

Agenda Item: _____

**COUNCIL OF SAN BENITO COUNTY GOVERNMENTS
TECHNICAL ADVISORY COMMITTEE
MEETING**

March 5, 2009

2:00 PM

FINAL MINUTES

MEMBERS PRESENT:

Lisa Rheinheimer, Council of Governments; Mary Paxton, City of Hollister Planning Department; Steve Wittry City of Hollister Public Works; Arman Nazemi, County Public Works Department; Michael Krausie, County Planning Department; Mark McCumsey, Caltrans District 5; Sgt. Steve Temple, California Highway Patrol

STAFF PRESENT:

Mary Dinkuhn, Transportation Planning Manager; Veronica Lezama, Transportation Planner; Monica Gomez, Secretary

OTHERS PRESENT:

Michael Kelly, County Planning Department; Mike Waller, Hexagon; Mike Giuliano, Donn Miyahara Caltrans District 5; David Roemer, AMBAG

CALL TO ORDER:

Executive Director, Lisa Rheinheimer, called the meeting to order at 2:01 p.m.

CERTIFICATE OF POSTING:

Upon a motion duly made by Steve Wittry, and seconded by Mark McCumsey, it was unanimously approved to acknowledge the Certificate of Posting.

PUBLIC COMMENT:

None

MEMBER ANNOUNCEMENTS:

None

CORRESPONDENCE:

Ms. Rheinheimer announced that the Monterey Unified Air Pollution Control District will hold a workshop in Hollister Friday, March 20, 2009, from 10am-12pm at the County Board of Supervisors' offices, 481 Fourth Street, on the AB2766 Motor Vehicle Emission Reduction Grant Program. The workshop will cover applications, scoring, selection, Grant Acceptance Agreements, reimbursement, and monitoring.

CONSENT AGENDA:

1. **APPROVE** TAC Meeting Minutes dated February 5, 2009 – Gomez

Upon a motion duly made by Steve Wittry, and seconded by Michael Krausie, the Committee unanimously approved Item 1.

REGULAR AGENDA:

2. **DISCUSS** Ongoing Development Review and **CONSIDER** Initiation of an Update to the Traffic Impact Fee Program (Verbal Report) – Dinkuhn/Rheinheimer

Ms. Dinkuhn stated that discussions of an update to the Traffic Impact Fee Program have come up because the El Rancho San Benito and the Santana Ranch projects were not included in the last update to the Traffic Impact Fee Program, which was adopted in 2007.

Staff included this item on the agenda to allow City, County, and COG staff, time to discuss how to proceed with the inclusion of the large developments in the Traffic Impact Fee Program.

Ms. Dinkuhn introduced Mike Waller from Hexagon Consultants Inc., who provided an update of the Traffic Impact Fee Program for the Committee.

Mr. Waller stated that because the Santana Ranch Project is proposed as a General Plan Amendment (GPA) it wasn't considered in the current Traffic Impact Fee (TIF) program therefore, one approach is to tie a TIF fee update to any future project approvals.

Mr. Waller stated that the TIF update should be a relatively simple effort and a brief staff report should be prepared documenting the update effort and ending with the recommendation that if the Santana Ranch GPA/Specific Plan is approved then the City and County will adopt the updated fees.

Mr. Waller suggested preparing a map to indicate all the intersections eligible for improvement with TIF funds. The TIF calculation will be based on funding for a specific number of intersections that will be selected from the eligible list.

Committee members stated that it seemed premature to change the TIF at this time. The fee should be adjusted after the project is approved to know exactly what they're looking at and make the best use of time and money. In addition, members stated that developments should have to pick up their fare share and pay into the local direct impact that their development causes to the intersections, this would be over and above the TIF program share.

Ms. Rheinheimer recommended deferring the initiation of an update to the TIF program until there is more discussion between the City and County to ensure that there is a collaborative agreement on which direction to take.

Upon a motion made by Steve Wittry, and seconded by Michael Krausie, the Committee unanimously voted to defer the TIF program update until there is more discussion between the City, and County.

3. **RECEIVE** Update on the Highway 25 Bypass Project – Dinkuhn

Ms. Rheinheimer stated that the contractor's work is substantially complete with only a few contract items remaining.

Ms. Rheinheimer stated that COG staff will be holding a meeting with representatives from the City of Hollister, the Hollister Police Department, the California Highway Patrol, and Caltrans, to discuss a speed survey to be conducted on the roadway in May, due to concerns about the 35 mile per hour speed limit.

There was discussion regarding the 35 mile per hour speed limit. Staff is looking at possibly conducting a speed survey sometime in April. Ms. Rheinheimer noted that Caltrans will be at the table every step of the way so that it does not affect the Highway 25 Bypass Route transfer.

Sgt. Temple inquired about the designated truck route signs that were taken down during construction.

Ms. Rheinheimer stated that staff is aware of the issue and staff is working on getting the signs back to their original location.

4. **REVIEW** Regional Blueprint Planning Goals and **MAKE** Recommendation to Council of Governments Board of Directors – Dinkuhn

Ms. Rheinheimer reviewed the Regional Blueprint Planning goals.

There was brief discussion about the proposed Blueprint Planning Goals.

Upon a motion duly made by Mary Paxton, and seconded by Michael Krausie, the Committee approved the recommendation of the Blueprint Planning Goals to the Council of Governments Board of Directors.

5. **RECEIVE** Report on the American Recovery and Reinvestment Act of 2009 and **DISCUSS** Project Delivery Status – Rheinheimer

Ms. Rheinheimer noted that staff received new funding estimates from the state regarding funding amounts for transportation, which are now anywhere from \$2.5 million to \$3.2 million (about \$1 million more than staff originally estimated).

Ms. Rheinheimer introduced Mike Giuliano and Donn Miyahara from Caltrans District 5.

Mr. Giuliano stated that Mr. Miyahara will be the contact person for any stimulus package inquiries for San Benito County.

Mr. Giuliano noted that in order to qualify for stimulus projects, projects would have to be obligated within one year of March 2, 2009, and added that these projects are 100% federally funded so no local match is required.

There was discussion regarding one of the County's maintenance projects under Tier 2.

Arman Nazemi from the County Public Works Department changed the County's Chip Seal Project on Various County Roads (under Tier 2) to a One Inch Overlay Project on Various County Roads.

Mr. Giuliano also reported that California has completed a Disparity Study which identified an inference of disparity for four groups of people, African American, Asian Pacific American, Caucasian women, and Native American. Effective immediately, Caltrans can process and authorize projects however, the projects will have to have a goal on what the percentage of utilization for the four disparity groups is. Agencies are now required to sign a new Disadvantaged Business Enterprise (DBE) good faith effort Form 9A. Agencies can continue using "race-neutral" if projects are awarded by June 2nd, otherwise, agencies should change to the "race-conscious process".

There will be DBE boilerplate language on Caltrans website for consultant contracts. Agencies should mention DBE information in pre-bid minutes.

Mr. Giuliano reminded Committee members that the state funded Safe Routes to School Program applications are due in his office April 15, 2009. In addition, an upcoming cycle of the Highway Safety Improvement Program (a federal grant program) is expected to be out sometime in May or June.

Mr. Giuliano mentioned that both he and Mr. Miyahara are available to answer any questions.

6. **RECEIVE** Report on the California Transportation Plan and **COMMENT** as Necessary
– Rheinheimer

Ms. Rheinheimer stated that The California Transportation Plan is the statewide long-range plan that sets forth the goals, policies, and strategies that will guide decisions and financial investments. The Plan is updated every five years and Caltrans is seeking public input into the next update, scheduled for September 2010.

No comments were noted at this time.

7. **RECEIVE** and **COMMENT** on the Draft San Benito County Bikeway and Pedestrian Master Plan Prioritization Categories – Lezama

Transportation Planner Veronica Lezama reviewed the proposed four ranking criteria. Ms. Lezama requested that TAC members provide comment on the Draft San Benito County Bikeway and Pedestrian Master Plan Prioritization Categories.

There was discussion regarding Item 4.Collision/Safety of the prioritization list.

TAC members recommended that "safety" should be placed as a preamble, and the list of project ranking/prioritization should follow.

The Committee recommended moving Collision/Safety as a preamble and revising the 4th item to: Providing connection to parks and recreation.

Upon a motion made by Steve Wittry, and seconded by Michael Krausie, the Committee unanimously voted to approve the recommendation.

Upon a motion duly made by Steve Wittry, and seconded by Michael Krausie, the Committee voted to adjourn the TAC meeting.

ADJOURN TO MEETING OF APRIL 2, 2009 AT 2:00 P.M.

In compliance with the Americans with Disabilities Act (ADA), if requested, the Agenda can be made available in appropriate alternative formats to persons with a disability. If an individual wishes to request an alternative agenda format, please contact the Clerk of the Council four (4) days prior to the meeting at (831) 637-7665. The Council of Governments Technical Advisory Committee meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Council's office at (831) 637-7665 at least 48 hours before the meeting to enable the Council of Governments to make reasonable arrangements to ensure accessibility.
