	\$ 20,009.81
Gavilan	1,475	0	258.94	5,979	\$ 1,859.10	\$ 630.20	\$ 200.00	22	\$ 11,435.57
Caltrain	791	0	231.73	5,887	\$ 1,174.95	\$ 85.00	\$ -	22	\$ 10,233.89
Greyhound	165	0	52.99	1,534	\$ 284.68	\$ 8.80	\$ -	8	\$ 2,340.20
Total	7,289	106	1,896.83	30,609	\$ 7,272.28	\$ 2,431.00	\$ 502.00		\$ 83,769.70

**FISCAL YEAR TO DATE**

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Dial-A-Ride	11,358	286	1,854.80	8,688	\$ 5,194.86	\$ 2,861.14	\$ 570.00	180	\$ 81,913.53
Paratransit	9,105	649	3,658.39	68,583	\$ 12,653.04	\$ 8,158.06	\$ 1,710.00	128	\$ 161,565.48
Fixed Route	13,876	103	2,711.58	30,737	\$ 7,687.37	\$ 1,407.00	\$ 205.00	127	\$ 119,751.51
Gavilan	14,074	0	1,557.05	35,109	\$ 14,929.24	\$ 4,754.20	\$ 458.00	128	\$ 68,764.00
Caltrain	6,243	0	1,226.48	31,430	\$ 9,243.83	\$ 829.30	\$ -	128	\$ 54,165.04
Greyhound	1,108	0	349.71	9,337	\$ 1,808.29	\$ 58.80	\$ -	52	\$ 15,444.24
Total	55,765	1,038	11,358.01	183,884	\$ 51,516.63	\$ 18,068.50	\$ 2,943.00	0	\$ 501,603.79

**ADDITIONAL INFORMATION**

	Current Month	Year To Date
Lift Assisted Trips	154	1,022
Turn Downs		0
No Shows	73	425
Cancellations	237	1,288
Employee Hours	2,230	13,630
Vehicles - Midday	7	
Vehicles - Peak	8	

**NOTES**

Greyhound Bikes = 0 Gavilan Bikes= 13 Caltrain Bikes = 5 Fixed Route = 0
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**FIXED ROUTE PASSENGER CT**

	Business	Clockwise	Counter	Sunnyslope	Southside	Fixed Subtotal
1-Dec	21	69	53	3	10	156
2-Dec	26	63	60	2	9	160
3-Dec						
4-Dec						
5-Dec	32	48	62	3	9	154
6-Dec	19	45	54	3	8	129
7-Dec	11	55	64	4	11	145
8-Dec	20	36	37	2	11	106
9-Dec	18	54	53	2	9	136
10-Dec						
11-Dec						
12-Dec	19	44	51	4	10	128
13-Dec	18	58	48	3	8	135
14-Dec	17	52	56	3	6	134
15-Dec	11	39	40	4	7	101
16-Dec	23	38	51	3	7	122
17-Dec						
18-Dec						
19-Dec	10	30	0	0	0	40
20-Dec	15	21	0	0	0	36
21-Dec	18	17	0	0	0	35
22-Dec	14	18	0	0	0	32
23-Dec	19	9	0	0	0	28
24-Dec						
25-Dec						
26-Dec	6	13	0	0	0	19
27-Dec	13	26	0	0	0	39
28-Dec	13	18	0	0	0	31
29-Dec	13	19	0	0	0	32
30-Dec	9	16	0	0	0	25
31-Dec						
<b>TOTALS</b>	<b>365</b>	<b>788</b>	<b>629</b>	<b>36</b>	<b>105</b>	<b>1923</b>
<b>DAILY AVERAG</b>						
<b>E</b>	<b>17</b>	<b>36</b>	<b>29</b>	<b>2</b>	<b>5</b>	<b>167</b>

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## Staff Report

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To: Local Transportation Authority  
From: Regina Valentine, Transportation Planner Telephone: (831) 637-7665 x 205  
Date: February 16, 2017  
Subject: Federal Transit Administration Section 5310 Grant Opportunity

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### Recommendation:

**ADOPT** Resolution 17-01 Authorizing the Application for Federal Transit Administration Section 5310 Elderly Individuals with Disabilities Grant Fund and Acceptance of Funds, if awarded.

### Summary:

The California Department of Transportation (Caltrans) has announced their Call for Projects for Federal Transit Administration (FTA) Section 5310 Grant Funds. The purpose of the Section 5310 program is to provide funding for transit capital, mobility management, and operating expenses to improve mobility for seniors and persons with disabilities.

### Financial Considerations:

Staff is anticipating applying for \$558,000 for replacement and expansion vehicles for Specialized Transportation operated by Jovenes de Antaño (JDA), as well as, operating funds for the Out of County Medical Transportation service.

### Background:

The FTA Section 5310 Program provides funding to states and designated recipients to improve mobility for seniors and individuals with disabilities. Under Moving Ahead for Progress in the 21st Century Act (MAP-21), the funding for FTA Section 5317 Program was merged with the Section 5310 grant program increasing the types of eligible projects. Eligible projects include vehicles, computers, mobility management and ongoing operational costs.

The Governor of California has designated the Caltrans Division of Rail and Mass Transportation as the recipient of FTA Section 5310 apportionment funds. Caltrans is responsible for administration of program funds, including releasing the Call for Projects, in accordance with federal and State laws, statutes, and regulations.

During this grant cycle, there is approximately \$20 million available for Small Urban and Rural areas. Of this amount, 55% has been earmarked for the traditional capital projects and 45% for the expanded operational types of projects. Caltrans is continuing to allow grant applicants to utilize toll credits for its 11.47% local match. With the use of toll credits, all awarded projects will be 100% funded by the Section 5310 grant program.

**Staff Analysis:**

As required by Section 5310, staff reviewed its County Express and Specialized Transportation needs for services that go above and beyond the minimum requirements of the Americans with Disabilities Act.

As a traditional capital project, staff proposes replacing Specialized Transportation's Bus 733 (odometer reading 132,773) with a larger 16-passenger vehicle, while keeping Bus 733 as backup. In addition to the replacement vehicle request, staff is proposing to apply for an expanded operational project to increase funding for three years for the Out of County Medical Transportation service operated by JDA. If awarded, the increase in Out of County Medical Transportation service would require an additional 16-passenger vehicle, which will also be requested. The table below provides a quick summary of the proposed projects.

<b>Project</b>	<b>Description</b>	<b>Estimated Grant Amount</b>
Replacement Vehicle	Replace Bus 733; Place Bus 733 as Backup Vehicle	\$75,000
Service Expansion	Increase Out of County Medical Transportation Service for Three Years	\$408,000
Vehicle Expansion	Purchase Vehicle for Out of County Medical Transportation Service Increase	\$75,000

Applications are due to Caltrans by March 1, 2017. As a part of the grant application, a resolution must be adopted by Local Transportation Authority's Board of Directors. Resolution 17-01 authorizes staff to apply for the grant and execute any documents necessary for acceptance of grant funds.

Executive Director Review: \_\_\_\_\_

Counsel Review: Yes

Attachment: Resolution No. 17-01

San Benito County  
**L**OCAL  
**T**RANSPORTATION  
**A**UTHORITY

RESOLUTION OF THE SAN BENITO COUNTY LOCAL )  
TRANSPORTATION AUTHORITY AUTHORIZING THE )  
APPLICATION FOR FEDERAL TRANSIT )  
ADMINISTRATION SECTION 5310 ENHANCED )  
MOBILITY FOR SENIORS AND INDIVIDUALS WITH )  
DISABILITIES GRANT FUNDS )  
\_\_\_\_\_ )

RESOLUTION NO: 17-01

**WHEREAS**, the San Benito County Local Transportation Authority (LTA) provides public transit services in San Benito County; and

**WHEREAS**, the Council of San Benito County Governments (COG) is the Regional Transportation Planning Agency for San Benito County; and

**WHEREAS**, the COG has designated the LTA as the Consolidated Transportation Services Agency for San Benito County; and

**WHEREAS**, the LTA desires to apply for Federal Transit Administration Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities grant funds for eligible traditional and/or expanded projects in accordance with the terms and conditions of the grant agreement with the California Department of Transportation.

**NOW, THEREFORE, BE IT RESOLVED** that the San Benito County Local Transportation Authority hereby authorizes the Executive Director to apply for Federal Transit Administration Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities grant funds for and on behalf of the LTA; and

**BE IT FURTHER RESOLVED THAT** the San Benito County Local Transportation Authority hereby authorizes the Executive Director to accept such grant funds, if awarded, for and on behalf of the LTA; and

**BE IT FURTHER RESOLVED THAT** the San Benito County Local Transportation Authority hereby authorizes the Executive Director to execute all documents necessary to make such applications and accept such grant funds, if awarded, including but not limited to the execution of the grant agreement and any amendments of the grant agreement.

PASSED AND ADOPTED BY THE SAN BENITO COUNTY LOCAL TRANSPORTATION AUTHORITY on this 16<sup>th</sup> day of February 2017, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Ignacio Velazquez, Chair

ATTEST:  
Mary Gilbert, Executive Director

APPROVED AS TO LEGAL FORM:  
San Benito County Counsel's Office

By: \_\_\_\_\_

By: Shirley L. Murphy  
Shirley L. Murphy, Deputy County Counsel

Dated: \_\_\_\_\_

Dated: Feb. 9, 2017