

**COUNCIL OF SAN BENITO COUNTY GOVERNMENTS
TECHNICAL ADVISORY COMMITTEE
MEETING**

October 1, 2009 2:00 PM

FINAL MINUTES

MEMBERS PRESENT:

Lisa Rheinheimer, Council of Governments; Bill Avera, City of Hollister Planning Department; Michael Krausie, County Planning Department; Art Bliss, County Public Works Department; Steve Julian, City of San Juan Bautista; Mitch Gabriel, City of San Juan Bautista; Mark McCumsey, Caltrans District 5

STAFF PRESENT:

Mary Dinkuhn, Transportation Planning Manager; Veronica Lezama, Transportation Planner; Monica Gomez, Secretary

CALL TO ORDER:

Executive Director, Lisa Rheinheimer, called the meeting to order at 2:00 p.m.

CERTIFICATE OF POSTING:

Upon a motion duly made by Bill Avera, and seconded by Steve Julian, the Committee unanimously approved the Certificate of Posting.

PUBLIC COMMENT:

None

MEMBER ANNOUNCEMENTS:

Mark McCumsey announced that applications for the Safe Routes to School Program are due December 1, 2009 to the Caltrans' Local Assistance Office. Mr. McCumsey stated that Mikie Wickersham is the contact person for the Safe Routes to School program.

CONSENT AGENDA:

1. **APPROVE** TAC Meeting Minutes dated September 3, 2009 – Gomez
2. **RECEIVE** Update on the Highway 25 Safety and Operational Enhancements Project – Dinkuhn
Upon a motion duly made by Bill Avera, and seconded by Michael Krausie, the Committee approved Items 1 and 2 from the Consent Agenda.

REGULAR AGENDA:

3. **RECEIVE** Update on the American Recovery and Reinvestment Act of 2009 – Dinkuhn

Transportation Planning Manager, Mary Dinkuhn, stated that COG staff is working with public works departments and the San Benito County Local Transportation Authority to help deliver American

Recovery and Reinvestment Act projects. All requests for authorization must be submitted to the state by December 1, 2009.

Ms. Dinkuhn stated that additional funds must be obligated by December 15, and the state is requiring all local agencies to submit a request for authorization to proceed with construction to the Division of Local Assistance no later than December 1. Obligation requests for the City of Hollister and San Benito County pavement rehabilitation projects funded with ARRA funds are anticipated to be submitted by November 1.

Ms. Dinkuhn noted that the Transportation Enhancements funds will be used to fund construction of the San Juan Highway Bike Lanes project. Once the right of way is certified, COG will submit a request for authorization to proceed with construction.

4. **RECEIVE** Report on the California Statewide Local Streets and Roads Needs Assessment – Dinkuhn

Transportation Planning Manager, Mary Dinkuhn, stated that in 2008, the County Engineer's Association of Counties, and League of California Cities completed a statewide study of California's local street and road system to collect information and analyze the local transportation network's condition and funding needs.

Ms. Dinkuhn provided a Power Point presentation detailing the study findings.

Mark McCumsey asked if COG will be putting together a needs assessment list of local streets and roads.

Ms. Dinkuhn stated that staff has had discussions about working together with the Cities and the County to put together a list of local streets and roads however, all of the data has not been collected.

Ms. Rheinheimer stated that this assessment was an attempt to emulate what Caltrans does with their SHOPP program.

Ms. Dinkuhn stated that she could forward the assessment to Committee members if interested.

Ms. Rheinheimer stated that staff would be pleased to present the assessment to other commissions, if members are interested.

5. **RECOMMEND** Regional Surface Transportation Program Fund Distribution for FY 2009/10 through FY 2011/12 – Rheinheimer

Executive Director, Lisa Rheinheimer, reviewed the Regional Surface Transportation Program Fund Distribution for FY 2009/2010 through FY 2011/2012.

Ms. Rheinheimer mentioned that there is also an amount of \$411,046 in federal Regional Surface Transportation Program funding that was not spent in previous years. The amount was exchanged with the Sacramento Area Council of Governments for other federal funds that were expiring for San Benito County. The County or Cities may use these funds at any time with the condition that the proposed project is considered federal and all federal requirements are met.

Upon a motion duly made by Bill Avera, and seconded by Steve Julian, the Committee voted to forward the formula distribution to the Council of Governments Board of Directors for approval.

6. **RECEIVE** and **COMMENT** on the Initial Environmental Study for the Bikeway and Pedestrian Master Plan – Lezama

Transportation Planner, Veronica Lezama, stated that COG released a Notice of Intent to Adopt a Mitigated Negative Declaration of Environmental Significance and Notice of Availability for Public Review for the Plan. The Notice of Intent recommends that the Council of Governments adopt a mitigated negative declaration for the Plan.

Ms. Lezama noted that the public review period opened on September 25, 2009 and closes on October 30, 2009.

Committee members inquired if the study was available on-line.

Ms. Lezama stated that the study is available on-line at www.sanbenitocog.org. In addition, hard copies were delivered to local agencies.

Upon a motion duly made by Michael Krausie, and seconded by Bill Avera, the Committee voted to adjourn the TAC meeting.

ADJOURN TO MEETING OF JANUARY 7, 2010 AT 2:00 P.M.