



**AGENDA
REGULAR MEETING
SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS**

DATE: Thursday, March 16, 2017
3:00 P.M.

LOCATION: Board of Supervisors Chambers
481 Fourth Street, Hollister, CA 95023

DIRECTORS: Chair Ignacio Velazquez, Vice Chair Jaime De La Cruz,
Directors, Tony Boch, and Anthony Botelho,
Alternates: San Benito County: Mark Medina
City of Hollister: Mickie Solorio Luna; San Juan Bautista: Jim West

*Persons who wish to address the Board of Directors must complete a Speaker Card and give it to the Clerk prior to addressing the Board. Those who wish to address the Board on an agenda item will be heard when the Chairperson calls for comments from the audience. Following recognition, persons desiring to speak are requested to advance to the podium and state their name and address. After hearing audience comments, the Public Comment portion of the agenda item will be closed. **The opportunity to address the Board of Directors on items of interest not appearing on the agenda will be provided during Section B. Public Comment.***

3:00 P.M. CALL TO ORDER

A. ACKNOWLEDGE Certificate of Posting

B. PUBLIC COMMENT: (Opportunity to address the Board on items of interest not appearing on the agenda. No action may be taken unless provided by Govt. Code Sec. 54954.2. **Speakers are limited to 3 minutes.**)

CONSENT AGENDA:

(These matters shall be considered as a whole and without discussion unless a particular item is removed from the Consent Agenda. Members of the public who wish to speak on a Consent Agenda item must submit a Speaker Card to the Clerk and wait for recognition from the Chairperson. Approval of a consent item means approval as recommended on the Staff Report.)

1. **APPROVE** Service Authority for Freeways and Expressways Draft Meeting Minutes Dated January 19, 2017 – Gomez
2. **RECEIVE** Service Authority for Freeways and Expressways FY 2016/17 Second Quarter Budget Report – Postigo

ADJOURN TO MEETING OF THURSDAY APRIL 20, 2017. AGENDA DEADLINE IS APRIL 4, 2017 AT 12:00 P.M.

In compliance with the Americans with Disabilities Act (ADA), if requested, the Agenda can be made available in appropriate alternative formats to persons with a disability. If an individual wishes to request an alternative agenda format, please contact the Clerk of the Council four (4) days prior to the meeting at (831) 637-7665. The Service Authority for Freeways and Expressways Board of Directors meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Board's office at (831)637-7665 at least 48 hours before the meeting to enable the Council of Governments to make reasonable arrangements to ensure accessibility.

**SAN BENITO COUNTY
SERVICE AUTHORITY FOR FREEWAYS
AND EXPRESSWAYS (SAFE)
MEETING**

January 19, 2017 3:00 P.M.

DRAFT MINUTES

MEMBERS PRESENT:

Chair Boch, Director Botelho, Director Velazquez, and Director De La Cruz

STAFF PRESENT:

Deputy County Counsel, Shirley Murphy; Executive Director, Mary Gilbert; Transportation Planner, Veronica Lezama; Transportation Planner, Regina Valentine; Secretary, Monica Gomez

CALL TO ORDER:

Chair Boch called the meeting to order at 3:57 P.M.

A. Acknowledge Certificate of Posting

Upon a motion duly made by Director Botelho, and seconded by Director De La Cruz, the Directors unanimously acknowledged the Certificate of Posting. Vote: 4/0 motion passes.

B. Elect SAFE Chairperson for 2017

C. Elect SAFE Vice Chairperson for 2017

Upon a motion duly made by Director De La Cruz, and seconded by Director Botelho, the Directors elected Ignacio Velazquez as SAFE Chairperson and Jaime De La Cruz as SAFE Vice Chairperson for 2017. Vote: 4/0 motion passes

D. Public Comment: None

CONSENT AGENDA:

- 1. Approve** Service Authority for Freeways and Expressways Draft Special Meeting Minutes Dated January 21, 2016 – Gomez
- 2. Approve** Service Authority for Freeways and Expressways Draft Meeting Minutes Dated November 17, 2016 – Gomez

There was no discussion or public comment on Consent.

Upon a motion duly made by Director Botelho, and seconded by Director De La Cruz, the Directors unanimously approved Items 1 and 2 from the Consent Agenda. Vote: 4/0 motion passes.

Upon a motion duly made by Director Boch, and seconded by Director De La Cruz, the Directors unanimously adjourned the SAFE meeting at 3:58 p.m. Vote: 4/0 motion passes.

ADJOURN TO SAFE MEETING FEBRUARY 16, 2017.

Service Authority for Freeways and Expressways (628.7380)
Second
Quarter Budget Report FY 2016/17

FISCAL SUMMARY	Budgeted FY 16/17	Expenses 12/31/2016	Balance FY 16/17	Projected % 50%	Actual %
<u>EXPENDITURES</u>					
Salaries & Benefits	18,787	10,942	7,845	50%	58.24%
Services & Supplies	22,748	8,786	13,962	50%	38.62%
Contracts	15,125	-	15,125	50%	0.00%
Capital	-	-	-		
Other	398	84	314	50%	0.16%
TOTAL EXPENDITURES	\$57,058	\$19,812	\$37,246	50%	34.72%
<u>REVENUES</u>					
Revenues	215,500	187,342	28,158	50%	86.93%
Operating Transfers	-	-	-	-	
TOTAL REVENUE	\$215,500	\$187,342	\$28,158	50%	86.93%
TOTAL FUND BALANCE	\$158,442	\$167,530			

FUND BALANCE \$167,530
Only available for SAFE

Service Authority for Freeways and Expressways (628.7380)
Second
Quarter Budget Report FY 2016/17

REVENUE & EXPENDITURES

REVENUES Category	Budgeted FY 16/17	Revenues 12/31/2016	Balance FY 16/17	Projected % 50%	Actual %
550.109 registered Vehicle Revenue	54,500	20,388	34,112	50%	37.41%
Fund Balance (Carryover previous years)	160,500	166,954	(6,454)	50%	104.02%
541.001 Interest	500	-	500	50%	0.00%
570.006 Reim for damages	-	-	-	-	-
TOTAL	215,500	187,342	28,158	50%	86.93%

EXPENDITURES Category	Budgeted FY 16/17	Expenses 12/31/2016	Balance FY 16/17	Projected % 50%	Actual %
Personnel					
610.101 Salaries	18,787	10,942	7,845	50%	58.24%
Total	18,787	10,942	7,845	50%	58.24%
Services and Supplies					
619.126 Magazines and Subscriptions	-	-	-	-	-
619.130 Clothing and Safety	-	-	-	-	-
619.132 Communications	3,600	1,608	1,992	50%	44.66%
619.138 Computer Maintenance	-	-	-	-	-
619.140 Computer Supplies	-	-	-	-	-
645.701 General Insurance	398	247	151	50%	62.18%
619.152 Maintenance of Equipment	18,500	6,924	11,576	50%	37.43%
619.154 Maintenance of Equipment - Oil and Gas	-	-	-	-	-
621503 Maintenance of Equipment - Auto	-	-	-	-	-
619.158 Maintenance of Structures and Grounds	-	-	-	-	-
619.280 Marketing	-	-	-	-	-
619.164 Medical/Dental/Lab Supplies & Services	-	-	-	-	-
619.166 Membership Dues	-	-	-	-	-
619.168 Office Furniture under \$700	-	-	-	-	-
619.170 Office Equipment under \$300	-	-	-	-	-
619.176 Special Project Supplies - Printing	-	-	-	-	-
619.174 Supplies	-	-	-	-	-
619.172 Postage and Delivery	-	-	-	-	-
619.210 Legal	50	-	50	50%	0.00%
619.182 Permits & Legal	-	-	-	50%	-
619.222 Other Consultants	-	-	-	-	-
619.180 Public and Legal Notices	-	-	-	-	-
619.184 Rent Equipment	-	-	-	-	-
619.186 Rent Structures	-	-	-	-	-
619.188 Rent Space	-	-	-	-	-
619.190 Small Tools	-	-	-	-	-
619.268 Special Dept Expense - Other	-	-	-	-	-
619.196 Travel Lodging	-	-	-	-	-
619.198 Travel Meals	50	-	50	50%	0.00%
619.194 Training	-	-	-	-	-
619.200 Travel Transportation	150	7	143	50%	4.67%
619.306 Utilities	-	-	-	-	-
Total	22,748	8,786	13,962	50%	38.62%
Contracts					
619.250 Special Dept Expense - Contracts	15,125	-	15,125	50%	0.00%
Total	15,125	-	15,125	50%	0.00%
Capital					
650.304 Furniture and Fixtures	-	-	-	-	-
650.302 Equipment other than Computer	-	-	-	50%	-
650.303 Computer Hardware	-	-	-	-	-
650.301 Automobiles, Trucks, Vans	-	-	-	-	-
Total	-	-	-	50%	-
Other					
640.320 OPEB	398	84	314	-	-
640.513 Operating Transfers	-	-	-	-	-
Total	398	84	314	-	21.22%
TOTAL	57,058	19,812	37,246	50%	34.72%