

**COUNCIL OF SAN BENITO COUNTY GOVERNMENTS  
TECHNICAL ADVISORY COMMITTEE  
MEETING**

**September 2, 2010 2:00 PM**

**FINAL MINUTES**

**MEMBERS PRESENT:**

Lisa Rheinheimer, Council of Governments; Mary Paxton, City of Hollister Planning Department; Rudi Golnik, City of Hollister Engineering Department; Tim Saxon, California Highway Patrol; Mitch Gabriel, City of San Juan Bautista; Steve Wittry, San Benito County Public Works

**STAFF PRESENT:**

Mary Gilbert, Transportation Planning Manager; Veronica Lezama, Transportation Planner; Monica Gomez, Secretary

**OTHERS PRESENT:**

Lieutenant Eric Jennings, California Highway Patrol

**CALL TO ORDER:**

Executive Director, Lisa Rheinheimer, called the meeting to order at 2:02 p.m.

**CERTIFICATE OF POSTING:**

*Upon a motion duly made by Steve Wittry, and seconded by Tim Saxon, the Committee unanimously approved the Certificate of Posting.*

**PUBLIC COMMENT:** None

**MEMBER ANNOUNCEMENTS:**

Ms. Gilbert provided a handout regarding Berkeley's upcoming Pedestrian Count Program.

Ms. Rheinheimer invited TAC members to attend the Highway 25 Safety and Operational Enhancements Project Completion Ceremony September 9, 2010.

**CONSENT AGENDA:**

1. **APPROVE** TAC Meeting Minutes dated May 6, 2010 – Gomez

2. **APPROVE** TAC Meeting Minutes dated August 5, 2010 – Gomez

*Upon a motion duly made by Steve Wittry, and seconded by Mitch Gabriel, the Committee approved Items 1 and 2 from the Consent agenda.*

**REGULAR AGENDA:**

3. **RECEIVE** Update on the Highway 25 Safety and Operational Enhancements Project – Gilbert

Ms. Gilbert stated that major items of project construction are complete and final contract acceptance is anticipated in September.

New signage was placed along the project area and minor drainage improvements have been made. Additional funds may be used to fund project closeout and pay any valid claims submitted by the contractor.

Staff invited TAC members to the project completion celebration September 9, 2010 at 11:00 a.m. at the Veteran's Memorial courtyard.

#### **4. RECEIVE** Update on Highway 25 Route Transfer – Gilbert

Ms. Gilbert provided an update on the Highway 25 Route Transfer. Ms. Gilbert stated that staff met with staff from the City of Hollister, Caltrans, and State Assemblywoman Ana Caballero, and Gordon Machado of the Hollister Downtown Association to discuss the transfer of existing State Route 25 from Caltrans to the City of Hollister.

Caltrans maintenance staff met with the City of Hollister City Engineer to walk through the route and determine what level of repair could be completed given the limited funding. Following receipt of plans for repair from Caltrans, the City of Hollister City Council will consider whether to adopt a resolution to accept the existing route from Caltrans.

Rudi Golnik stated that the City is waiting to hear back from Caltrans regarding the decision between the scrub seal or overlay.

There was brief discussion on how to address memorials that have been constructed along the Bypass.

Ms. Rheinheimer noted that the "Welcome to Hollister" sign is now up at the corner of San Felipe Road and the Bypass. Ms. Rheinheimer expressed appreciation towards Steve Wittry and the County Public Works department for their work.

#### **5. RECEIVE** Update on the 2010 Traffic Impact Fee Program – Gilbert

Ms. Gilbert stated that the last Traffic Impact Fee Program update was completed in 2007 and an update to the Program is scheduled for 2010.

COG issued a Request for Proposals to select a firm to complete the work associated with updating the Fee Program.

COG received eight proposals in response to the Request for Proposals. Four firms were interviewed by COG, City, County, and Caltrans staff on September 1. The selected firm will begin work on the Update following contract approval on September 16. A Draft Program Update Report is scheduled to be complete by December 2010.

Ms. Gilbert stated that COG will oversee the Program's development in close coordination with City and County staff. The Program will be brought to the COG Board in draft form for consideration. The COG Board would review the program and recommend that the City Council and County Board of Supervisors adopt a resolution setting Traffic Impact Fees that are consistent with the Fee Program update.

Ms. Rheinheimer thanked Steve Wittry and Rudi Golnik for their help with the interviews.

Mitch Gabriel inquired why the City of San Juan Bautista was not included in the Program.

Ms. Rheinheimer stated that historically San Juan Bautista has not been a part of the Program. In addition, the numbers of projects in San Juan Bautista are so small that it has not made much of a difference. However, if the City of San Juan Bautista is interested in using it as part of the mitigation in their development project, staff will research if there is a benefit for them.

Staff will place this item on the next TAC agendas for October, November, and December, to receive feedback from committee members.

**6. DISCUSS** the 2012 Regional Transportation Plan, AMBAG's Sustainable Communities Strategy, and Monterey Bay Regional Blueprint Plan – Gilbert

Ms. Gilbert stated that COG is in the early stages of developing its 2012 Regional Transportation Plan Update. As part of the update process, the Council of Governments Board established an RTP advisory committee. COG, City, and County staff will also be working with the Association of Monterey Bay Area Governments (AMBAG) on the development of a Sustainable Communities Strategy (SCS) as required by Senate Bill 375. As a part of developing the SCS, AMBAG is completing public outreach for the Monterey Bay Region Blueprint Plan and will be releasing a draft for public review in October.

Ms. Gilbert noted that an application for the RTP advisory committee was attached to the TAC Agenda packet and asked members to forward the applications to anyone who is interested. The application deadline was extended to September 30, 2010.

Staff will bring more information on the Blueprint Priority Areas to the Committee for review and comment at its October meeting.

Mary Paxton mentioned that the City and County are concerned with the priority areas noted in the Blueprint and they are looking at scheduling a meeting with AMBAG the third week of September to revisit how the priority areas are currently mapped because they believe the priority areas are too restrictive.

Ms. Rheinheimer stated that this is an ongoing discussion and staff will be bringing it back to the Committee over the next year and a half.

*Upon a motion duly made by Steve Wittry, and seconded by Mitch Gabriel, the Committee voted to adjourn the TAC meeting.*

**ADJOURN TO MEETING OF SEPTEMBER 2, 2010 AT 2:00 P.M.**