

**COUNCIL OF SAN BENITO COUNTY GOVERNMENTS
TECHNICAL ADVISORY COMMITTEE
MEETING**

July 1, 2010 2:00 PM

FINAL MINUTES

MEMBERS PRESENT:

Lisa Rheinheimer, Council of Governments; Bill Avera, City of Hollister Planning Department; Byron Turner, County Planning Department; Tim Saxon, California Highway Patrol; Mark McCumsey, Caltrans District 5

STAFF PRESENT:

Mary Gilbert, Transportation Planning Manager; Betty LiOwen, Transportation Planner; Veronica Lezama, Transportation Planner; Monica Gomez, Secretary

CALL TO ORDER:

Executive Director, Lisa Rheinheimer, called the meeting to order at 2:13 p.m.

CERTIFICATE OF POSTING:

Upon a motion duly made by Bill Avera, and seconded by Tim Saxon, the Committee unanimously approved the Certificate of Posting.

PUBLIC COMMENT: None

MEMBER ANNOUNCEMENTS: None

CONSENT AGENDA:

1. **APPROVE** TAC Meeting Minutes dated May 6, 2010 – Gomez

Upon a motion duly made by Bill Avera, and seconded by Tim Saxon, the Committee continued the minutes to the August meeting agenda.

REGULAR AGENDA:

2. **RECEIVE** Presentation and **COMMENT** on the Draft San Benito County Transit Design Guidelines – Lezama

Ms. Lezama and Ms. LiOwen provided a Power-Point presentation on the Draft Transit Design Guidelines.

Ms. LiOwen provided an update on the Public Workshops held on June 30, 2010. Ms. LiOwen stated that there was positive participation from the public. Participants at both workshops explained which bus stops needed improvements, with the most notable location being at 1111 San Felipe Road, where the One-Stop Center is located. One participant who is disabled expressed concern over the waiting period of approximately 30 minutes at times, and the lack of benches to sit and wait.

Both, City and County representatives stated that they would use the guidelines for project specific plans.

Mr. Avera inquired if staff is providing a specific threshold to determine which projects fall into the guidelines.

Ms. Lezama stated that the guidelines do provide a chart with population density thresholds.

Ms. Rheinheimer noted that comments on the Transit Design Guidelines are due July 19th.

3. **RECEIVE** Update on the Highway 25 Safety Project – Dinkuhn

Ms. Gilbert provided an update on the project and stated that construction is nearing completion with construction scheduled to be complete in mid-August.

Work in June included completion of the roadway widening at Shore Road and at Tri Cal, finishing Stage 1 fencing, installation of drainage systems, grading of access roads, and installation of lighting at Hudner Lane and Shore Road.

Staff will be sending out invitations for the project completion celebration.

4. **Traffic Impact Fee Program Update** – Gilbert

- a) **DISCUSS** Proposed Traffic Impact Fee Program Update, and
- b) **COMMENT** on Proposed Scope of Work

Ms. Gilbert reported that the Traffic Impact Fee Program has generally been updated every three to five years as needed. COG, City, and County staff have discussed the need to update the program for 2011 to ensure that the projects identified in the Program accurately represent the needs of the community and that the established fees are appropriate to fund the projects.

Ms. Gilbert announced that next week there will be a Special Joint meeting between City Council, County Board of Supervisor's and COG to discuss the Program update.

Ms. Gilbert stated that staff prepared a proposal for development of the Program update. COG would be responsible for releasing a Request for Proposals and securing a consultant to complete the work associated with updating the Fee Program.

The Program's development would be coordinated by COG staff with input from City and County staff. The Program would be brought to the COG Board in draft form for comment and consideration prior to adoption.

Ms. Rheinheimer inquired if TAC members would be interested in being part of the selection committee.

Mr. McCumsey stated that he would solicit for Caltrans participation in the selection committee.

Both, City and County representatives will also participate in the selection committee.

Mr. Turner inquired about the identified benefit zones and whether or not there would be a scientific analysis behind the corresponding maps.

Ms. Rheinheimer stated that the goal behind this Program update and all Traffic Impact fees is to provide the nexus between what you are charging and the projects on the list.

Ms. Rheinheimer noted that the level of service has also been under discussion. At its July meeting, the Board will be considering what level of service should be considered for the road system.

There was brief discussion about the level of service.

Ms. Gilbert stated that staff will include a section that will analyze levels of service at C and D.

Staff asked TAC members to provide any questions or concerns by Tuesday so that they can incorporate them into the scope of the work.

5. RECEIVE Update on the Monterey Bay Regional Blueprint and the 2012 San Benito County Regional Transportation Plan – Gilbert

Ms. Gilbert stated that COG recently completed the 2010 update of the San Benito County Regional Transportation Plan. COG staff is preparing for a 2012 update to the plan, which will require additional consideration of Greenhouse Gas Emissions Reductions. AMBAG, the MPO for this region, is tasked with developing a “Sustainable Communities Strategy” to demonstrate how they will achieve reductions in greenhouse gas emissions. COG will work closely with AMBAG in the development of the Sustainable Communities Strategy and include its provisions in the 2012 Regional Transportation Plan.

Ms. Gilbert stated that AMBAG recently completed its first round of public outreach meetings for the Monterey Bay Area Blueprint Plan. AMBAG held several public workshops throughout the Monterey Bay region. Participants were asked to complete a survey to look at priorities for housing, transportation, and recreation. Following the workshops, AMBAG will hold meetings with targeted interest groups to gain more input on the plan. A Draft Blueprint Plan is anticipated to be released for public review and comment in late 2010.

Staff inquired if TAC members had any ideas for potential members of the Regional Transportation Plan Advisory Committee for the 2012 Update. The Committee will meet possibly every other month. A meeting schedule will be determined at a later date.

There was brief discussion about the makeup of the Regional Transportation Plan Advisory Committee.

Captain Saxon volunteered to be a member of the Committee.

Upon a motion duly made by Bill Avera, and seconded by Tim Saxon, the Committee voted to adjourn the TAC meeting.

ADJOURN TO MEETING OF AUGUST 5, 2010 AT 2:00 P.M.